



2021-2022

# SUPPLEMENT

Parent-Student Handbook

# CLASS - IGCSE JR

# CALENDAR FOR THE ACADEMIC SESSION 2021-22

COMMENCING APRIL 5, 2021

SCHOOL TIMINGS: CPP/CLSP - 07:35 am to 01:35 pm

IGCSE/IBDP -07.35 am to 03.30 pm

April-21						
S	M	T	W	T	F	S
				1	2	3
4H	5	6	7	8	9	10
11H	12	13	14H	15	16	17
18H	19	20	21H	22	23	24
25H	26	27	28	29	30	

May-21						
S	M	T	W	T	F	S
						1
2H	3	4	5	6	7	8H
9H	10H	11H	12H	13H	14H	15H
16H	17H	18H	19H	20H	21H	22H
23H	24H	25H	26H	27H	28H	29H
30H	31H					

June-21						
S	M	T	W	T	F	S
		1H	2H	3H	4H	5H
6H	7H	8H	9H	10H	11H	12H
13H	14H	15H	16H	17H	18H	19H
20H	21H	22H	23H	24H	25H	26H
27H	28	29	30			

July-21						
S	M	T	W	T	F	S
				1	2	3
4H	5	6	7	8	9	10
11H	12	13	14	15	16	17
18H	19	20	21H	22	23	24
25H	26	27	28	29	30	31

August-21						
S	M	T	W	T	F	S
1H	2	3	4	5	6	7
8H	9	10	11	12	13	14
15H	16	17	18	19H	20	21
22H	23	24	25	26	27	28
29H	30H	31				

September-21						
S	M	T	W	T	F	S
			1	2	3	4
5H	6	7	8	9	10	11
12H	13	14	15	16	17	18
19H	20	21	22	23	24	25
26H	27	28	29	30		

October-21						
S	M	T	W	T	F	S
					1	2C
3H	4	5	6	7H	8	9
10H	11	12	13H	14H	15H	16
17H	18	19H	20	21	22	23
24H	25	26	27	28	29	30
31H						

November-21						
S	M	T	W	T	F	S
	1	2H	3H	4H	5H	6H
7H	8	9	10	11	12	13
14H	15	16	17	18	19H	20
21H	22	23	24	25	26	27
28H	29	30				

December-21						
S	M	T	W	T	F	S
			1	2	3	4
5H	6	7	8	9	10	11
12H	13	14	15	16	17	18
19H	20	21	22	23	24	25H
26H	27H	28H	29H	30H	31H	

January-22						
S	M	T	W	T	F	S
						1H
2H	3	4	5	6	7	8
9H	10	11	12	13	14H	15
16H	17	18	19	20	21	22
23H	24	25	26	27	28	29
30H	31					

February-22						
S	M	T	W	T	F	S
		1	2	3	4	5
6H	7	8	9	10	11	12
13H	14	15	16	17	18	19
20H	21	22	23	24	25	26
27H	28					

March-22						
S	M	T	W	T	F	S
		1	2	3	4	5
6H	7	8	9	10	11	12
13H	14	15	16	17	18	19
20H	21	22	23	24	25	26
27H	28	29	30	31		

Note: Last day of the month will be a half working day.

## HOLIDAYS (2021-22)

14 April, 2021	Ambedkar Jayanti	02 October, 2021	Gandhi Jayanti
21 April, 2021	Ram Navami	07 October, 2021	<u>Navratra, Sthapana</u>
25 April, 2021	Mahaveer Jayanti	13-15 October, 2021	Dussehra Break
08 May, 2021 to 27 June 2021	<u>Summer Break (I to VIII)</u>	19 October, 2021	<u>Barawafat* Diwali</u>
29 May, 2021 to 27 June 2021	<u>Summer Break (IX to XII)</u>	02 – 06 November, 2021	<u>Break Guru Nanak</u>
14 May, 2021	Eid-ul-Fitr*	19 <u>November, 2021</u>	Jayanti Winter
21 July, 2021	Id-ul-Zuha*	25 Dec- 2 Jan, 2022	Break Makar
19 August, 2021	Muharram*	14 January, 2022	Sankranti
22 August, 2021	<u>RakshaBandhan</u>		
30 August, 2021	Janmashtami		

\*Subject to moon declaration

\*Dates of Cheti Chand, Maha Shivratri, Holi, Guru Gobind Singh Jayanti will be declared later

## TENTATIVE DATES FOR EXAMINATION (2021-22)

	Term	CLSP 6	CLSP 7	CLSP 8	IGCSE Jr	IGCSE Sr	IBDP Jr	IBDP Sr
12 <sup>th</sup> July to 19 <sup>th</sup> July, 2021	Term 1	F.A 2	F. A 2	F.A 2	F.A 2	F.A 2	F.A 2	F.A 2
20 <sup>th</sup> September to 5 <sup>th</sup> October, 2021		S.A 1	S.A 1	S.A 1	S.A 1	Pre-Board Examination 1 / Board Examination (Art & Design)	S.A 1	S.A 1
23 <sup>rd</sup> November to 5 <sup>th</sup> December, 2021	Term 2	F. A 4	F. A 4	F. A 4	F. A 4	Remedials & Mock	F.A 4	Pre Board Examination 1
06 <sup>th</sup> January to 11 <sup>th</sup> January, 2022		-----	-----	-----	-----	Pre Board Examination 2	-----	Mock
21 <sup>st</sup> February, 2022 onwards		S.A 2	S.A 2	S.A 2	S.A 2	Board Examination	S.A 2	Pre Board Examination 2

- In Term 1 Learning objective Based two components of F.A 1 will be conducted in the months of May and August respectively.
- In Term 2 Learning objective Based two components of F.A 3 will be conducted in the months of November and January respectively.

## ASSESSMENT POLICY

- Cambridge Primary Programme
  1. The Assessment will be done weekly.
  2. Surprise test will be conducted twice (in each term) for each subject.
- Cambridge lower Secondary Programme, Cambridge Upper Secondary Programme year 1, International Baccalaureate Diploma Programme- year 1

Term 1			Term 2		
EXAM	:	Weightage	EXAM	:	Weightage
FA 1	:	10%	FA 3	:	10%
FA 2	:	25 %	FA 4	:	25 %
N.B.A	:	5%	N.B.A	:	5%
S.A 1	:	60%	S.A 2	:	60%

- Cambridge Upper Secondary Programme- year 2, International Baccalaureate Diploma Programme year 2

Term 1			Term 2
EXAM	:	Weightage	Term 2 will include series of Mock Exam and Pre-Board Examination.
FA 1	:	10%	
FA 2	:	25 %	
N.B.A	:	5%	
S.A 1	:	60%	

FA: Formative Assessment    N.B.A- Note Book Assessment    S.A Summative Assessment

- IBDP students are required to submit their internal Assessment components to their concern teachers per the school deadline chart.
- Students must be aware of Academic Integrity and are expected to follow guidelines to maintain the same.

If a student does not perform well academically, he/she will be asked to appear for Improvement Exam.

# CORONAVIRUS

## GOLDEN RULES FOR PARENTS & CAREGIVERS

### BEFORE LEAVING HOME

My child does not have symptoms for COVID-19 (cough, body ache, fever, sore throat, diarrhoea)

#### REMINDERS



A cloth mask on before leaving home



No mask sharing



Wash your hands for 20 seconds using soap and clean water or sanitise frequently



All school supplies (stationery, food, water, etc.)



No hugs, maintain social distancing at school and in the transport



No handshakes. Rather do the elbow greet or foot shake

### ALWAYS REMEMBER TO



Wash your hands for 20 seconds using soap and clean water



Wash your mask every day



Check if my child did not bring a friend's belongings; stationery or mask



Cough or sneeze in the fold of the elbow or cover your mouth & nose with tissue



Avoid touching your mouth & nose with unwashed hands

#### Symptoms & procedures to follow



Fever



Dry cough



Feeling tired



Muscle ache



Shortness of breath



Self-isolate at my home or at a quarantine site should (my child become ill with symptoms of COVID-19.



Always remember where I was and who I was with for contact tracing



**AT ALL TIMES**

I monitor our health for early COVID-19 symptoms. I know what to do and who to contact if I experience any of the symptoms.



**CONTACT**

In case of any further query, you may contact the class teacher

## **Covid Related Guidelines for Students**

- Follow the Footmark scheme in the school campus.
- Maintain Social Distancing while moving in the corridor.
- Maintain Social Distancing in the classroom as well. Sit on alternate seats leaving one seat empty.
- Do not touch the railings or walls unnecessarily.
- No hugging or hand shaking allowed.
- Wear mask properly all the time especially while talking to one another.
- Do not share any items- stationery, food etc. with each other.
- While coughing, cover your mouth with your elbow.

## **Washroom Guidelines**

- Do not crowd in the washroom.
- Do not forget to wash your hands.
- Talking inside washroom is strictly prohibited

## **Bus Guidelines**

- Maintain social distancing. Sit on alternate seats leaving one seat empty.
- Wear face mask while in the bus.
- Do not talk to others while you are in the bus.
- Do not touch the seats or windows unnecessarily.
- Sanitize your hands once you get out of the bus.

**Split Syllabus-2021-2022****CLASS: IGCSE- JR  
(Batch-2021-2023)**

Keeping in view the Online Teaching Learning during 2020-21, a proper re-cap will be done by each teacher in each subject before starting a new topic. (Wherever relevant)

**FIRST LANGUAGE ENGLISH (0500)****Prescribed Book:**

Cambridge First Language English

**TERM I**

<b>April</b>	Linguistic & Literary Devices Command Terms Text Type- Article Descriptive Writing
<b>May/June</b>	Text Type- Journal, Letters Reading Comprehension Analyzing & Evaluating Facts/ Text
<b>July</b>	Text Type- Interview, Report Summary Writing Skills Narrative Writing <b>F.A. 2 (will include entire syllabus covered in April &amp; May)</b>
<b>August</b>	Persuasive Writing Writer's Effects, Understanding the Effect of Style Choices
<b>September</b>	Revision & Remedial <b>S.A. 1 ( will include syllabus taught in Term1 )</b>
<b>TERM II</b>	
<b>October</b>	Practice- Descriptive Writing Text type: Speech, Review
<b>November</b>	Problem Solving Sessions Practice- Narrative Writing <b>F.A. 4 ( will include syllabus taught in October &amp; November)</b>
<b>December</b>	Practice- paper
<b>January</b>	Revision & Remedial
<b>February</b>	Revision <b>S.A. 2 (will include entire syllabus)</b>

**ENGLISH AS A SECOND LANGUAGE:  
SPEAKING ENDORSEMENT (0510)****Prescribed Book:**

Cambridge English as a Second Language

**TERM I**

<b>April</b>	Introduction to the Syllabus Introduction to Assessments Reading Comprehension
--------------	--

<b>May/June</b>	Summary Writing Text Type- Letters – email / informal Usage of language & Vocabulary Analyzing & Evaluating Facts/ Texts
<b>July</b>	Text Type- Interview, Report Summary Writing Skills Note Making Writing a Review <b>F.A. 2 (Will include syllabus taught in April, May &amp; July)</b>
<b>August</b>	Listening Skill Speaking Skill
<b>September</b>	Revision & Remedial <b>S.A. 1 ( will include syllabus taught in Term1 )</b>
<b>TERM II</b>	
<b>October</b>	Verbal & Visual Interpretation Text type: Speech, Review
<b>November</b>	Listening Skill Speaking Skill <b>F.A. 4 (Will include syllabus taught in October &amp; November)</b>
<b>December</b>	Practice- paper 1& 2
<b>January</b>	Revision & Remedial
<b>February</b>	Revision <b>S.A. 2 (will include entire syllabus)</b>

**HINDI AS A SECOND LANGUAGE  
[CODE – 0549]****पाठ्य पुस्तक (संदर्भ हेतु):**

पतवार (तृतीय संस्करण), लेखक : संदीप पाटिल

**प्रथम सत्रांश**

<b>अप्रैल</b>	पाठ्यक्रम का सम्पूर्ण परिचय परीक्षा सम्बन्धी परिचय अपठित गद्यांश ( पतवार से ) मात्रा एवं भाषा-शुद्धिकरण सृजनात्मक लेखन – विज्ञापन निर्माण   समसामयिक विषयों पर समूह चर्चा ,पत्र लेखन
<b>मई</b>	लेखन
<b>जून</b>	पत्र लेखन
<b>जुलाई</b>	श्रवण – कौशल का परिचय रिपोर्ट – लेखन काल्पनिक लेखन – कहानी लिखकर उसका वाचन एवं नाट्यरूपांतरण <b>F-A- 2</b>
<b>अगस्त</b>	ब्लॉग- लेखन अनुच्छेद एवं निबंध - लेखन ई – मेल
<b>सितंबर</b>	लेखन- कौशल का अभ्यास (पतवार से) श्रवण-कौशल का अभ्यास

	S-A-1
<b>द्वितीय सत्रांश</b>	
<b>अक्टूबर</b>	साक्षात्कार लेना तथा देना विवरणिका वाचन – कौशल के अंतर्गत वाद-विवाद एवं समूह चर्चा
<b>नवंबर</b>	सारांश- लेखन श्रवण-कौशल (प्रश्न-पत्र 2 का अभ्यास ) काल्पनिक लेखन – कविता लिखकर उसका वाचन करना
<b>दिसंबर</b>	F-A-4 ढायरी- लेखन प्रश्न-पत्र 1 तथा 2 का अभ्यास
<b>जनवरी</b>	भाषण-लेखन आशुभाषण प्रश्न-पत्र 1 तथा 2 का अभ्यास
<b>फरवरी</b>	दोहरान कार्य गत वर्षों के प्रश्न-पत्रों ( 1 तथा 2 ) के अभ्यास S-A-2

#### FRENCH (0520)

##### Prescribed Book:

French as a Foreign Language by Hodder Education

##### TERM I

<b>April</b>	Self, family and personal relationships
<b>May/June</b>	Leisure, entertainments, Invitations, Eating out
<b>July</b>	Festivals and special occasions F. A. - 2 (Will Include syllabus taught in April, May)
<b>August</b>	Eating and drinking House and home, Accommodation, Shopping
<b>September</b>	S A 1 (will include the entire syllabus of Term I)

##### TERM II

<b>October</b>	Holidays; getting around, Home town and geographical surroundings,
<b>November</b>	Home life, School routine Health and fitness Food and drink F. A. 4 (will include the syllabus taught in October & November)

**December** Revision of What covered so far  
**January** Public services, Geographical areas, Finding the way, Meeting people  
Communication, Language at work

**February** Revision  
S.A. 2 (will include the entire syllabus of Term I & Term II)

#### ECONOMICS (0455)

##### Prescribed Books:

Cambridge Igcse and O level Economics Course Book By Susan Grant

##### Term I

<b>April</b>	The nature of the economic problem The factors of production Opportunity cost Production possibility curve diagrams (PPC) Demand
<b>May/ June</b>	Demand Price elasticity of demand (PED) Supply Price elasticity of supply (PES)
<b>July</b>	Price determination Price changes Market economic system Market failure FA-2 ( demand and Supply)
<b>August</b>	Mixed economic system Money and banking Households
<b>September</b>	Workers SA 1(All topics covered above)

##### Term II

<b>October</b>	Trade union Firms and production Firms' costs Market structure The role of government
<b>November</b>	Macro economic aims, Fiscal policy, monetary Policy, F.A. - 4 (Deand side policies)
<b>December</b>	Supply Side Policy Economic growth, Unemployment ,
<b>January</b>	Inflationand deflation
<b>February</b>	Revision ,SA2 (All topics of year 1)
<b>March</b>	SA2



**ICT (0417)****Prescribed Book: NA****TERM I**

<b>April</b>	Ch-19: Presentations Ch-2: Input and output devices
<b>May</b>	Ch-2: Input and output devices (contd.)
<b>June</b>	Ch-14: Styles
<b>July</b>	Ch-14: Styles (Contd.) Ch-17: Document Production <b>Revision &amp; Remedial F.A 2 (will include Ch-2 &amp; Ch-19)</b>
<b>August</b>	Ch-17: Document Production (contd.) Ch-13: Layout
<b>September</b>	Ch-9: Audiences <b>Revision &amp; Remedial, S.A 1 (will include the entire syllabus of Term 1)</b>
<b>TERM II</b>	
<b>October</b>	Ch-3: Storage devices and media Ch-20: Data Analysis
<b>November</b>	Ch-16: Graphs and Charts Ch-5: The effects of using ICT <b>Revision &amp; Remedial, F.A 4 (will include Ch-16, 20 &amp; 3)</b>
<b>December</b>	Ch-8: Safety and Security Ch-21: Website Authoring
<b>January</b>	Ch-21: Website Authoring (contd.) Ch-10: Communication
<b>February</b>	Ch-21: Website Authoring (contd.) <b>Revision &amp; Remedial, S.A 2 (will include the entire syllabus of Term 1 &amp; Term 2)</b>

**COMBINED SCIENCE (0653)****Prescribed Book:**

IGCSE BIOLOGY (MARY JOMES AND GEOFF)  
IGCSE CHEMISTRY (4TH EDITION) BRYAN EARL, Dougwilford HODDER PUBLICATION  
IGCSE PHYSICS TOM DUNCAN & HEATHER KENNETT (3 RD EDITION)

**TERM I**

<b>April</b>	Basic Introduction of Graphs, Motion and Genenal Physics Basic Introduction of Chemistry, Matter and Properties
--------------	--

Basic Introduction of Biology, Living and Nonliving Things

<b>May/June</b>	B 2 Cells P 1 Motion C 1 The particulate nature of Matter B1 Characteristics of living Organism C 2 Experimental Techniques
<b>July</b>	<b>Revision and Remedial (LSA 1)</b> <b>FA-2 includes: P1, C1 and B1</b> B 3 Biological Molecules C 3 Atoms, Elements & Compounds P 2 Work, Energy & Power C 4 Strichiometry
<b>August</b>	B 4 Enzymes B 5 Plant Nutrition C 4 Strichiometry (Continuous) P 2 Work, Energy & Power (Continuous)
<b>September</b>	<b>Revision &amp; Remedial, S.A 1 (will include P1 and P2, B1 to B5, C1 to C4)</b>
<b>TERM II</b>	
<b>September</b>	B 6 Animal Nutrition C 5 Electricity and Energy P 3 Thermal Physics
<b>October</b>	B 6 Animal Nutrition (Continous) C 6 Energy Change in Chemical Reactions C 9 The Periodic Table P 3 Thermal Physics Continous)
<b>November</b>	B 6 Animal Nutrition (Continous) B 7 Transport C 7 Chemical Reactions P 4 Properties of Waves including light & Sound <b>FA 4 includes: P3, C5 &amp; B6</b>
<b>December</b>	B 8 Gas Exchange & Respiration (Continous) C 7 Chemical Reactions P 4 Properties of Waves including light & Sound (Continous) <b>Revision and Remedial</b>
<b>January</b>	<b>Revision &amp; Remedial,</b>
<b>February</b>	<b>Revision &amp; Remedial, S.A 2 (will include the entire syllabus of Term 1 &amp; Term 2)</b>

**MATHEMATICS (0580)****Prescribed Book:**

Extended Mathematics by Audrey Simpson

**TERM I**

<b>April</b>	<b>Real numbers</b> Definition, Notation and Symbols used with sets Venn diagrams More about square roots and irrational numbers Fractions, decimals and percentages <b>Algebra 1</b> Expanding products of algebraic factors Factorisation
<b>May/June</b>	More about indices Algebraic fractions
<b>July</b>	Working with numbers Upper and lower bounds in calculations Increase and decrease by a given ratio Reverse percentage <b>F.A. - 2</b> <b>Syllabus</b> Real numbers Algebra 1 Algebra 2 Quadratic equation Sequence Simultaneous equations Inequalities Variation
<b>September</b>	Geometry and Shapes Circle facts Finding the centre of a circle <b>S.A 1</b> <b>Syllabus</b> Real numbers Algebra 1 Working with numbers Algebra 2 Circle facts
<b>TERM II</b>	
<b>October</b>	Geometry and Shapes Finding the centre of a circle Irregular polygons
<b>November</b>	Algebra and Graphs Distance/time graphs Speed/ time graphs Graphs of curves and straight line segments

**F.A. - 4****(Syllabus- Geometry and Shapes Algebra and Graphs)**

<b>December</b>	Length, area and volume Arc lengths in circles Sector areas in circles
<b>January</b>	Length, area and volume Volumes and surface areas of solids Similar shapes Similar triangles
<b>February</b>	<b>Revision, SA 2</b> <b>S.A 2</b> <b>Syllabus</b> Real numbers Algebra 1 Working with numbers Algebra 2 Geometry and Shapes Algebra and Graphs Length, area and volume

**ART AND DESIGN****Prescribed Book: None****(Studies on the basis of content related presentations, videos and online forums, blogs and art pages)****TERM I**

<b>April</b>	Principles and Elements of Drawing Basics of Drawing (3D forms study)
<b>May</b>	Object Study and Still life Medium handelling – Pencil and charcoal, Pen hatching, Negative art on black sheet
<b>June/July</b>	<b>Revision (F.A. 2)</b>
<b>August</b>	Nature and Landscape study Medium handelling – pencil, Coloured pencil, watercolours
<b>September</b>	<b>Revision (S.A. 1)</b>
<b>TERM II</b>	
<b>October</b>	Portrait and Life study Medium handelling – Pen & Ink, acrylic, watercolour
<b>November</b>	Art in Context (Theory), acrylic medium practice <b>(F.A.-4)</b>
<b>December</b>	<b>Revision</b>
<b>January</b>	Lettering and poster design – Design based project
<b>February</b>	<b>Revision (S.A. 2)</b>

\*\*\*\*\*