



2021-2022

SUPPLEMENT

Parent-Student Handbook

CLASS – 3

CALENDAR FOR THE ACADEMIC SESSION 2021-22

COMMENCING APRIL 5, 2021

SCHOOL TIMINGS : 07:35 am to 01:35 pm
 07.35 am to 02.15 pm (IGCSE)
 07.35 am to 03.30 pm (IBDP)

April-21						
S	M	T	W	T	F	S
				1	2	3
4H	5	6	7	8	9	10
11H	12	13	14H	15	16	17
18H	19	20	21H	22	23	24
25H	26	27	28	29	30	

May-21						
S	M	T	W	T	F	S
						1
2H	3	4	5	6	7	8H
9H	10H	11H	12H	13H	14H	15H
16H	17H	18H	19H	20H	21H	22H
23H	24H	25H	26H	27H	28H	29H
30H	31H					

June-21						
S	M	T	W	T	F	S
		1H	2H	3H	4H	5H
6H	7H	8H	9H	10H	11H	12H
13H	14H	15H	16H	17H	18H	19H
20H	21H	22H	23H	24H	25H	26H
27H	28	29	30			

July-21						
S	M	T	W	T	F	S
				1	2	3
4H	5	6	7	8	9	10
11H	12	13	14	15	16	17
18H	19	20	21H	22	23	24
25H	26	27	28	29	30	31

August-21						
S	M	T	W	T	F	S
1H	2	3	4	5	6	7
8H	9	10	11	12	13	14
15H	16	17	18	19H	20	21
22H	23	24	25	26	27	28
29H	30H	31				

September-21						
S	M	T	W	T	F	S
			1	2	3	4
5H	6	7	8	9	10	11
12H	13	14	15	16	17	18
19H	20	21	22	23	24	25
26H	27	28	29	30		

October-21						
S	M	T	W	T	F	S
					1	2C
3H	4	5	6	7H	8	9
10H	11	12	13H	14H	15H	16
17H	18	19H	20	21	22	23
24H	25	26	27	28	29	30
31H						

November-21						
S	M	T	W	T	F	S
	1	2H	3H	4H	5H	6H
7H	8	9	10	11	12	13
14H	15	16	17	18	19H	20
21H	22	23	24	25	26	27
28H	29	30				

December-21						
S	M	T	W	T	F	S
			1	2	3	4
5H	6	7	8	9	10	11
12H	13	14	15	16	17	18
19H	20	21	22	23	24	25H
26H	27H	28H	29H	30H	31H	

January-22						
S	M	T	W	T	F	S
						1H
2H	3	4	5	6	7	8
9H	10	11	12	13	14H	15
16H	17	18	19	20	21	22
23H	24	25	26	27	28	29
30H	31					

February-22						
S	M	T	W	T	F	S
		1	2	3	4	5
6H	7	8	9	10	11	12
13H	14	15	16	17	18	19
20H	21	22	23	24	25	26
27H	28					

March-22						
S	M	T	W	T	F	S
		1	2	3	4	5
6H	7	8	9	10	11	12
13H	14	15	16	17	18	19
20H	21	22	23	24	25	26
27H	28	29	30	31		

Note: Last day of the month will be a half working day.

HOLIDAYS (2021-22)

14 April, 2021	Ambedkar Jayanti	30 August, 2021	Janmashtami
21 April, 2021	Ram Navami	02 October, 2021	Gandhi Jayanti
25 April, 2021	Mahaveer Jayanti	07 October, 2021	Navratra Sthapana
08 May, 2021 to 27 June 2021	Summer Break (I to VIII)	13-15 October, 2021	Dussehra Break
29 May, 2021 to 27 June 2021	Summer Break (IX to XII)	19 October, 2021	Barawafat*
14 May, 2021	Eid-ul-Fitr*	02 – 06 November, 2021	Diwali Break
21 July, 2021	Id-ul-Zuha*	19 November, 2021	Guru Nanak Jayanti
19 August, 2021	Muharram*	25 Dec- 2 Jan, 2022	Winter Break
22 August, 2021	RakshaBandhan	14 January, 2022	Makar Sankranti

*Subject to moon/declaration

*Dates of Cheti Chand, Maha Shivratri, Holi, Guru Gobind Singh Jayanti will be declared later

TENTATIVE DATES FOR EXAMINATION (2021-22)

I to VIII Periodic Test- Term I	12 th July to 19 th July, 2021
IX & X –Test-I	
XII Test- I	
XI Test- I	5 th August to 12 th August, 2021
I to VIII- Half Yearly Exam	20 th September to 5 th October, 2021
IX, X – Test -2	
XI & XII – Half Yearly Exam	
I to VIII Periodic Test- Term II	17 th November, 2021 onwards
IX & X – Test -3	
XI – Test - II	
XII – Pre-Board Examination (Th & Pr)	
ASL – English and Math IA – Class XII Year End Assessment	3 rd week of December, 2021
XII – Pre-Board Examination-II	5 th January, 2022 onwards
X- Mock Exam	
XII- Board Practical Examination	As per CBSE guidelines
(I to VIII) Annual Examination	21 st February, 2022 onwards
(IX) Annual Examination	
(XI) Promotion Examination (Th & Pr)	
(X, XII) Board Examination	
	As per the CBSE Date sheet

The Examination Policy

KG-I & KG-II

For KG-I & KG-II promotion is granted on the basis of a continuous and comprehensive evaluation in class during the session.

I and II

For classes I and II promotion is granted on the basis of continuous and comprehensive evaluation in the form of periodic tests and term end exams. **No marks are awarded, only grades are given.**

(a) ASSESSMENT AREAS

- **Scholastic Areas A** (Scholastic Subjects)
- **Scholastic Areas B** (Skills - Scholastic Subjects)
- **Co-Scholastic Areas** (Music, Dance and Games)
- **Personality Development** (Confidence, Courteousness, Care of Belongings, Neatness, Regularity & Punctuality, Initiative, Self-Control, Respect for Other's Property, Sharing & Caring)

(b) ASSESSMENT PATTERN

i. Scholastic Areas A

➤ For all subjects except General Awareness & Art Education:

- **First Term (50%)** : Periodic Test- 20% (Multiple forms of Assessment+ Half Yearly Exam-30% (Written Assessment)
- **Second Term (50%)** : Periodic Test -20% (Multiple forms of Assessment+ Annual Exam-30% (Written Assessment)

➤ For General Awareness & Art Education- Each term will comprise of :

- Internal Assessment 20%
- Term End Assessment 30%

ii. Scholastic Areas-B

Continuous Assessment as well as Term End Assessment of the following Skills:

- | | |
|----------------------|--------------------|
| • Speaking Skills | • Language Skills |
| • Reading Skills | • Listening Skills |
| • Handwriting Skills | • Narrative Skills |

iii. Co-Scholastic Areas

Continuous Assessment as well as Term End Assessment on a 3 point grading scale- A to C.

iv. Personality Development

Continuous Assessment throughout each term on a 3 point grading scale-A to C.

(c) GRADE SCHEME

SCHOLASTIC AREAS-A	
(Grading on a 5 Point Scale)	
A+	90% and Above
A	75%-89%
B	56% -74%
C	35%- 55%
D	Below 35%

SCHOLASTIC AREAS-B/CO-SCHOLASTIC AREAS/PERSONALITY DEVELOPMENT	
(Grading on a 3 Point Scale)	
A	Progressing Well
B	Progressing Satisfactorily
C	Experiencing Difficulty

III to V

For classes III to V promotion is granted on the basis of continuous and comprehensive evaluation in the form of periodic tests and term end exams. **No marks are awarded, only grades are given.**

(a) ASSESSMENT AREAS

- **Scholastic Areas** (Scholastic Subjects)
- **Co-Scholastic Areas** (Music, Dance and Games)
- **Personality Development** (Confidence, Courteousness, Care of Belongings, Neatness, Regularity & Punctuality, Initiative, Self-Control, Respect for Other's Property, Sharing & Caring)

(b) ASSESSMENT PATTERN

i. Scholastic Areas

➤ For all subjects except General Awareness & Art Education:

- **First Term (50%)** : Periodic Test- 20% (Multiple forms of Assessment+ Half Yearly Exam-30% (Written Assessment))
- **Second Term (50%)** : Periodic Test -20% (Multiple forms of Assessment+ Annual Exam-30% (Written Assessment))

➤ For General Awareness & Art Education- Each term will comprise of:

- Internal Assessment 20%
- Term End Assessment 30%

ii. Co-Scholastic Areas

Continuous Assessment as well as Term End Assessment on a 3 point grading scale- A to C.

iii. Personality Development

Continuous Assessment throughout each Term on a 3 point grading scale-A to C.

(c) GRADE SCHEME

SCHOLASTIC AREAS (Grading on a 5 Point Scale)	
A+	90% and Above
A	75%-89%
B	56% -74%
C	35%-55%
D	Below 35%

CO-SCHOLASTIC AREAS/PERSONALITY DEVELOPMENT (Grading on a 3 Point Scale)	
A	Progressing Well
B	Progressing Satisfactorily
C	Experiencing Difficulty

VI to VIII

(a) ASSESSMENT AREAS

- Scholastic Areas
- Co-Scholastic Activities
- Discipline

(b) ASSESSMENT PATTERN

i. Scholastic Areas (Both marks & grades are awarded)

➤ For all subjects except General Awareness, the scheme of assessment in each term will be as follows:

- **First Term (100%)** : Periodic Test- 20% (Multiple forms of Assessment) Half Yearly Exam-80% (Written Assessment)
- **Second Term (100%)** : Periodic Test -20% (Multiple forms of Assessment) Annual Examination- 80% (Written Assessment)

➤ For General Awareness each term will comprise of:

- Internal Assessment 40%
- Term End Examination 60%

ii. Co-Scholastic Activities (grading on a 3 point scale- A to C)

- Work Education
- Art Education (Visual & Performing Art)
- Health & Physical Education

iii. Discipline

Students will be assessed on a 3 point grading scale (A to C) for which the parameters are:

- Attendance
- Sincerity
- Behaviour
- Values
- Tidiness
- Attitude towards society, nation & others
- Following rules & regulations

(C) GRADE SCHEME

Scholastic Areas (8 point scale)	
Marks Range	Grade
91-100	A1
81-90	A2
71-80	B1
61-70	B2
51-60	C1
41-50	C2
33-40	D
32 & below	E (Needs Improvement)

Co-Scholastic Activities/Discipline (3 point scale)	
A	Outstanding
B	Very Good
C	Fair

IX to XII

Assessment Areas/Pattern & Grade Scheme

(Later) As per the guidelines of CBSE

CORONAVIRUS

GOLDEN RULES FOR PARENTS & CAREGIVERS

BEFORE LEAVING HOME

My child does not have symptoms for COVID-19 (cough, body ache, fever, sore throat, diarrhoea)

REMINDERS



A cloth mask on before leaving home



No mask sharing



Wash your hands for 20 seconds using soap and clean water or sanitise frequently



All school supplies (stationery, food, water, etc.)



No hugs, maintain social distancing at school and in the transport



No handshakes. Rather do the elbow greet or foot shake

ALWAYS REMEMBER TO



Wash your hands for 20 seconds using soap and clean water



Wash your mask every day



Check if my child did not bring a friend's belongings; stationery or mask



Cough or sneeze in the fold of the elbow or cover your mouth & nose with tissue



Avoid touching your mouth & nose with unwashed hands

Symptoms & procedures to follow



Fever



Dry cough



Feeling tired



Muscle ache



Shortness of breath



Self-isolate at my home or at a quarantine site should I/my child become ill with symptoms of COVID-19.



Always remember where I was and who I was with for contact tracing



AT ALL TIMES

I monitor our health for early COVID-19 symptoms. I know what to do and who to contact if I experience any of the symptoms.



CONTACT

In case of any further query, you may contact the class teacher

Covid Related Guidelines for Students

- Follow the Footmark scheme in the school campus.
- Maintain Social Distancing while moving in the corridor.
- Maintain Social Distancing in the classroom as well. Sit on alternate seats leaving one seat empty.
- Do not touch the railings or walls unnecessarily.
- No hugging or hand shaking allowed.
- Wear mask properly all the time especially while talking to one another.
- Do not share any items- stationery, food etc. with each other.
- While coughing, cover your mouth with your elbow.

Washroom Guidelines

- Do not crowd in the washroom.
- Do not forget to wash your hands.
- Talking inside washroom is strictly prohibited

Bus Guidelines

- Maintain social distancing. Sit on alternate seats leaving one seat empty.
- Wear face mask while in the bus.
- Do not talk to others while you are in the bus.
- Do not touch the seats or windows unnecessarily.
- Sanitize your hands once you get out of the bus.

SPLIT SYLLABUS-2021-22**CLASS: III**

Keeping in view the Online Teaching Learning during 2020-21, a proper re-cap will be done by each teacher in each subject before starting a new topic. (Wherever relevant)

ENGLISH

Prescribed Books: Gulmohar Language for Life-3 by OrientBlackSwan (ninth edition)
New Grammar & More - 3 by RatnaSagar

TERM I

April	L1. Noi saves a whale Poem2: A Frog in a well Grammar: Sentences Writing Skills: Paragraph Writing
May	L2.Kaku and Lal Hawa
June	Poem1: Giraffes (Comprehension) Grammar- Nouns
July	L3 Safe Again (Comprehension) L4. A wonderful gift Revision & Remedial Periodic Test-Term 1 will include L1, Poem2, Sentences & Paragraph Writing Grammar-Nouns Writing Skills - Paragraph Writing
August	Poem3:The Brook L5.The Golden Bird Grammar- Articles, Verbs Writing Skills – Picture Composition
September	L6.The Great Escape (Comprehension) Revision & Remedial Half Yearly Examination will include L1,2,4,5, Poem2, 3, Sentences, Nouns, Verbs, Articles, Paragraph Writing and Picture Composition
TERM II	
October	L8.A Trip to Mars L9. Heidi in the city Grammar-Pronouns , Subject verb Agreement Writing Skills: Short Story Writing
November	Poem5: Kites L7.The Seven Snowmen (Comprehension) Revision & Remedial Periodic Test-Term II will include L-8, 9, Poem5, Pronouns, Subject Verb Agreement & Short Story Writing Grammar- Adjectives
December	L11.Eugenie and the Sharks Poem7.Shooting Star Poem4- Tiptoe Night

(Comprehension)

Grammar- Adverbs

Writing Skills: Informal Letter

January

L12- Afraid of the Dark

L10.The Storm at Night

(Comprehension)

Poem6- Carousel (Comprehension)

Grammar - Conjunctions and

Prepositions

Writing Skills: Informal Letter

February

Grammar: Vocabulary

Revision & Remedial

Annual Examination will include L-8, 9, 11, 12, Poem5, Poem7, Pronouns, Subject-Verb agreement, Adjectives, Adverbs, Prepositions, Conjunctions, Vocabulary, Short Story Writing, Informal Letter

HINDI

पाठ्य पुस्तक

उत्कर्ष हिंदी पाठमाला (मधुबन प्रकाशन)

प्रथम सत्रांश

अप्रैल

पाठ 1 जय हिंद

पाठ 2 ज्ञान मार्ग

पाठ – 3 किस्सा तेनालीराम का

व्याकरण

मई

व्याकरण

जून

व्याकरण

जुलाई

दोहरान कार्य Periodic Test-1(पाठ 1,2,3

तथा व्याकरण परीक्षा सम्मिलित की जाएगी)

पाठ 4 चूजों से दोस्ती

व्याकरण

अगस्त

पाठ 5 जलती हाँडी

पाठ 6 एक शरीर में कितने दो हैं?

पाठ 7 पंछी की चाह

सितंबर

व्याकरण

दोहरान कार्य , Half Yearly Exam

(पाठ –1 से 7, व्याकरण परीक्षा में

सम्मिलित की जाएगी)

द्वितीय सत्रांश

अक्टूबर

पाठ 8 प्रार्थना मंदिर

पाठ 9 अक्ल का पौधा

व्याकरण

नवंबर

पाठ 10 किसने खोजा कौन-सा देश

	दोहरान कार्य, Periodic Test-2(पाठ 8 , 9 10 तथा व्याकरण परीक्षा सम्मिलित की जाएगी)
दिसंबर	पाठ 11 हम नन्हे – नन्हे बच्चे हैं पाठ 12 चुभती भूल पाठ 13 हल्ला – गुल्ला व्याकरण
जनवरी	पाठ 14 ओणम पाठ 15 माँ, मेरी रक्षा करो पाठ 16 मोगली आया गाँव मे
फरवरी	व्याकरण दोहरान कार्य , Annual Exam (द्वितीय सत्रांश का समस्त पाठ्यक्रम तथा व्याकरण परीक्षा में सम्मिलित किया जाएगा)

MATHEMATICS

Prescribed Book: Joy of Mathematics (Macmillan Education)

TERM I

April	Ch-1: Numbers Ch-7: Shapes
May	Revision
June	Ch-2: Addition
July	Ch-2: Addition (contd...) Revision and Remedial, Periodic Test-Term I (will include Ch-1 and 2)
August	Ch-3: Subtraction Ch-4: Multiplication Ch-5: Division
September	Ch-5: Division (contd...) Revision and Remedial, Half Yearly Examination (will include entire syllabus covered in Term I)

TERM II

October	Ch-6: Money Ch-9: Time
November	Ch-9: Time (contd...) Revision and Remedial, Periodic test - Term II (will include Ch-6 and 9)
December	Ch-8: Metric Measures
January	Ch-10: Representation of Data
February	Revision and Remedial, Annual Examination (will include entire syllabus covered in Term II)

INFORMATION TECHNOLOGY

Prescribed Book: Not Applicable

TERM I

April	Ch.1: Introduction to Tux Paint Ch.2 A Computer System
May	Ch.2 A Computer System (contd.)
June	Ch.2 A Computer System (contd.)
July	Ch. 3: Introduction to MS – Word 2013 Revision and Remedial, Periodic Test- Term I (will include Ch.1)
August	Ch. 3: Introduction to MS – Word 2013(contd.) Ch.4: The Internet
September	Revision and Remedial, Half Yearly Examination (will include entire syllabus covered in Term I)

TERM II

October	Ch. 5: Basic LOGO Commands
November	Ch. 6 Calculations in LOGO Revision and Remedial, Periodic test- Term I (will include Ch.5)
December	Ch. 6 Calculations in LOGO (contd.)
January	Ch. 7. Introduction to Scratch
February	Ch. 7. Introduction to Scratch (contd.) Revision and Remedial, Annual Examination (will include entire syllabus covered in Term II)

ART EDUCATION

Prescribed Books: Not Applicable

TERM I

April	Doodle Art Craft Activity-Textured object
May	Thumb painting
June	Craft Activity- Thumb painting folder
July	Pop Art Typography Craft Activity – Mask making
August	Abstract Art Craft Activity – Photoframe
September	Revision Work Half Yearly Examination (will include all the topics covered in Term I)

TERM II

October	Geometric Drawing Craft Activity- Wall Hanging
November	Line Art Craft Activity- Lamp
December	Christmas Scene Craft Activity- Christmas Craft
January	Folk Art Craft Activity- Paper Collage
February	Revision Work Annual Examination (will include all the topics covered in Term II)

Revised EVS Syllabus

Class-3

Prescribed Book	Planet First by Macmillan Education
Term 1	
April	Ch-1 My Family Ch-2 My Family and I Ch-3 Showing I Care
May	Ch-3 Showing I Care (contd.)
June	Revision and Remedial
July	Ch-4 Plants Around Us Ch-5 Leaves in Our Lives Revision and Remedial Periodic Test- Term 1 (will include Ch-1 to Ch-4)
August	Ch-6 The Animal Kingdom Ch-7 Bird – Watching Ch-8 Creepy Crawlies and Flyers
September	Ch-9 Let’s Play Games Revision and Remedial Half Yearly Examination (will include entire syllabus covered in Term 1)
Term 2	
October	Ch-10 People At Work Ch-11 Food from Plants and Animals Ch-12 Eating and Cooking
November	Revision and Remedial Periodic Test- Term 2 (will include Ch-10 to Ch-12)
December	Ch-13 Food and Shelter for Animals Ch-14 Home Sweet Home Ch-15 Mapping Places Around Me
January	Ch-16 Water For Everyone Ch-17 Travel and Communication Ch-18 Pottery and Cloth
February	Revision and Remedial Annual Examination (will include the entire syllabus covered in Term 2)