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NOTICE

The meeting of the IQAC of the institute is scheduled to be held on Saturday July 25th, 2020 at 01:00p.m. in the Board Room ISIM Campus, Mansarovar, Jaipur. You are cordially invited to attend the same.

Agenda for the Meeting of the IQAC are:

Item No.	Item
1.26.01	Confirmation of minutes of 25th IQAC meeting held on March 27th, 2020
1.26.02	Action taken Report (ATR) on decisions of previous meeting.
1.26.03	Approving 'Parichaya – Orientation Programme' Schedule for MBA and MCA fresh batch and also the Performance and Mathematical Ability Test Sheet. (Appendix A1)
1.26.04	Review of 'Value added Certificate Courses' proposed for academic session 2020-21. (Appendix A2)
1.26.05	To Review progress of Online International Conference on Management & IT re-scheduled for August 7-8, 2020
1.26.06	Report on Online Academic Audit of Department of Management and Department of Computer Science
1.26.07	Review of Feedback received from stakeholder.
1.26.08	Review of QIV data to be forwarded to the affiliating University for both MBA and MCA programs
1.26.09	Any other item with the permission of the Chair

Dr. Kavaldeep Dixit
Coordinator
IQAC

Copy Forwarded for information and necessary action:
- Dr. Manju Nair, Principal, (Chairperson)
- Dr. Swati V Chande, HOD, Computer Science
- Dr. Divya Mehta, Senior Assistant Professor, Training & Placement Coordinator
- Mr. Dinesh Sharma, OSD
- Dr. Bhumija Chouhan, Associate Professor
- Dr. Vijay Gupta, Associate Professor
- Dr. Kavya Saini, Associate Professor
- Prof. K.S. Sharma, Advisor, The IIS University, Jaipur
- Mr. Mohit Bhati, MCA Student
- Ms. Riya Jain, MBA Student
- Mr. Anubhav Sharma, State Head- Rajasthan, Sub-K I Transactions Ltd.Jaipur
- Mr. Arijit Nandy, Senior Vice President, Head Central Risk Unit, AU Small Finance Bank, Jaipur.
- Ms. Garima Sharma, Asst. Vice-President, HDFC Bank, Jaipur
- Mr. Mrigank Sharma, Marketing Manager, Morris Garages, Gurgaon
- Mr. Ajay Gupta, Lead, Software Engineer, EPAM Systems, Pune, Maharashtra
- Dr. Kavaldeep Dixit, HOD, Management Studies

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Minutes for the Twenty-Sixth Meeting of IQAC

Item No.	Item
1.26.01	Confirmation of minutes of 25th IQAC meeting held on March 27th, 2020
1.26.02	Action taken Report (ATR) on decisions of previous meeting.
1.26.03	Approving 'Parichaya – Orientation Programme' Schedule for MBA and MCA fresh batch and also the Performance and Mathematical Ability Test Sheet. (Appendix A1)
1.26.04	Review of 'Value added Certificate Courses' proposed for academic session 2020-21. (Appendix A2)
1.26.05	To Review progress of Online International Conference on Management & IT re-scheduled for August 7-8, 2020
1.26.06	Report on Online Academic Audit of Department of Management and Department of Computer Science
1.26.07	Review of Feedback received from stakeholder.
1.26.08	Review of QIV data to be forwarded to the affiliating University for both MBA and MCA programs (Appendix A3)
1.26.09	Any other item with the permission of the Chair

APPENDIX

A1	'Parichaya – Orientation Programme' Schedule for MBA and MCA fresh batch and also the Performance and Mathematical Ability Test Sheet.
A2	'Value added Certificate Courses' proposed for academic session 2020-21.
A3	QIV data to be forwarded to the affiliating University for both MBA and MCA programs

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Minutes for the Twenty-Sixth Meeting of IQAC
Venue: Board Room
Date: 25th July, 2020
Members

1	Dr. Manju Nair, Principal, (Chairperson)	:Sd/-
2	Dr. Swati V Chande, HOD, Computer Science	:Sd/ -
3	Dr. Divya Mehta, Senior Assistant Professor, Training & Placement Coordinator	:Sd/-
4	Mr. Dinesh Sharma, OSD	:Sd/-
5	Dr. Bhumija Chouhan, Associate Professor	:Sd/-
6	Dr. Vijay Gupta, Associate Professor	:Sd/-
7	Dr. Kavya Saini, Associate Professor	:Sd/-
8	Prof. K.S. Sharma, Advisor, The IIS University, Jaipur	:Sd/ -
9	Mr. Mohit Bhati, MCA Student	:Sd/-
10	Ms. Riya Jain, MBA Student	:Sd/-
11	Mr. Anubhav Sharma, State Head- Rajasthan, Sub-K I Transactions Ltd.Jaipur	:Sd/-
12	Mr. Arijit Nandy, Senior Vice President, Head Central Risk Unit, AU Small Finance Bank, Jaipur.	:Sd/-
13	Ms. Garima Sharma, Asst. Vice-President, HDFC Bank, Jaipur	:Sd/-
14	Mr. Mrigank Sharma, Marketing Manager, Morris Garages, Gurgaon	:Sd/ -
15	Mr. Ajay Gupta, Lead, Software Engineer, EPAM Systems, Pune, Maharashtra	:Sd/-
16	Dr. Kavaldeep Dixit, HOD, Management Studies, (Co-ordinator)	:Sd/-

The Chairperson, Dr. Manju Nair welcomed all the committee members for academic sessions 2020-2022 and shared the vision, objectives and activities of IQAC. She welcomed Ms. Garima Sharma, Mr.Mrigank Sharma and Mr.Ajay Gupta who were attending meeting through Google Meet platform on online mode.

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Dr. Manju Nair informed all present that the institutional processes during pandemic are going uninterrupted and classes, internal examinations and all other activities are being held on online mode. She further mentioned that webinars have been conducted during the months of May & June to keep students updated on the trends in the field of Management and technology. She also informed that internships and final placements have also happened on Online mode thus the institute has ensured that students are not at loss due to current pandemic situation.

She further informed all present that this year admission process by State Government might be delayed and the fresh batches for both MBA & MCA may start late.
After Chairperson warm welcome the agenda items were taken up and after considerable deliberations, following decisions were taken:

Item No. 1.26.01: Confirmation of minutes of 25th IQAC meeting held on March 27th, 2020: The minutes of the last meeting held on 27th March, 2020 may be considered and confirmed.

Decision: Confirmed.

Item No. 1.26.02: Action Taken Report (ATR) on decisions of the previous meeting:

Decision	Action Taken
To plan for the Institutional Processes during Covid-19 Lockdown	No Action Pending

Item No. 1.26.03: Approving 'Parichaya – Orientation Programme' Schedule for MBA and MCA fresh batch and also the Performance and Mathematical Ability Test Sheet: The Orientation Programme Schedule for MBA was tabled by H.O.D., Management Studies and the MCA Orientation Programme Schedule was tabled by H.O.D., Computer Science. Coordinator IQAC however informed all present that the schedule is tentative as the dates for commencement of new session is yet to be announced by the state Government.

Decision: Approved. Coordinator IQAC also informed that as proposed earlier a Performance and Mathematical Ability Test followed by an interview will be conducted for these batches also to gauge the proficiency level of students. The assessed feedback will be shared with HOD's and concerned faculty mentors.

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Item No. 1.26.04: <u>Review of 'Value added Certificate Courses' proposed for academic session 2020-21:</u> Dr. Kavaldeep Dixit tabled the list of proposed Value-added Certificate Courses for the forthcoming session for both MBA and MCA pograms. The courses were planned based on Stakeholders feedback.

Decision: Noted & Approved.

Item No. 1.26.05: <u>To Review progress of Online International Conference on Management & IT re-scheduled for August 7-8, 2020</u>

Dr. Swati Chande informed all present that around 25 research papers have been received so far and 6 resource persons including two international speakers have been finalized for the conference being held on the theme 'Innovation in Information Technology and Business Management for Sustainability'. Dr. Chande also informed that Faculty reviewers are reverting back well in time on the accepted papers.

Decision: Noted & Approved

Item No. 1.26.06: <u>Report on Online Academic Audit of Department of Management and Department of Computer Science</u>

Audit for Department of Management and Department of Computer Science was conducted online by external auditors Dr. Tanjul Saxena, Principal and Professor, Mahatma Gandhi College of Hospital Administration and Dr. Roopa Mathur, Professor, The IIS(deemed to be University) on 15-16 May, 2020.

Following points were observed/suggested by the audit members:

- The Audit Team expressed satisfaction over the functioning of both the departments. They were satisfied that even during pandemic the classes, internal examinations, activities were carried out unhindered
- They appreciated the webinars organized during Covid for benefit of students.
- They noted that the academics, research, co-curricular and extracurricular activities are well supported and encouraged even during Covid times.
- They suggested faculty can be encouraged for Joint research publications in UGC Care List II/ Scopus indexed journals.
- They suggested that faculty can be motivated to utilize more e-learning resources in their pedagogy.

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- External experts further suggested that faculty can undertake FDP's, webinars, STTPs, workshops and leadership talks while students can apply for online projects at various platforms including Internshala, Edvisor, Triedge, Youth4work.

Decision: Noted

Item No. 1.26.07: Review of Feedback received from stakeholder.

Co-ordinator IQAC informed all present that feedback from stakeholders including students, alumni, recruiters, parents and faculty have been collected and analysed. Based on the feedback from all stakeholders following observations have been noted:

- The pedagogy adopted is relevant for securing a job and enhancing the skills required for them. The pedagogy reduces the gap between academia and industry.
- Most students and alumni have appreciated their online classroom experience for different teaching styles including PPTs, animations, live examples, prototypes, etc., and incorporating interactive elements, problem-solving methodologies that have real-world relevance and provides appropriate challenges to support and enhance their learning process.
- Students were particularly satisfied that during pandemic their classes and online internal exams went on uninterrupted.
- Parents were also satisfied by the initiatives undertaken by institution during Covid as informed by them telephonically to both head of departments.

Item No. 1.26.08: Review of QIV data to be forwarded to the affiliating University for both MBA and MCA programs

The QIV data for MBA was tabled by H.O.D. Management Studies and the QIV data for MCA Program was tabled by H.O.D. Computer Science. Members observed that the data was in sync with what was presented to the auditors. It was also observed that the data provided comprehensive information for both the departments as it addressed all the key performance parameters including Faculty Publications and other accomplishments, Students training and final placement and all academic and co-curricular activities on Campus. Dr. Manju Nair further informed all members that from time to time faculty members are encouraged to submit research papers in Scopus indexed/ Web of Science/ABDC Journals. They are also advised to participate actively in FDP's, Refresher courses etc.

Decision: Noted

Item No. 1.26.09: Any other item with the permission of the Chair:

- Dr. Manju Nair informed all present that this year also the 'STAR' Project for MBA& MCA students to enhance student's employability had received a lot of appreciation by the

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students. Various activities planned under 'STAR' have witnessed enthusiastic participation by students.
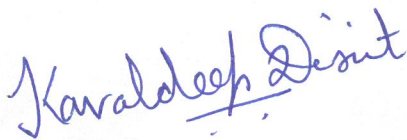
Decision: Noted

- IQAC co-ordinator informed all present that as decided earlier institution has commenced work on installation of solar panels to save energy and make the institution eco-friendly.
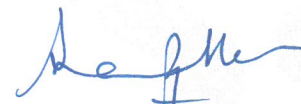
Decision: Noted

- Dr. Manju Nair informed all present that the institute is now working more on ICT based tools in teaching-learning. She further mentioned that the institution had successfully organized virtual Conferences/webinars and have enhanced International research orientation among faculty and students. She further informed all present that the institute is formulating ERP policy as per current requirements and mentioned that Department of Computer Science will review the same.
  Members agreed that in today's digital era it is much required.

The meeting ended with vote of thanks to the Chair.

Dr. Kavaldeep Dixit
Coordinator – IQAC

Dr. Manju Nair
Chairperson - IQAC

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NOTICE

The meeting of the IQAC of the institute is scheduled to be held on Saturday October 10, 2020 at 11:30 a.m. in the Board Room ISIM Campus, Mansarovar, Jaipur. You are cordially invited to attend the same.

Agenda for the Meeting of the IQAC are:

Item No.	Item
2.27.01	Confirmation of minutes of 26th IQAC meeting held on July 25, 2020
2.27.02	Action taken Report (ATR) on decisions of previous meeting.
2.27.03	Review progress on 'Parichaya – Orientation Programme' for MBA and MCA students.
2.27.04	Report on Workshops and webinars organized till date
2.27.05	Report on ICMIT-2020
2.27.06	Report on Interventions planned for stakeholders during Covid-19.
2.27.07	Any other item with the permission of the Chair

Dr. Kavaldeep Dixit
Coordinator
IQAC

Copy Forwarded for information and necessary action:

Dr. Manju Nair, Principal, (Chairperson)
Dr. Swati V Chande, HOD, Computer Science
Dr. Divya Mehta, Senior Assistant Professor, Training & Placement Coordinator
Mr. Dinesh Sharma, OSD
Dr. Bhumija Chouhan, Associate Professor
Dr. Vijay Gupta, Associate Professor
Dr. Kavya Saini, Associate Professor
Prof. K.S. Sharma, Advisor, The IIS University, Jaipur
Mr. Mohit Bhati, MCA Student
Ms. Riya Jain, MBA Student
Mr. Anubhav Sharma, State Head- Rajasthan, Sub-K I Transactions Ltd .Jaipur
Mr. Arijit Nandy, Senior Vice President, Head Central Risk Unit, AU Small Finance Bank, Jaipur.
Ms. Garima Sharma, Asst. Vice-President, HDFC Bank, Jaipur
Mr. Mrigank Sharma, Marketing Manager, Morris Garages, Gurgaon
Mr. Ajay Gupta, Lead, Software Engineer, EPAM Systems, Pune, Maharashtra
Dr. Kavaldeep Dixit, HOD, Management Studies

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Minutes for the Twenty-Seventh Meeting of IQAC

Item No.	Item
2.27.01	Confirmation of minutes of 26th IQAC meeting held on July 25, 2020
2.27.02	Action taken Report (ATR) on decisions of previous meeting.
2.27.03	Review progress on 'Parichaya – Orientation Programme' for MBA and MCA students.
2.27.04	Report on Workshops and webinars organized till date (Appendix A1)
2.27.05	Report on ICMIT-2020 (Appendix A2)
2.27.06	Report on Interventions planned for stakeholders during Covid-19 (Appendix A3)
2.27.07	Any other item with the permission of the Chair
	Appendix
A1	Report on Workshops and webinars organized till date
A2	Report on ICMIT-2020
A3	Report on Interventions planned for stakeholders during Covid-19.

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Minutes for The Twenty-Seventh Meeting of IQAC
Venue: Board Room
Date: October 10, 2020
Members

1	Dr. Manju Nair, Principal, (Chairperson)	:Sd/-
2	Dr. Swati V Chande, HOD, Computer Science	:Sd/ -
3	Dr. Divya Mehta, Senior Assistant Professor, Training & Placement Coordinator	:Sd/-
4	Mr. Dinesh Sharma, OSD	:Sd/-
5	Dr. Bhumija Chouhan, Associate Professor	:Sd/-
6	Dr. Vijay Gupta, Associate Professor	:Sd/-
7	Dr. Kavya Saini, Associate Professor	:Sd/-
8	Prof. K.S. Sharma, Advisor, The IIS University, Jaipur	:Sd/ -
9	Mr. Mohit Bhati, MCA Student	:Sd/-
10	Ms. Riya Jain, MBA Student	:Sd/-
11	Mr. Anubhav Sharma, State Head- Rajasthan, Sub-K I Transactions Ltd.Jaipur	:Sd/-
12	Mr. Arijit Nandy, Senior Vice President, Head Central Risk Unit, AU Small Finance Bank, Jaipur.	:Sd/-
13	Ms. Garima Sharma, Asst. Vice-President, HDFC Bank, Jaipur	:Sd/-
14	Mr. Mrigank Sharma, Marketing Manager, Morris Garages, Gurgaon	:Sd/ -
15	Mr. Ajay Gupta, Lead, Software Engineer, EPAM Systems, Pune, Maharashtra	:Sd/-
16	Dr. Kavaldeep Dixit, HOD, Management Studies, (Co-ordinator)	:Sd/-

The Chairperson, Dr. Manju Nair welcomed all the committee members. She Shared that the institute has been consecutively ranked first in the category 'A' for the academic sessions 2017-2018, 2018-19, 2019-2020 and 2020-21 by Rajasthan Technical University, Kota, for its MBA programs on the basis of Quality Index Value (QIV) score.

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Thereafter agenda items were taken up and after considerable deliberations, following decisions were taken:

Item No. 2.27.01: <u>Confirmation of the minutes of the Twenty-Sixth IQAC meeting held on : July 25, 2020-</u> The minutes of the Twenty sixth IQAC meeting held on July 25, 2020.

Decision: Confirmed

Item No. 2.27.02: <u>Action Taken Report (ATR) on decisions of the previous meeting:</u>

Decision	Action Taken
Confirmation of minutes of 25th IQAC meeting held on March 27th, 2020	**Approved**
Action taken Report (ATR) on decisions of previous meeting.	**Reviewed &Noted**
Approving 'Parichaya – Orientation Programme' Schedule for MBA and MCA fresh batch and also the Performance and Mathematical Ability Test Sheet.	**Reviewed & Noted**
Review of 'Value added Certificate Courses' proposed for academic session 2020-21.	**Reviewed & Noted**
To Review progress of Online International Conference on Management & IT re-scheduled for August 7-8, 2020	**Noted**
Report on Online Academic Audit of Department of Management and Department of Computer Science	**No Action Pending**
Review of Feedback received from stakeholder.	**Noted**
Any other item with the permission of the Chair	**No action pending**

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Item No. 2.27.03: Review Progress of 'Parichaya – Orientation Programme for MBA & MCA Students: The 21 Days Parichaya – Orientation Programme schedule for MBA was tabled by Dr. Kavaldeep Dixit, HOD, Management Studies and the same for MCA was tabled by Dr. Swati V. Chande, HOD, Computer Science. Both the HOD's apprised the members that the Performance and Mathematical Ability Test and Personal Interview will be conducted in current academic session as well.

Decision: Noted and Approved.

Item No. 2.27.04: Report on Workshops and webinars organized till date:
The report on workshops and webinars organized till date was reviewed. Members were satisfied with the progress. Mr. Nandy particularly mentioned that roping in Alumni as resource persons for webinars was a good initiative. Dr. Kavya further added that students were very happy interacting with alumni and were also quiet participative in the online sessions.

*Decision:*Noted.

Item No. 2.27.05: Report on ICMIT-2020:
Dr.Swati V.Chande informed members regarding successful hosting of Online International Conference on Management & IT. She added that the conference had reputed partner institutions from around the world and because it was a virtual conference knowledgeable speakers from across the globe enlightened the participants. She also informed all present that paper presenters in all technical sessions were able to successfully present their papers and there were no technology related disruptions.

Decision: Noted.

Item No. 2.27.06: Report on Interventions planned for stakeholders during Covid-19
IQAC co-ordinator discussed the collaborative interventions undertaken for all stakeholders including students, teaching and non-teaching staff and society people. She also briefed the members regarding initiatives undertaken by NSS cell in the adopted village Pawaliya for sensitizing people on Vaccination and covid appropriate behavior.

Decision: Noted.

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Item No. 2.27.06: <u>Any other item with the permission of the Chair:</u>

- Dr. Divya Mehta informed the members that recruiters have started online campus interviews for final placements and online aptitude tests and pre-placement preparation by Training and Placement Cell has begun in full swing.

Decision: Noted.

The meeting was adjourned with a vote of thanks to the chair.

Dr. Kavaldeep Dixit
Coordinator – IQAC

Dr. Manju Nair
Chairperson - IQAC

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NOTICE

The meeting of the IQAC of the institute is scheduled to be held on Saturday January 9th, 2021 at 01:30 p.m. in the Board Room ISIM Campus, Mansarovar, Jaipur. You are cordially invited to attend the same.

Agenda for the Meeting of the IQAC are:

Item No. 3.29.01:	Confirmation of minutes of 28th IQAC meeting held on 10th October 2020.
Item No. 3.29.02:	Action taken Report (ATR) on decisions of previous meeting.
Item No. 3.29.03:	Review of student's projects with NGO's under Certificate Course in 'Citizenship and Social Entrepreneurship' to be presented in 8th North India Conference held in collaboration with IDCA and Rotary Club Jaipur Gurukul.
Item No. 3.29.04:	Review of progress of Online B-Quizzing-2021 Business Quiz Competition for B-Schools & Corporates.
Item No. 3.29.05:	Review of progress on Online 'Roopantar – Annual Business Plan Competition'
Item No. 3.29.06:	Review of Progress of Final Placements and Live Projects
Item No. 3.28.07:	Report on 'Parichaya – Orientation Programme' for MBA & MCA Students
Item No. 3.28.08:	Any other item with the permission of the Chair

Dr. Kavaldeep Dixit
Coordinator
IQAC

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- Dr. Kavya Saini, Associate Professor
- Prof. K.S. Sharma, Advisor, The IIS University, Jaipur
- Mr. Mohit Bhati, MCA Student
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- Mr. Arijit Nandy, Senior Vice President, Head Central Risk Unit, AU Small Finance Bank, Jaipur.
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- Mr. Ajay Gupta, Lead, Software Engineer, EPAM Systems, Pune, Maharashtra
- Dr. Kavaldeep Dixit, HOD, Management Studies

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Minutes for the Twenty Ninth Meeting of IQAC, ISIM

Item No. 3.29.01:	Confirmation of minutes of 28th IQAC meeting held on 10th October 2020.
Item No. 3.29.02:	Action taken Report (ATR) on decisions of previous meeting.
Item No. 3.29.03:	Review of student's projects with NGO's under Certificate Course in 'Citizenship and Social Entrepreneurship' to be presented in 8th North India Conference held in collaboration with IDCAand Rotary Club Jaipur Gurukul.
Item No. 3.29.04:	Review of progress of Online B-Quizzing-2021 Business Quiz Competition for B-Schools & Corporates.
Item No. 3.29.05:	Review of progress on Online 'Roopantar – Annual Business Plan Competition'
Item No. 3.29.06:	Review of Progress of Final Placements and Live Projects
Item No. 3.28.07:	Report on 'Parichaya – Orientation Programme' for MBA & MCA Students
Item No. 3.28.08:	Any other item with the permission of the Chair

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Minutes for The Twentieth Meeting of IQAC, IIIM
Venue : Board Room
Date : 09th January, 2021
Members

1	Dr. Manju Nair, Principal, **(Chairperson)**	:Sd/-
2	Dr. Swati V Chande, HOD, Computer Science	:Sd/ -
3	Dr. Divya Mehta, Senior Assistant Professor, Training & Placement Coordinator	:Sd/-
4	Mr. Dinesh Sharma, OSD	:Sd/-
5	Dr. Bhumija Chouhan, Associate Professor	:Sd/-
6	Dr. Vijay Gupta, Associate Professor	:Sd/-
7	Dr. Kavya Saini, Associate Professor	:Sd/-
8	Prof. K.S. Sharma, Advisor, The IIS University, Jaipur	:Sd/ -
9	Mr. Mohit Bhati, MCA Student	:Sd/-
10	Ms. Riya Jain, MBA Student	:Sd/-
11	Mr. Anubhav Sharma, State Head- Rajasthan, Sub-K I Transactions Ltd.Jaipur	:Sd/-
12	Mr. Arijit Nandy, Senior Vice President, Head Central Risk Unit, AU Small Finance Bank, Jaipur.	:Sd/-
13	Ms. Garima Sharma, Asst. Vice-President, HDFC Bank, Jaipur	:Sd/-
14	Mr. Mrigank Sharma, Marketing Manager, Morris Garages, Gurgaon	:Sd/ -
15	Mr. Ajay Gupta, Lead, Software Engineer, EPAM Systems, Pune, Maharashtra	:Sd/-
16	Dr. Kavaldeep Dixit, HOD, Management Studies, **(Co-ordinator)**	:Sd/-

The Chairperson, Dr. Manju Nair welcomed all the committee members. Dr. Nair shared that the institute has been awarded 'First' Position in Category 'A' for its MBA Program and has received category 'A' for its MCA program. All the members appreciated the efforts of teaching and non-teaching staff. She further informed that in this meeting Mr. Mrigank Sharma and Mr. Ajay Gupta will be present through Google Meet platform.

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The agenda items were taken up and after considerable deliberations, following decisions were taken:

Item No. 3.29.01: <u>Confirmation of minutes of 28th IQAC meeting held on October 10th 2020:</u> The minutes of the last meeting held on October 10th, 2020may be considered and confirmed.

Decision	Action Taken
Confirmation of minutes of 26th IQAC meeting held on July 25, 2020.	**No Action Pending**
Action taken Report (ATR) on decisions of previous meeting.	**No Action Pending**
Review progress on 'Parichaya – Orientation Programme' for MBA and MCA students.	**No Action Pending**
Report on Workshops and webinars organized till date	**No Action Pending**
Report on ICMIT-2020	**No Action Pending**
Report on Interventions planned for stakeholders during Covid-19	**No Action Pending**
Any other item with the permission of the Chair	**No Action Pending**

Decision: Confirmed.

Item No. 3.29.02: <u>Action Taken Report (ATR) on decisions of the previous meeting:</u> No Action pending for the Agenda Items.

Item No. 3.29.03: <u>Review of student's projects with NGO's under Certificate Course in 'Citizenship and Social Entrepreneurship' to be presented in 9th International Conference held in collaboration with IDCA and Rotary Club Jaipur Gurukul:</u> Coordinator IQAC, updated the members with regard to students projects with various NGO's like Pure India, Robinhood Army, SIDART, Aravali, Saksham etc. under Certificate Course in 'Citizenship and Social Entrepreneurship'. She also apprised the members that out of all student presentations the best eight will be selected for presentation in the 9th International Conference to be held in Collaboration with IDCA. She also informed the members that this time the Conference is again being held in collaboration with Rotary Club Jaipur Gurukul.

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Decision: IQAC expressed satisfaction at the progress.

Item No. 3.29.04: <u>Review of progress of Online B-Quizzing-2021 Business Quiz Competition for B-Schools & Corporates</u>: Dr. Kavaldeep Dixit apprised the members that B-Quizzing-2021 is scheduled to be held on 13thFebruay, 2021 on online mode. Brochures have been finalized and mailed and positive response regarding participation has been received from Business houses and B-schools.

Decision: Reviewed &Noted

Item No. 3.29.05: <u>Review of progress on Online 'Roopantar – Annual Business Plan Competition'</u>: E-igniters (Entrepreneurship Cell) Coordinator Dr. Kavya Saini apprised the members with the progress of 'Roopantar- The Annual Business Plan Competition' scheduled to be held on 23rd January, 2021. She updated the members with the change in format from the last year.

Decision: Noted.

Item No. 3.29.06: <u>Review of Progress of Final Placements and Live Projects</u>: Dr. Divya Mehta apprised all present that various companies from diverse sectors have conducted online campus drives for final placements and around six more were lined up in the next three months With regard to Live Projects, she sounded optimistic as around fifteen online live projects had been undertaken by group of students so far in various organizations of repute.

Decision: Noted.

Item No. 3.29.07: Report on 'Parichaya – Orientation Programme' for MBA & MCA Students

Dr. Manju Nair informed all members that as mentioned earlier the new academic session for both the programs commenced late in the mid of October.
The report on Parichaya – Orientation Programme for MBA was tabled by Dr. Kavaldeep Dixit, HOD, Management Studies and MCA was tabled by Dr. Swati V. Chande, HOD, Computer Science. Both the HOD's apprised the members that the Performance and

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Mathematical Ability Test and Personal Interview has highlighted that all the students are Above Average and have the aptitude to cope up with the programme.

Decision: Noted.

Item No. 3.29.08: Any other item with the permission of the Chair:

Dr. Kavaldeep Dixit informed that with regard to Promotion of research on campus around six Faculty Development Programs were planned which will be held by end April. She further informed all present that digital literacy staff development programs have also been implemented.

Decision: Noted.

The meeting ended with a vote of thanks to the Chair.

Dr. Kavaldeep Dixit
Coordinator – IQAC

Dr. Manju Nair
Chairperson - IQAC

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NOTICE

The meeting of the IQAC of the institute is scheduled to be held on Saturday April 10th, 2021 at 11:30 a.m. in the Board Room ISIM Campus, Mansarovar, Jaipur. You are cordially invited to attend the same.

Agenda for the Meeting of the IQAC are:

Item No.	Item
4.30.01	Confirmation of minutes of 29th IQAC meeting held on 09th January, 2021.
4.30.02	Action taken Report (ATR) on decisions of previous meeting.
4.30.03	Report on Student Presentations under 'Certificate Course in Citizenship and Social Entrepreneurship' presented in 9th International Conference held in Collaboration with IDCA and Rotary Club Jaipur Gurukul.
4.30.04	Report on Online 'B-Quizzing-2021' – Business Quiz Competition for B-Schools and Corporates
4.30.05	Report on Online 'Roopantar'- Annual Business Plan Competition.
4.30.06	Proposing of Tentative Annual Calendar for the year 2021-22.
4.30.07	Review of Annual Report Compiled till 30th March, 2021.
4.30.08	Report on 'Value added Certificate Courses' for the year 2020-21.
4.30.09	Report on Intra-Institute Research Forum 2020-21
4.30.10	Review of AQAR 19-20 and AQAR 20-21 for submission with NAAC
4.30.11	Any other item with the permission of the Chair

Kavaldeep Dixit

Dr. Kavaldeep Dixit
Coordinator
IQAC
Copy Forwarded for information and necessary action:
    Dr. Manju Nair, Principal, (Chairperson)
    Dr. Swati V Chande, HOD, Computer Science
    Dr. Divya Mehta, Senior Assistant Professor, Training & Placement Coordinator
    Mr. Dinesh Sharma, OSD
    Dr. Bhumija Chouhan, Associate Professor
    Dr. Vijay Gupta, Associate Professor
    Dr. Kavya Saini, Associate Professor
    Prof. K.S. Sharma, Advisor, The IIS University, Jaipur
    Mr. Mohit Bhati, MCA Student
    Ms. Riya Jain, MBA Student
    Mr. Anubhav Sharma, State Head- Rajasthan, Sub-K I Transactions Ltd.Jaipur
    Mr. Arijit Nandy, Senior Vice President, Head Central Risk Unit, AU Small Finance Bank, Jaipur.
    Ms. Garima Sharma, Asst. Vice-President, HDFC Bank, Jaipur
    Mr. Mrigank Sharma, Marketing Manager, Morris Garages, Gurgaon
    Mr. Ajay Gupta, Lead, Software Engineer, EPAM Systems, Pune, Maharashtra
    Dr. Kavaldeep Dixit, HOD, Management Studies

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Minutes for the Thirtieth Meeting of IQAC

Item No.	Item
4.30.01	Confirmation of minutes of 29th IQAC meeting held on 09th January, 2021.
4.30.02	Action taken Report (ATR) on decisions of previous meeting.
4.30.03	Report on Student Presentations under 'Certificate Course in Citizenship and Social Entrepreneurship' presented in 9th International Conference held in Collaboration with IDCA and Rotary Club Jaipur Gurukul. (Appendix A1)
4.30.04	Report on Online 'B-Quizzing-2021' – Business Quiz Competition for B-Schools and Corporates (Appendix A2)
4.30.05	Report on Online 'Roopantar'- Annual Business Plan Competition. (Appendix A3)
4.30.06	Proposing of Tentative Annual Calendar for the year 2021-22. (Appendix A4)
4.30.07	Review of Annual Report Compiled till 30th March, 2021. (Appendix A5)
4.30.08	Report on 'Value added Certificate Courses' for the year 2020-21. (Appendix A6)
4.30.09	Report on Intra-Institute Research Forum 2020-21
4.30.10	Review of AQAR 19-20 and AQAR 20-21 for submission with NAAC
4.30.11	Any other item with the permission of the Chair

APPENDIX

A1	Report on Student Presentations under 'Certificate Course in Citizenship and Social Entrepreneurship' presented in 8th International Conference held in Collaboration with IDCA and Rotary Club Jaipur Gurukul.
A2	Report on Online 'B-Quizzing-2021' – Business Quiz Competition for B-Schools and Corporates
A3	Report on Online 'Roopantar'- Annual Business Plan Competition.
A4	Annual Calendar 2021-22
A5	Annual Report (105 Pages)
A6	Report on 'Value added Certificate Courses' for the year 2020-21
A7	Report on 'Intra-Institute Research Forum'
A8	Review of AQAR 19-20 and AQAR 20-21

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Minutes for The Thirtieth Meeting of IQAC
Venue : Board Room
Date : 10 April 2021
Members

1	Dr. Manju Nair, Principal, **(Chairperson)**	:Sd/-
2	Dr. Swati V Chande, HOD, Computer Science	:Sd/ -
3	Dr. Divya Mehta, Senior Assistant Professor, Training & Placement Coordinator	:Sd/-
4	Mr. Dinesh Sharma, OSD	:Sd/-
5	Dr. Bhumija Chouhan, Associate Professor	:Sd/-
6	Dr. Vijay Gupta, Associate Professor	:Sd/-
7	Dr. Kavya Saini, Associate Professor	:Sd/-
8	Prof. K.S. Sharma, Advisor, The IIS University, Jaipur	:Sd/ -
9	Mr. Mohit Bhati, MCA Student	:Sd/-
10	Ms. Riya Jain, MBA Student	:Sd/-
11	Mr. Anubhav Sharma, State Head- Rajasthan, Sub-K I Transactions Ltd.Jaipur	:Sd/-
12	Mr. Arijit Nandy, Senior Vice President, Head Central Risk Unit, AU Small Finance Bank, Jaipur.	:Sd/-
13	Ms. Garima Sharma, Asst. Vice-President, HDFC Bank, Jaipur	:Sd/-
14	Mr. Mrigank Sharma, Marketing Manager, Morris Garages, Gurgaon	:Sd/ -
15	Mr. Ajay Gupta, Lead, Software Engineer, EPAM Systems, Pune, Maharashtra	:Sd/-
16	Dr. Kavaldeep Dixit, HOD, Management Studies, **(Co-ordinator)**	:Sd/-

The Chairperson, Dr. Manju Nair welcomed all the committee members. She informed all present that classes and exams are still being conducted on virtual mode as most parents are unwilling to send their wards. She informed all present that AQAR 19-20 and AQAR 20-21 have been prepared as per NAAC guidelines. She further informed that in this meeting also Mr. Mrigank Sharma and Mr. Ajay Gupta will be present through Google Meet platform. Thereafter agenda items were taken up and after considerable deliberations, following decisions were taken:

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Item No. 4.30.01: <u>Confirmation of minutes of 29th IQAC meeting held on 09th January, 2021.: -</u> The minutes of the Twenty-ninth IQAC meeting held on 09th January, 2021 may be confirmed.

Decision: Confirmed

Item No. 4.30.02: <u>Action Taken Report (ATR) on decisions of the previous meeting:</u>

Decision	Action Taken
Confirmation of minutes of 28th IQAC meeting held on 10th October 2020.	**Confirmed**
Action taken Report (ATR) on decisions of previous meeting.	**Reviewed and Noted**
Review of student's projects with NGO's under Certificate Course in 'Citizenship and Social Entrepreneurship' to be presented in 9th North India Conference held in collaboration with IDCA and Rotary Club Jaipur Gurukul.	**Reviewed and Noted**
Review of progress of Online B-Quizzing-2021 Business Quiz Competition for B-Schools & Corporates.	**Reviewed and Noted**
Review of progress on Online 'Roopantar – Annual Business Plan Competition'	**Reviewed and Noted**
Review of Progress of Final Placements and Live Projects	**Reviewed and Noted**
Review of progress of ICMIT-2021.	**Reviewed**

Item No. 4.30.03: <u>Report on Student Presentations under 'Certificate Course in Citizenship and Social Entrepreneurship' presented in 9th International Conference held in Collaboration with IDCA and Rotary Club Jaipur Gurukul:</u> Dr. Kavaldeep Dixit tabled the report on 9th International Conference held online on 31st March 2021. The theme for the conference was 'Inspiring / Promoting Collective Action by all Stakeholders to Mitigate Poverty & Climate Change in India'. In the inaugural session Dr. Mohan Jain, Founder and Trustee, IDCA provided impetus to the conference and highlighted the strategies that can be adopted to bring positive change in the society. The concluding session had presentations by the students of IIIM through which they showcased their experience and real-life learning. Among the ten presentations, the top three were rewarded with cash prizes of Rs. 6000/-, Rs. 4000/- and Rs. 2000/- respectively.

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For the projects, IIIM collaborated with around 15 NGO's to provide exposure to the students. Some of the students opted for online project with the NGOs.

Decision: Noted. Members acknowledged the efforts of the coordinators.

Item No. 4.30.04: Report on 'B-Quizzing-2021' – Business Quiz Competition for B-Schools and Corporates: The report on 'B-Quizzing' held on February 13th, 2021 was tabled by Dr. Kavaldeep Dixit during the meeting. She informed that 'B-Quizzing-2021' preliminary round and Final round was conducted online. She further informed that instead of being a team event this year the quiz competition had Individual participation. She was happy to share that for the first time the event was held on virtual mode because of which it received participants from different parts of the country including students from IIM's and IIT's. She further informed that the winner was a student of SJMSOM, IIT Bombay.

Decision: Noted.

Item No. 4.30.05: Report on 'Roopantar'- Annual Business Plan Competition:
The eighth annual Business Plan Competition 'Roopantar' was conceived by IQAC in 2014 and was successfully organized for the eighth time by E-igniters (The entrepreneurship Cell) on January 23rd 2021. The report of the event was tabled by the E-igniters Coordinator Dr. Kavya Saini. She informed all present that the event due to online mode received participation from far and wide.

Decision: Members appreciated the event and suggested to publicize it further in 2022.

Item No. 4.30.06: Proposing of Tentative Annual Calendar for the year 2020-21:
Tentative Annual Calendar for the year 2020-21 for both the programs was proposed in line with the affiliating University annual Calendar.

Decision: Approved.

Item No. 4.30.07: Review of Annual Report Compiled till 30th March, 2021:
Annual Report for the year 2020-21 compiled till 30th March, 2021 enclosed as Appendix A5; IQAC to consider and approve the same for putting up in the Governing Body meeting. Since the report had 105 pages only one copy was tabled by the Co-Ordinator.

Decision: Approved.

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Item No. 4.30.08: Report on Value-added Certificate Courses for the year 2020-21:

The status of Value-added Certificate Courses approved for the year enclosed as Appendix A7. Four value added courses along with innovative 'STAR' initiative was effectively implemented. Student feedback also showed positive response particularly for 'Post Graduate Diploma in Business Data Analytics' and 'Certificate Course in Citizenship and Social Entrepreneurship'.

Decision: IQAC expressed satisfaction at the progress.

Item No. 4.30.09: Report on Intra-Institute Research Forum 2018-19:

Dr. Kavaldeep Dixit informed all present that 10 presentations by faculty were done under Intra-Institute Research Forum this year and it proved to be a good learning experience for one and all.

Decision: Noted.

Item No. 4.30.10: Review of AQAR 19-20 and AQAR 20-21 for submission with NAAC

Dr. Kavaldeep Dixit, Coordinator IQAC tabled AQAR's 19-20 and 20-21 for submission with NAAC. She informed all present that both the reports have been prepared as per the new format and encloses Comprehensive information in all the seven criteria. She further mentioned that due to pandemic the previous year AQAR has been delayed in uploading and that the same after approval will be uploaded soon.

Decision: Noted

Item No. 4.30.11: Any other item with the permission of the Chair:

- Dr. Kavaldeep Dixit, Coordinator IQAC informed all present that due to social distancing norms it was not feasible for the institute to host Annual Management and IT fests-Mosaic and Montage. So the same were not held in the current academic session. However all other club activities and Intra-Institute co—curricular activities were held.

Decision: Noted.

- She further informed that majority of all the planned Academic and Co-curricular activities for the session 2020-21 have been implemented.

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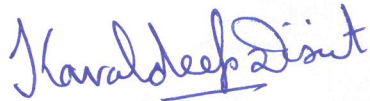*A Heritage of Vision • A Legacy of Innovation*
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Decision: Noted.

- Dr. Manju Nair informed all present that the proposal to index 'Oorja' (In-house Journal of Management and IT) in various databases is on.

Decision: Noted.

The meeting ended with a vote of thanks to the chair.

Dr. Kavaldeep Dixit
Coordinator – IQAC

Dr. Manju Nair
Chairperson - IQAC

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