



2021-2022

SUPPLEMENT

Parent-Student Handbook

CLASS - CPP 4

CALENDAR FOR THE ACADEMIC SESSION 2021-22

COMMENCING APRIL 5, 2021

SCHOOL TIMINGS: CPP/CLSP - 07:35 am to 01:35 pm

IGCSE/IBDP -07.35 am to 03.30 pm

April-21						
S	M	T	W	T	F	S
				1	2	3
4H	5	6	7	8	9	10
11H	12	13	14H	15	16	17
18H	19	20	21H	22	23	24
25H	26	27	28	29	30	

May-21						
S	M	T	W	T	F	S
						1
2H	3	4	5	6	7	8H
9H	10H	11H	12H	13H	14H	15H
16H	17H	18H	19H	20H	21H	22H
23H	24H	25H	26H	27H	28H	29H
30H	31H					

June-21						
S	M	T	W	T	F	S
		1H	2H	3H	4H	5H
6H	7H	8H	9H	10H	11H	12H
13H	14H	15H	16H	17H	18H	19H
20H	21H	22H	23H	24H	25H	26H
27H	28	29	30			

July-21						
S	M	T	W	T	F	S
				1	2	3
4H	5	6	7	8	9	10
11H	12	13	14	15	16	17
18H	19	20	21H	22	23	24
25H	26	27	28	29	30	31

August-21						
S	M	T	W	T	F	S
1H	2	3	4	5	6	7
8H	9	10	11	12	13	14
15H	16	17	18	19H	20	21
22H	23	24	25	26	27	28
29H	30H	31				

September-21						
S	M	T	W	T	F	S
			1	2	3	4
5H	6	7	8	9	10	11
12H	13	14	15	16	17	18
19H	20	21	22	23	24	25
26H	27	28	29	30		

October-21						
S	M	T	W	T	F	S
					1	2C
3H	4	5	6	7H	8	9
10H	11	12	13H	14H	15H	16
17H	18	19H	20	21	22	23
24H	25	26	27	28	29	30
31H						

November-21						
S	M	T	W	T	F	S
	1	2H	3H	4H	5H	6H
7H	8	9	10	11	12	13
14H	15	16	17	18	19H	20
21H	22	23	24	25	26	27
28H	29	30				

December-21						
S	M	T	W	T	F	S
			1	2	3	4
5H	6	7	8	9	10	11
12H	13	14	15	16	17	18
19H	20	21	22	23	24	25H
26H	27H	28H	29H	30H	31H	

January-22						
S	M	T	W	T	F	S
						1H
2H	3	4	5	6	7	8
9H	10	11	12	13	14H	15
16H	17	18	19	20	21	22
23H	24	25	26	27	28	29
30H	31					

February-22						
S	M	T	W	T	F	S
		1	2	3	4	5
6H	7	8	9	10	11	12
13H	14	15	16	17	18	19
20H	21	22	23	24	25	26
27H	28					

March-22						
S	M	T	W	T	F	S
		1	2	3	4	5
6H	7	8	9	10	11	12
13H	14	15	16	17	18	19
20H	21	22	23	24	25	26
27H	28	29	30	31		

Note: Last day of the month will be a half working day.

HOLIDAYS (2021-22)

14 April, 2021	Ambedkar Jayanti	02 October, 2021	Gandhi Jayanti
21 April, 2021	Ram Navami	07 October, 2021	Navratra Sthapana
25 April, 2021	Mahaveer Jayanti	13-15 October, 2021	Dussehra Break
08 May, 2021 to 27 June 2021	<u>Summer Break (I to VIII)</u>	19 October, 2021	Barawafat* <u>Diwali</u>
29 May, 2021 to 27 June 2021	<u>Summer Break (IX to XII)</u>	02 – 06 November, 2021	<u>Break</u> Guru Nanak Jayanti
14 May, 2021	Eid-ul-Fitr*	19 <u>November, 2021</u>	Winter Break
21 July, 2021	Id-ul-Zuha*	25 Dec- 2 Jan, 2022	Makar Break
19 August, 2021	Muharram*	14 January, 2022	Sankranti
22 August, 2021	Raksha Bandhan		
30 August, 2021	Janmashtami		

*Subject to moon declaration

*Dates of Cheti Chand, Maha Shivratri, Holi, Guru Gobind Singh Jayanti will be declared later

TENTATIVE DATES FOR EXAMINATION (2021-22)

	Term	CLSP 6	CLSP 7	CLSP 8	IGCSE Jr	IGCSE Sr	IBDP Jr	IBDP Sr
12 th July to 19 th July, 2021	Term 1	F.A 2	F.A 2	F.A 2	F.A 2	F.A 2	F.A 2	F.A 2
20 th September to 5 th October, 2021		S.A 1	S.A 1	S.A 1	S.A 1	Pre-Board Examination 1 / Board Examination (Art & Design)	S.A 1	S.A 1
23 rd November to 5 th December, 2021	Term 2	F.A 4	F.A 4	F.A 4	F.A 4	Remedials & Mock	F.A 4	Pre Board Examination 1
06 th January to 11 th January, 2022		-----	-----	-----	-----	Pre Board Examination 2	-----	Mock
21 st February, 2022 onwards		S.A 2	S.A 2	S.A 2	S.A 2	Board Examination	S.A 2	Pre Board Examination 2

- In Term 1 Learning objective Based two components of F.A 1 will be conducted in the months of May and August respectively.
- In Term 2 Learning objective Based two components of F.A 3 will be conducted in the months of November and January respectively.

ASSESSMENT POLICY

- Cambridge Primary Programme
 1. The Assessment will be done weekly.
 2. Surprise test will be conducted twice (in each term) for each subject.
- Cambridge lower Secondary Programme, Cambridge Upper Secondary Programme year 1, International Baccalaureate Diploma Programme- year 1

Term 1			Term 2		
EXAM	:	Weightage	EXAM	:	Weightage
FA 1	:	10%	FA 3	:	10%
FA 2	:	25 %	FA 4	:	25 %
N.B.A	:	5%	N.B.A	:	5%
S.A 1	:	60%	S.A 2	:	60%

- Cambridge Upper Secondary Programme- year 2, International Baccalaureate Diploma Programme year 2

Term 1			Term 2
EXAM	:	Weightage	Term 2 will include series of Mock Exam and Pre-Board Examination.
FA 1	:	10%	
FA 2	:	25 %	
N.B.A	:	5%	
S.A 1	:	60%	

FA: Formative Assessment N.B.A- Note Book Assessment S.A Summative Assessment

- IBDP students are required to submit their internal Assessment components to their concern teachers per the school deadline chart.
- Students must be aware of Academic Integrity and are expected to follow guidelines to maintain the same.

If a student does not perform well academically, he/she will be asked to appear for Improvement Exam.

CORONAVIRUS

GOLDEN RULES FOR PARENTS & CAREGIVERS

BEFORE LEAVING HOME

My child does not have symptoms for COVID-19 (cough, body ache, fever, sore throat, diarrhoea)

REMINDERS



A cloth mask on
before leaving home



No mask sharing



Wash your hands for 20 seconds using
soap and clean water or sanitise frequently



All school supplies
(stationery, food, water,
etc.)



No hugs, maintain social distancing at
school and in the transport



No handshakes. Rather do the
elbow greet or foot shake

ALWAYS REMEMBER TO



Wash your hands for
20 seconds using soap
and clean water



Wash your mask
every day



Check if my child did
not bring a friend's
belongings;
stationery or mask



Cough or sneeze in the
fold of the elbow or
cover your mouth &
nose with tissue



Avoid touching your
mouth & nose with
unwashed hands

Symptoms & procedures to follow



Fever



Dry cough



Feeling
tired



Muscle
ache



Shortness
of breath



Self-isolate at my home or
at a quarantine site should
my child become ill with
symptoms of COVID-19.



Always remember where I
was and who I was with for
contact tracing



AT ALL TIMES

I monitor our health for early COVID-19 symptoms. I know what to do and who to
contact if I experience any of the symptoms.



CONTACT

In case of any further query, you may contact the class teacher

Covid Related Guidelines for Students

- Follow the Footmark scheme in the school campus.
- Maintain Social Distancing while moving in the corridor.
- Maintain Social Distancing in the classroom as well. Sit on alternate seats leaving one seat empty.
- Do not touch the railings or walls unnecessarily.
- No hugging or hand shaking allowed.
- Wear mask properly all the time especially while talking to one another.
- Do not share any items- stationery, food etc. with each other.
- While coughing, cover your mouth with your elbow.

Washroom Guidelines

- Do not crowd in the washroom.
- Do not forget to wash your hands.
- Talking inside washroom is strictly prohibited

Bus Guidelines

- Maintain social distancing. Sit on alternate seats leaving one seat empty.
- Wear face mask while in the bus.
- Do not talk to others while you are in the bus.
- Do not touch the seats or windows unnecessarily.
- Sanitize your hands once you get out of the bus.

**Split Syllabus 2021-22
CPP-4**

Keeping in view the Online Teaching Learning during 2020-21, a proper re-cap will be done by each teacher in each subject before starting a new topic. (Wherever relevant)

English (0057)

Prescribed Book:

Cambridge Primary English Learner's Book-4

TERM I

April	Phonics Vocabulary (Synonyms & Antonyms) Nouns (Abstract, Material, Compound) Pronouns (First, Second & Third Person)
May	Punctuations
June	Story Time (Chapter 1 of Heidi)
July	Story Time (Chapter 2-5 of Heidi) Verbs- Tenses, subject verb agreement Articles, kinds of sentences
August	Comprehension- Katy Story time contd. Planning a story- Summary & Extract Comprehension- Mr. Willy Wonka
September	Making the news Article writing Presentation of news Revision & Remedial

TERM II

October	Making news contd. Informal letter Short story writing
November	Persuasive essay Heidi (chapter 6-10) Adjectives Qualitative Quantitative Demonstrative
December	Proverbs Adverbs Manner Place & time

Degrees of comparison
Comprehension- Monkey Trouble
Poetry (Onomatopoeia, Rhyme Scheme)
Sensational Poems, Sounds all around
Conjunctions
Interjections
Revision & Remedial

HINDI

पाठ्य पुस्तकें:

पलाश हिंदी पाठ्य पुस्तक भाग - 4
नव तरंग हिंदी व्याकरण भाग -4
अतिरिक्त पठन हेतु पुस्तक
पंचतंत्र भाग -2 विष्णु शर्मा

प्रथम संत्रास

जनवरी	पाठ 1 चिट्ठिया का घर पाठ 2 जब मैं पढ़ता था व्याकरण - भाषा विचार, विशेषण शब्द
मई	पाठ 3 ईमानदारी का इनाम
जून	अनेक शब्दों के लिए एक शब्द, पर्यायवाची शब्द
जुलाई	पाठ 4 टॉम का काम पाठ 5 आज्ञा पत्र लगाने पाठ 6 छोटा जादूगर व्याकरण - संज्ञा, चित्र वर्णन
अगस्त	पाठ 7 भारत का गौरव पाठ 8 तिवारी का तोता व्याकरण- सर्वनाम, विशेषण, उपसर्ग
सितम्बर	पाठ 9 अंठे के छिलके व्याकरण- लिंग, प्रत्यय, अपठित गद्यांश बोधगान कार्य

द्वितीय संत्रास

अक्टूबर	पाठ 10 किताबें पाठ 11 दो बेलों की कथा व्याकरण- अनुच्छेद, क्रिया, समानार्थी शब्द
नवम्बर	पाठ 12 मेरी शिक्षा पाठ 13 कबीर के दोहे व्याकरण - काल और उसके भेदों की सामान्य जानकारी
दिसम्बर	पाठ 14 संसार पुस्तक है पाठ 15 चूल्हों की प्रमाथीकड़ी व्याकरण- मुहावरे
जनवरी	पाठ 16 मैं जाता हूँ दिल्ली पाठ 17 हमारी दुनिया व्याकरण पठित गद्यांश, पत्र बोधगान कार्य
फरवरी	नोट - समस्त पाठों के अंत में गतिविधियाँ करवाई जाएगी।

WORLD SCIENCE (0097)**Prescribed Book:**

Collins International Primary science
(second edition) –Collins

Cambridge Primary Science (second
edition)- Hodder education

Cambridge Primary Science (second
edition)- Cambridge University press

TERM I

April CH-Life cycle of a plant- Structure
and function
parts of plants, seed
germination, pollination and
dispersal

May/June CH- Ecosystems
Adaptations of plants and
animals in different climatic
conditions

July CH- Life processes
Components of food, balanced
diet, deficiency diseases

August CH- Peeping into past shadow
(GP)
Monuments, great rulers of
India, famous traveler who
visited India

September CH- Properties of materials
Evaporation, condensation,
boiling point, melting point

TERM II

October CH- Protecting plants and animals
(GP)
Conservation of plants and
animals, national parks,
Wildlife sanctuaries

November CH- Earth in space
Orbit of Earth, seasons

December CH- Cycles on Earth
Water cycle

January CH-Planet Earth
Layers of Atmosphere

February REVISION

ICT**Prescribed Book: NA****TERM I**

April Ch.1- Working with Windows
Ch.2- Objects in MS-Word

May Ch.2- Objects in MS-Word
(Contd.)

June Ch.3- Algorithm & Flowchart

July Ch.3- Algorithm & Flowchart
(Contd.)

August Ch. 4- Introduction to Microsoft
Excel

September Ch. 4- Introduction to Microsoft
Excel (Contd.)

Revision & Remedial**TERM II**

October Ch.5- Microsoft Power Point

November Ch.5- Microsoft Power Point
(Contd.)

Ch. 6- More about Scratch

December Ch. 6- More about Scratch
(Contd.)

January Ch. 7- Surfing Internet

February Ch. 7- Surfing Internet (Contd.)
Revision & Remedial

MATHEMATICS (0096)**Prescribed Book:**

Top Maths 4A and 4B by Alston

TERM I

April Numbers to 10000
Place value- Thousands ,
Hundreds , Tens and Units
More About Numbers
Comparing Numbers on a
Number line

Comparing Numbers using
place values

Ordering Numbers

More than and less than

May Understanding Negative
Numbers

Number Sequence

June Rounding Numbers

Even and Odd numbers

July Addition And Subtraction

Addition – Simple addition ,

Addition with regrouping

Subtraction – Simple

subtraction , Subtraction with

regrouping

Word Problems

August Multiplication And Division

Find Doubles

Multiples

Division

Solving Word Problems

	Mental Skills Mental Addition Mental Subtraction Find Doubles and Halves quickly
September	
TERM II	
October	Fraction And Decimal Understanding Fraction Comparing And Ordering fractions Finding Equivalent fractions Mixed Numbers Fraction of a Quantity Fraction and Division Ratio and Proportion Write tenths and hundredths as decimals Know the value of each digit in a decimal number with one or Two decimal places
November	Shapes and Solids : Position and Movement Shapes [Regular polygons , Irregular polygons] Classifying Polygons; Drawing Polygons Symmetry Nets Classifying Solids Turns And Right Angles Comparing And Ordering Angles Giving Directions Grid References Movement on a grid
December	Data Handling ;Tally Charts Pictograms; Bar charts Carroll Diagrams; Venn diagrams Pie charts
January	Measurement ; Length in centimetres and Millimetres Measurement using Decimals Area and Perimeter Finding Area by counting squares ; Units of Area Finding Perimeter
February	Time Telling the Time to 1 minute , Telling the time using A.M / P.M. Reading a Time-Table And Calendar

Revision & Remedial

ART AND DESIGN

Prescribed Books: NA

Term I

APRIL	3D object drawing from observation
MAY	Geometric objects with shading
JUNE/JULY	Nature study
AUGUST	Indian and western artist
SEPTEMBER	Research work (artist)

Term II

OCTOBER	Still life (by observation)
NOVEMBER	Still life with different mediums
DECEMBER	Landscape drawing with different medium
JANUARY	Project work
FEBRUARY	Revision

MUSIC (0068)

Prescribed Books: NA

TERM I

April	Sargam Alankaar with Rhythm
May	School Prayers 2
June/July	Patriotic Song (Vande Matram)
August	Revision of Patriotic Song
September	Revision of Syllabus April, May & July Topic Based Happy Song

TERM II

October	Topic Based Devotional Song
November	Christmas Carols
December	Revision of Christmas carols
January	Bollywood Festival Song
February	Revision of Term I and Term II

DANCE

Prescribed Books: NA

TERM I

April	Talkar (Double), Todas Basic of Western
May	Hip Hop Basics
June/July	Revision

August	Different Forms of Contemporary
September	Revision Contemporary Continued
TERM II	
October	Free style (Free Moves)
November	Top Dance
December	Revision
January	Fusion Selected (Indian and Western)
February	Revision

SPORTS (0069)

Prescribed Games:

Mini Basketball, Athletics, Mini Football, Recreation games / Kho Kho

Term I

April	Discipline, advance posture, advance skills, fitness
May	Advance rules, Fitness, skipping, Rules and regulations
June/July	Movements with both hands, Running exercise, corn running, hopping race, controlling with ball
August	Controlling ball with movement, sideways running, cross leg, 20 mtr running, leg movement with running, kick practice with running
September	Practice and Assessment Advance Games (Prescribed by PE Teacher): Aces and Exercise, Basketball Relay, Food chain Tag, Pass it off, Trust me, Race to the Answer and Simon Says

Term II

September	Dribbling with partners, stamina and skills, Mass drill
October	Yoga, field practice and kicks with ball
November	Practice and Assessment
December	Shooting stance, 50 mtr. Short Running, cool down exercise, Mass drill and yoga, dodging and passing with group
January	Sports day preparation and participation, Mass drill and yoga.

February

March

Passing and match, circuit training, Mass drill and yoga, dodging with group, match Practice and Assessment
Advance Games (Prescribed by PE Teacher) Ski to the finish line and Music movement, What is it Fox and Plate aerobics.