

*Guidelines for the Creation of the*  
**Internal Quality Assurance Cell (IQAC)**  
**and Submission of Annual Quality Assurance**  
**Report (AQAR) in Accredited Institutions**  
*(Revised in October 2013)*



**राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्**

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*  
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

# NAAC

## VISION

*To make quality the defining element of higher education in India through a combination of self and external quality evaluation, promotion and sustenance initiatives.*

## MISSION

- ☞ To arrange for periodic assessment and accreditation of institutions of higher education or units thereof, or specific academic programmes or projects;*
- ☞ To stimulate the academic environment for promotion of quality of teaching-learning and research in higher education institutions;*
- ☞ To encourage self-evaluation, accountability, autonomy and innovations in higher education;*
- ☞ To undertake quality-related research studies, consultancy and training programmes, and*
- ☞ To collaborate with other stakeholders of higher education for quality evaluation, promotion and sustenance.*

## Value Framework

To promote the following core values among the HEIs of the country:

- Contributing to National Development*
- Fostering Global Competencies among Students*
- Inculcating a Value System among Students*
- Promoting the Use of Technology*
- Quest for Excellence*

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# **Guidelines for the Creation of the Internal Quality Assurance Cell (IQAC) and Submission of Annual Quality Assurance Report (AQAR) in Accredited Institutions**

## **Introduction**

In pursuance of its Action Plan for performance evaluation, assessment and accreditation and quality up-gradation of institutions of higher education, the National Assessment and Accreditation Council (NAAC), Bangalore proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure. Since quality enhancement is a continuous process, the IQAC will become a part of the institution's system and work towards realisation of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions. For this, during the post-accreditation period, it will channelize all efforts and measures of the institution towards promoting its holistic academic excellence.

The guidelines provided in the following pages will guide and facilitate the institution in the creation and operation of the Internal Quality Assurance Cell (IQAC). The work of the IQAC is the first step towards internalization and institutionalization of quality enhancement initiatives. Its success depends upon the sense of belongingness and participation it can inculcate in all the constituents of the institution. It will not be yet another hierarchical structure or a record-keeping exercise in the institution. It will be a facilitative and participative voluntary system/unit/organ of the institution. It has the potential to become a vehicle for ushering in quality enhancement by working out planned interventionist strategies to remove deficiencies and enhance quality like the "Quality Circles" in industries.

## **Objective**

*The primary aim of IQAC is*

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

## **Strategies**

*IQAC shall evolve mechanisms and procedures for*

- a) Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;

- b) The relevance and quality of academic and research programmes;
- c) Equitable access to and affordability of academic programmes for various sections of society;
- d) Optimization and integration of modern methods of teaching and learning;
- e) The credibility of evaluation procedures;
- f) Ensuring the adequacy, maintenance and proper allocation of support structure and services;
- g) Sharing of research findings and networking with other institutions in India and abroad.

## **Functions**

*Some of the functions expected of the IQAC are:*

- a) Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution;
- b) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- c) Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes;
- d) Dissemination of information on various quality parameters of higher education;
- e) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- f) Documentation of the various programmes/activities leading to quality improvement;
- g) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;
- h) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- i) Development of Quality Culture in the institution;
- j) Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.

## **Benefits**

*IQAC will facilitate / contribute*

- a) Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement;
- b) Ensure internalization of the quality culture;
- b) Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices;
- c) Provide a sound basis for decision-making to improve institutional functioning;

- d) Act as a dynamic system for quality changes in HEIs;
- e) Build an organised methodology of documentation and internal communication.

## **Composition of the IQAC**

IQAC may be constituted in every institution under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders.

The composition of the IQAC may be as follows:

1. Chairperson: Head of the Institution
2. A few senior administrative officers
3. Three to eight teachers
4. One member from the Management
5. One/two nominees from local society, Students and Alumni
6. One/two nominees from Employers /Industrialists/stakeholders
7. One of the senior teachers as the coordinator/Director of the IQAC

The composition of the IQAC will depend on the size and complexity of the institution. It helps the institutions in planning and monitoring. IQAC also gives stakeholders or beneficiaries a cross-sectional participation in the institution's quality enhancement activities. The guidelines given here are only indicative and will help the institutions for quality sustenance activities.

The membership of such nominated members shall be for a period of two years. The IQAC should meet at least once in every quarter. The quorum for the meeting shall be two-third of the total number of members. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.

It is necessary for the members of the IQAC to shoulder the responsibilities of generating and promoting awareness in the institution and to devote time for working out the procedural details. While selecting these members several precautions need to be taken. A few of them are listed below:

- ♦ It is advisable to choose persons from various backgrounds who have earned respect for integrity and excellence in their teaching and research. Moreover, they should be aware of the ground realities of the institutional environment. They should be known for their commitment to improving the quality of teaching and learning.
- ♦ It would be appropriate to choose as senior administrators, persons in charge of institutional services such as library, computer center, estate, student welfare, administration, academic tasks, examination and planning and development.

- ▶ The management representative should be a person who is aware of the institution's objectives, limitations and strengths and is committed to its improvement. The local society representatives should be of high social standing and should have made significant contributions to society and in particular to education.

## **The role of coordinator**

The role of the coordinator of the IQAC is crucial in ensuring the effective functioning of all the members. The coordinator of the IQAC may be a senior person with expertise in quality aspects. She/he may be a full-time functionary or, to start with, she/he may be a senior academic /administrator entrusted with the IQAC as an additional responsibility. Secretarial assistance may be facilitated by the administration. It is preferable that the coordinator may have sound knowledge about the computer, its various functions and usage for effective communication.

## **Operational Features of the IQAC**

Quality assurance is a by-product of ongoing efforts to define the objectives of an institution, to have a work plan to achieve them and to specify the checks and balances to evaluate the degree to which each of the tasks is fulfilled. Hence devotion and commitment to improvement rather than mere institutional control is the basis for devising procedures and instruments for assuring quality. The right balance between the health and growth of an institution needs to be struck. The IQAC has to ensure that whatever is done in the institution for "education" is done efficiently and effectively with high standards. In order to do this, the IQAC will have to first establish procedures and modalities to collect data and information on various aspects of institutional functioning.

The coordinator of the IQAC and the secretary will have a major role in implementing these functions. The IQAC may derive major support from the already existing units and mechanisms that contribute to the functions listed above. The operational features and functions discussed so far are broad-based to facilitate institutions towards academic excellence and institutions may adapt them to their specific needs.

## **Monitoring Mechanism**

The institutions need to submit yearly the Annual Quality Assurance Report (AQAR) to NAAC. A functional Internal Quality Assurance Cell (IQAC) and timely submission of Annual Quality Assurance Reports (AQARs) are the Minimum Institutional Requirements (MIR) to volunteer for second, third or subsequent cycle's accreditation. During the institutional visit the NAAC peer teams will interact with the IQACs to know the progress, functioning as well quality sustenance initiatives undertaken by them.

The Annual Quality Assurance Reports (AQAR) may be the part of the Annual Report. The AQAR shall be approved by the statutory bodies of the HEIs (such as Syndicate, Governing Council/Board) for the follow up action for necessary quality enhancement measures.

The Higher Education Institutions (HEI) shall submit the AQAR regularly to NAAC. The IQACs may create its exclusive window on its institutional website and regularly upload/ report on its activities, as well as for hosting the AQAR.

The NAAC Accredited institutions need to submit only the soft copy as word file (.doc/.docx) through e-mail ([capuaqar@gmail.com](mailto:capuaqar@gmail.com)). The file name needs to be submitted with Track ID of the institution and College Name. For example MHC0GN16601-Samudra Arts and Science College, Taliamegu-Maharashtra.doc or EC\_32\_A&A\_143 dated 3-5-2004-Samudra Arts and Science College, Taliamegu-Maharashtra.doc. The Higher Education Institutions need not submit the printed/hard copy to NAAC. The acknowledgements would be sent to the institutions through e-mail.

### **Mandatory Submission of AQAR by IQAC**

So far submission of AQARs was not a Mandatory requirement for Institutions applying to NAAC 2<sup>nd</sup> and subsequent cycles of Assessment and Accreditation (A&A). It has now been decided by the Executive committee of NAAC that **regular submission of AQARs should be made mandatory for 2<sup>nd</sup> and subsequent cycles of accreditation.**

In view of the decision of **Executive Committee of NAAC** the following will be the pre-requisites for submission of LOI for all Higher Education Institutions (HEIs) opting for 2<sup>nd</sup> and subsequent cycles of A& A **with effect from 16<sup>th</sup> September 2016:**

- Having a functional IQAC.
- The minutes of IQAC meeting and compliance to the decisions should be uploaded on the institutional website.
- Mandatory submission of AQARs on a regular basis for institutions undergoing the second and subsequent cycles of Assessment and Accreditation by NAAC.
- Upload the AQAR's on institutional website for access to all stakeholders.



# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part – A

### I. Details of the Institution

1.1 Name of the Institution	<b>International School of Informatics &amp; Management Technical Campus</b>
1.2 Address Line 1	<b>Sector-12</b>
Address Line 2	<b>Mahaveer Marg, Mansarovar</b>
City/Town	<b>Jaipur</b>
State	<b>Rajasthan</b>
Pin Code	<b>302020</b>
Institution e-mail address	<b>iiim@icfia.org</b>
Contact Nos.	<b>0141-2781154-55</b>
Name of the Head of the Institution:	<b>Dr. Manju Nair</b>
Tel. No. with STD Code:	<b>0141-2781154 - 55</b>
Mobile:	<b>9783300005</b>

Name of the IQAC Co-ordinator:

Dr. Kavaldeep Dixit

Mobile:

9783300008

IQAC e-mail address:

iiim@icfia.org

1.3 NAAC Track ID (For ex. MHCOGN 18879)

RJCOGN24167

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC)/15/A&A/78.1

1.5 Website address:

www.icfia.org

Web-link of the AQAR:

<http://www.iisjaipur.org/iiim/IQAC/AQAR-2016>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	A	3.03	2016	2021
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

07/12/2012

1.8 AQAR for the year (for example 2010-11)

N.A.

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE , BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

Computer Applications

1.12 Name of the Affiliating University (for the Colleges)

Rajasthan Technical University, Kota

### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	-		
University with Potential for Excellence	-	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other ( <i>Specify</i> )	-
UGC-COP Programmes	-		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	7
2.2 No. of Administrative/Technical staff	1
2.3 No. of students	2
2.4 No. of Management representatives	1
2.5 No. of Alumni	1
2.6 No. of any other stakeholder and community representatives	1
2.7 No. of Employers/ Industrialists	1
2.8 No. of other External Experts	1
2.9 Total No. of members	15
2.10 No. of IQAC meetings held	04

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No   
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

- **Quality Assurance in Higher Education**
- **Professional Ethics in Teaching – Learning**
- **Faculty Intra-Institute Research Forum Session Series**

2.14 Significant Activities and contributions made by IQAC

- The orientation program ‘Parichay-2016’ was organized for the newly admitted batch of MBA and MCA in August 2016.
- A Faculty Development Programme (FDP) on ‘Importance of Data Analysis in Research’ was conducted on July 16 2016 by Dr. N. K Gupta, Professor, Indian Institute of Management (IIM) Lucknow, Noida campus.
- An FDP on research methods was conducted on July 21, by Dr. Bal Krishna, Professor, Himachal Pradesh University, Shimla.
- Value added certificate courses & pre placement training program like:
  - Business English Certification.
  - Communication & soft skills courses.
  - Certificate course in banking & finance.
  - Certificate course in corporate social responsibility,

- Certificate course in cloud computing.
- Certificate course in Big data with Hadoop.
- Annual Inter Institute IT fest Montage 2016 was organized on 20th October, 2016.
- IIIM in collaboration with India Development Coalition of America and Rotary Club Jaipur Gurukul organized 6th International Conference on 3rd and 4th March, 2017 on the theme 'How can Social Entrepreneurship and CSR help mitigate Poverty and Climate Change in India'?
- IIIM is an approved research centre for Ph.D. in Management and Computer Science by Rajasthan Technical University, Kota.
- Guest lectures, conferences, workshops and FDPs are organized and conducted on a regular basis on new and emerging areas beyond curriculum.
- The faculty and students are sensitized on social responsibilities by participating in extension activities and outreach programmes through NSS and CSR activities, citizenship and social awareness programmes and computer literacy programmes.
- Field projects relevant to social needs, social justice and empowerment of the underprivileged are taken up by the institution on regular basis.
- The Training and Placement cell offers career counseling to the students and helps them not only in choosing the right career but also in developing the required competencies.
- The T&P cell also focuses on wholesome learning via case studies, presentations, skill sessions for entrepreneurship and employability skills, live projects etc.
- AIMS sponsored FDP was organized on 'Effective Teaching and Research Methods for Academicians, Research Scholars and Practitioners' on July 7-8, 2017 by Prof. (Dr.) Sanket Vij, Chairperson, Dept. of Commerce, Coordinator AAC, B. P. S. Women University, Sonipat, Haryana.

#### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

#### **Annexure 2.15**

\* *Attach the Academic Calendar of the year as Annexure.*

2.16 Whether the AQAR was placed in statutory body      Yes       No   
Management       Syndicate       Any other body

Provide the details of the action taken

**AQAR placed in Governing Body Meeting and the above mentioned plan of action was duly approved.**

**Annexure – 2.16**

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	02	-	-	-
PG	02	-	-	11
UG				
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	01	-	-	-
Others				
<b>Total</b>	<b>05</b>	<b>-</b>	<b>-</b>	<b>11</b>
Interdisciplinary	-	-	-	-
Innovative	-	03	-	03

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options  
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02 (MBA & MCA)
Trimester	-
Annual	-

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
 (On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

YES

**Added more employability enhancement programmes, Value-added industry relevant courses based on the deliberations in Curriculum Development Workshops**

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No



## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
<b>52</b>	<b>38</b>	<b>09</b>	<b>05</b>	<b>-</b>

2.2 No. of permanent faculty with Ph.D.

**24**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
<b>9</b>	<b>9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9</b>	<b>9</b>

2.4 No. of Guest and Visiting faculty and Temporary faculty

**0**

**6**

**1**

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	<b>17</b>	<b>09</b>	<b>08</b>
Presented papers	<b>12</b>	<b>02</b>	<b>-</b>
Resource Persons	<b>05</b>	<b>07</b>	<b>08</b>

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Interactive, Collaborative and Independent Learning approach ensured through :

- Business Games
- Industrial Visits & Field Trips
- Comprehensive Viva-Voce
- Written Analysis of Cases & Case-Study discussions
- Jigsaws,, Socratic Questioning
- Use of ICT Tools
- Seminars, Group Discussions
- Online Assignments
- Projects, Role plays, Simulation & In-basket exercises on the job training through myriad projects
- Interaction with eminent personalities from Industry

2.7 Total No. of actual teaching days during this academic year

**194**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

1. The Internal Sessionals answer-scripts are shown and discussed with the students in the class to help them improve in the next sessionals/final examination.
2. To make the examination process transparent the marks obtained by the students in the Continuous Assessment are displayed on the notice board and the copies are shown to the students. From the year 2013-14 the institute has implemented “Continuous assessment Booklet” (Yellow Booklet), under which after verification of marks by the students, the marks are entered in the booklet, which the students are required to sign.
3. Internal Sessional question Papers are application-based to judge students’ comprehension of theory and practice.
4. Fictitious codes are allotted to the answer scripts before they are given to the faculty for evaluation.
5. In case of project presentations or Viva-voce before the students undertake the final presentation/viva before the external examiners it is systematically conducted in-house for individual students by internal faculty. The faculty recommends suitable modifications in the project reports which are duly incorporated by the concerned students.
6. The best three students in Paper & project presentations in MBA & Computer Science are awarded Certificate of Appreciation in the Annual management & IT fest.
7. Top five best Summer Training Project Reports and Project Study reports of MBA & MCA Students are kept in the library for reference.
8. For the benefit of students a unique initiative has been introduced from the current year wherein, model Answer Script per subject is made available for reference. The model answer script aims to provide guideline to the students to answer the question in the most effective manner.
9. In the internal assignments additional assignments are given to students by concerned subject faculty to improve their subject knowledge.
10. Three best software presentations of Computer Science students are stored in Computing Lab for reference.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

0	2	8
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2.10 Average percentage of attendance of students

85%
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2.11 Course/Programme wise distribution of pass percentage :

**2016-2017**

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %

MBA	115	7.75%	74.13%	5.18%	-	79.31%
MCA	111	23.42%	53.15%	-	-	76.57%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Performance Review
- External Monitoring Practice
- Interdepartmental academic audit
- 360° Feedback Mechanism from all stakeholders

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	<b>01</b>
UGC – Faculty Improvement Programme	-
HRD programmes	<b>04</b>
Orientation programmes	<b>01</b>
Faculty exchange programme	-
Staff training conducted by the university	<b>04</b>
Staff training conducted by other institutions	<b>03</b>
Summer / Winter schools, Workshops, etc.	<b>05</b>
Others	<b>04</b>

2.14 Details of Administrative and Technical staff:

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	<b>10</b>	-	-	-
Technical Staff	<b>17</b>	-	-	-

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- **Provision of Research Grant**
- **Organizing FDP's on research-based themes on a regular basis**
- **Organizing National/ International Conference on research based theme.**

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	02	02	-
Outlay in Rs. Lakhs	-	0.50	0.50	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	<b>18</b>	<b>02</b>	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	<b>04</b>	<b>01</b>	-

#### 3.5 Details on Impact factor of publications:

Range	<b>1.05-4.01</b>	Average	<b>2.947</b>	h-index	<b>1-8</b>	Nos. in SCOPUS	<b>1</b>
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#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	<b>01 year</b>	<b>ISIM</b>	<b>50,000/-</b>	<b>50,000/-</b>
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				

Total	01			
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3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	2	1	-	-	-
Sponsoring agencies	IDCA; USA	The IIS University, Jaipur Indus International University, Himachal Pradesh	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-

Commercialised	Applied	-
	Granted	-

3.16 No. of patents received this year

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
6	6	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides   
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum	-	College forum	02		
NCC	-	NSS	18	Any other	-

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

S.No.	Activity	Organizing Body/ Collaborative Agency/ Resource Person	Date
1.	AIMS National Management Week	Association of Indian Management Schools (AIMS)	August 01-07, 2016
2.	Independence 70	IIIM	August 09-22, 2016
3.	World Green Building Week	Mahima Real Estate Group	September 29, 2017
4.	Awareness Session on Breast cancer	Sita Devi Hospital, Jaipur	September 16, 2016
5.	Joy of giving - NSS DRIVE	NGO, Saksham	September 24th ,2016
6.	Blood Donation Camp	Swasthya Kalyan Blood Bank	30th September, 2016
7.	Skit to Promote Swachh Bharat Abhiyaan	IIIM	October, 12, 2016
8.	Session on Youth Volunteering	Pravah Jaipur Initiative	November 25, 2016
9.	Session on “The Art of Mind Control”	Akshayapatra	December 1, 2016
10.	Mansarover Humanity Marathon 2016	NGO – Saksham	December 25, 2016
11.	Thematic Kite Flying	Pravah Jaipur Initiatives	January 12, 2017
12.	Jagrik Utsav – 2017	Pravah Jaipur Initiatives	January 21, 2017
13.	AU Jaipur Marathon		February 5, 2017
14.	NSS Special Camp’		February 27, 2016 to March 05, 2017
15.	International Yoga Day Celebration		June 21, 2017

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing (Before 2016)	Newly created (2016-2017)	Source of Fund	Total
Campus area	6250 sq. mt.	Nil	Self-Financing	6250 sq. mt.
Class rooms	12	Nil	Self-Financing	11
Laboratories	05	Nil	Self-Financing	05
Seminar Halls	01	Nil	Self-Financing	02
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	705	39	Self-Financing	554
Value of the equipment purchased during the year (Rs. in Lakhs)	68,26,510.00	9,30,376.00	Self-Financing	
Others		Nil	Self-Financing	

#### 4.2 Computerization of administration and library

- **Library is fully computerized. OPAC Service is provided through ALICE Software for Windows.**
- **Library provides in-house and remote access to e-resources like JGATE, EBSCO, DELNET, IEEE, ACM & AOM Databases.**
- **Inter Library Loan Service (ILL) is provided through DELNET.**
- **The computing facility is provided to the Administrative staff to undertake their daily task related to Office management, accounting, Internet surfing, student record management, fees management etc.**

#### 4.3 Library services:

	Existing		Newly added (2016-2017)		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8942	3379385	2406	236838	11348	3616223
Reference Books	5599	2055210	166	78800	5765	2134010



e-Books	22	81360	Nil	Nil	22	81360
Journals	5926	827454	322	45080	6248	872534
e-Journals	3780	Nil	4	Nil	3784	Nil
Digital Database	6	1239044	Nil	Nil	6	1239044
CD & Video	668	34151	34	1734	702	35885
Others (specify)	1379	In- House	Nil	Nil	1397	In-house

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	330	05	45MBPS	-	01	Yes	All	
Added	-	-	-	-	-	-	-	
<b>Total</b>	<b>330</b>	<b>05</b>	<b>45 MBPS</b>	<b>01</b>	<b>01</b>	<b>Yes</b>	<b>All</b>	

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- **Training provided on AVIEW for Video Conferencing**
- **Training for Intranet-IIIM Connect**
- **Training on use of E-journal**
- **Training on use of SPSS Package by Internal Faculty**
- **15 Training sessions on Online aptitude test for second year students.**

#### 4.6 Amount spent on maintenance in lakhs :

		In Lakhs
i.	ICT	98385/-
ii.	Campus Infrastructure and facilities	2483098/-
iii.	Equipments	346657/-
iv.	Others	122408/-
	<b>Total :</b>	<b>3050548/-</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC has initiated following programmes and activities in enhancing awareness about student support services :

- **Conducting Certificate courses and workshops**
- **Soft skill training workshops were organized**
- **Celebration of festivals on campus like kite festival celebration**
- **Book Bank Facility**
- **Yoga and Meditation Training for Students**
- **Student Mentorship and Development Programme.**
- **Counseling Services**
- **Regular SMS Services & Mails**
- **Regular Feedback**
- **Personality grooming Sessions**

#### 5.2 Efforts made by the institution for tracking the progression

- **Regular monitoring of progression on one-to-one basis**
- **SWOT Analysis**
- **SMDP (Student Mentorship & Development Programme)**
- **Counselling**
- **Outgoing Student Feedback**
- **Tracking attendance shortage on periodic basis.**
- **Regular consultation with parents.**
- **Organised Guest Lecture on Career Orientation**
- **Semester wise result competition and individual student counselling**

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
-	472	23	-

(b) No. of students outside the state

15

(c) No. of international students

Nil



## 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
<b>87</b>	<b>219</b>	<b>186*</b>	<b>09</b>

\* Rest opted for Entrepreneurship & Higher Studies

## 5.8 Details of gender sensitization programmes

- The CASH Committee is functioning at the Institute and conducts periodical meetings to ensure the safety of women in the campus and organizing events and projects focusing on social issues situated in the intersections of gender, class and caste.
- Committee has also spread awareness on gender through movie screenings and students' led talks on issues decided by the students, such as online harassment and misogyny.
- Informal discussion sessions have been organized for students to discuss contemporary social issues.
- Self defense programme for male and female.
- CASH committee of the institute takes initiative in organising programme specially for women students and also takes care of the problems faced by women students.
- As a part of women empowerment, a woman was allowed to manage the canteen, with no rental, with free furniture electricity and water.
- Guest lecture was organized on the theme Women Health and Hygiene.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution (2016-17)	<b>13</b>	<b>2,49,525/-</b>
Financial support from government (2016-17)	<b>21</b>	<b>11,88,000/-</b>
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **Nil**

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

#### **Vision**

To be globally responsive and socially conscious, committed to innovation and creativity by developing and disseminating knowledge and practice for learning and resource use optimization and to emerge as an organization with an optimal blend of value based growth and future preparedness, leading to prosperity of the society and nation at large.

#### **Mission**

We stand committed with a spirit of enterprise, will to succeed, zeal to grow and objective-achievement orientation through value based education for community at large by creating an environment of intellectual stimulus, scientific orientation and social responsibility.

- To impart education that enables the students to acquire the desired skills and abilities necessary to answer the challenges of the modern world and the process of globalization, due to technological advancements.
- To inculcate the spirit of enquiry, self expression and independent judgment amongst the students and staff.
- To enhance the ability to utilize the full potential of Intellectual Capital and learning resources through quality research, consultancy, scholarship and creative performance.
- To cherish the Indian value system with focus on the Indian culture, traditions and heritage, imbibing the best of the West at the same time.
- To understand and appreciate human differences in culture, gender and race, and finally to cultivate aesthetic sensibility and moral values in society at large, leading to the strengthening of the spirit of application of knowledge towards National growth.

6.2 Does the Institution has a management Information System

**Most of the processes in the institute are computerized. The computerized processes include-**

- **Library Automation- Alice, ALMA Connect- to connect the Alumni with the institute, IIM Connect-intranet which automates ISIM Office, Examinations, Results, Attendance, Student information, Fee Information, Employee Information. The use of these automated systems facilitates provisioning management information.**
- **A web application for institute's on line journal Oorja**
- **Web application –Atithi, the Visitors/Experts database**
- **Automation of Faculty feedback analysis system**
- **Biometric attendance system for faculty and staff**

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

- **Suggestions for the review of the syllabus are given to the Board of Studies of RTU, Kota.**
- **Curriculum Development through linkages with IDCA ,SIDART and UN GCNI**
- **Curriculum development workshops are organized twice every year**

#### 6.3.2 Teaching and Learning

##### **Teaching and Learning**

**Policies and strategies for improving teaching and learning are devised along the following dimensions:**

- **Organizing of academic events to keep faculty members updated with the latest trends and practices in the sphere of education and research.**
- **Constant innovation in pedagogical tools for effective delivery of content and better learning.**
- **Assessment and evaluation practices to make the examination system expeditious and transparent.**
- **Holistic development of the students through various co-curricular and extracurricular activities.**
- **Promotion of research to make learning more result oriented.**
- **Student mentoring by the alumni of the institute**
- **Blending class room learning with MOOCs**
- **Academic audits are conducted every year**
- **The institute has a central body- Internal Quality Assurance Cell (IQAC) which regularly reviews the teaching learning process.**
- **Ensuring experiential learning through industrial visits, field trips, case-study discussions, projects and interaction with eminent personalities from industry.**
- **Club Activities conducted in disciplines such as Marketing, HR and Finance, Computer Science**
- **Current Affairs Forum Meet is organized to acquaint students with the latest events taking place in global scenario.**
- **E-igniters-The NEN cell on campus develops entrepreneurial and creative skills among students.**
- **Industry Oriented, Value Added Courses**

#### 6.3.3 Examination and Evaluation

- **Transparent and fully automated examination system.**

- **360 degree evaluation comprising tests, assignments, presentations, viva, seminar & discussion and attendance.**

#### 6.3.4 Research and Development

**The institute aspires to be research-intensive with targeted areas of research excellence and the following objectives-**

- **Bi-annual International Journal of Management & IT- OORJA has been indexed in IJIF Database, i2or Database[International Institute of Organized Research Database], Root Indexing. Listed in the UGC approved list of journals as Journal No. - 48386.**
- **Faculty and student collaboration for research.**
- **Deputation of faculty members for research focused workshops**
- **Enhance e-research capability.**
- **The research outputs are shared in the “Intra- Institute Research Forum” which acts as a platform for knowledge sharing.**

**Academic & financial support is also extended to the faculty in the following ways:**

##### **Funding Support:**

- **Seed Amount and Financial Assistance for research activities**
- **Budget for FDP programmes**

##### **Infrastructural Support:**

- **Wi-Fi Campus**
- **State of the art lab well equipped with the requisite research softwares**
- **Well stacked library with a rich collection of National and International Journals, reference books and on-line resources**

##### **Research Collaborations:**

- **Approved research centre by RTU Kota for Ph.D programme in Management and Computer Applications.**
- **Collaborative research tie up with The IIS University in Management and Computer Science.**
- **MOUs with the industry for Research and Development activities which include Tab India, Tamilnadu, Amsum & Ash, USA, Bosch Jaipur, BKT Tyres, Mumbai.**
- **MOUs with academic institutions like Jaipuria Institute of Management, Jaipur, Indus International University, Himachal Pradesh.**
- **MOUs with IDCA (India Development Coalition of America) and RDA (Research Development Association ) for research and development activities.**

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- **The Library is well stacked and fully computerized.**
- **It holds a rich collection of printed as well as electronic resources which include**



books, journals, databases, audio-visual materials, CDs/ DVDs, e-journals, reports, case studies, conference proceedings and training manuals etc.

- **Smooth functioning of library is ensured through library committee.**
- **Library committee adopts proactive and reactive procurement methods.**
- **A separate library budget is demarcated in the institutional budget and the library committee ensures complete utilization of funds on procurement of the library resources.**
- **E-learning is facilitated through automated e-library with subscription to journals from e-resources like Delnet, EBSCO, J-Gate, ACM, etc.**
- **The institute has an ICT committee that facilitates & monitors the ICT function.**
- **Through regular ICT committee interactions, hardware(s) and software(s) upgrades for the IT lab are planned and knowledge of the upgrade is disseminated to the students & staff.**
- **Digital language learning lab**
- **The institute also provides Wi-Fi connectivity to facilitate students to get connected wirelessly and access vast intellectual resources.**

#### 6.3.6 Human Resource Management

- **Faculty Development Programmes and workshops are conducted for the teaching staff.**
- **Encouragement to faculty members for participation and paper presentation with leave facility.**
- **Regular workshops for non-teaching staff on Office Management, Public Relations and Computer Awareness.**
- **Faculty members are encouraged to do research work and Ph.D. Programme with additional research facility and flexible leave system.**
- **The faculty is evaluated on a 360 degree basis with self evaluation, evaluation by peers, evaluation by students and evaluation by Department Heads.**
- **The recruitment and promotion policies of the faculty are clearly outlined as per the AICTE norms and standards set by the Governing Body.**
- **The Faculty and Staff Manual articulates the recruitment policy, job description, workload, appraisal policy, evaluation and promotion norms.**

#### 6.3.7 Faculty and Staff recruitment

- **The recruitment and selection system of faculty members and staff is based on sound recruitment policy as stated in the faculty and staff manual.**
- **Faculty members and staff are recruited through internal and external modes including employee referrals and promotions and advertisements published by the Institute from time to time as and when need arise.**

- **The criterion for promotion is eligibility as per the AICTE norms and the feedback of the faculty appraisal committee.**

#### 6.3.8 Industry Interaction / Collaboration

**Institute has clearly defined course of action for corporate participation which ensures regular Industry-Institute Interface through the following:-**

- 1. Weekly guest lectures every Thursday/Saturday**
- 2. Annual International conference ICMIT held in the month of April each year.**
- 3. International Conference held in collaboration with IDCA in the month of February each year.**
- 4. Quarterly held Workshops/Seminars.**
- 5. Local Industrial visit every second Saturday.**
- 6. 'Parichay' - A week long Orientation Programme for the new batch of students.**
- 7. Visiting faculty from diverse corporate sectors handle courses.**
- 8. Summer Internship/ Project Study.**
- 9. Mini –Projects / Field work.**
- 10. Research Projects/ Consultancy / MDPs all round the year.**
- 11. MOUs with industry.**
- 12. Participation of industry representatives in institute's events like Mosaic (Annual Inter-Institute Management Fest), Montage (Annual Intra-Institute IT Fest), Roopantar and B-quizzing competition for Institute and Corporates.**
- 13. Contributions of corporate personnel in Oorja- The institute's International Journal of Management and IT.**
- 14. Alumni & Industry Mentorship Programme.**

#### 6.3.9 Admission of Students

- **The procedure of selecting students is reserved with the affiliating Rajasthan Technical University, Kota and guidelines of All India Council for Technical Education, New Delhi.**
- **Admissions to MBA Programme are done through Common Management Aptitude Test (CMAT), a National Level Test and are based on GD and interview in addition to the eligibility criteria prescribed by the AICTE/RTU.**
- **Admissions to MCA programme are done through the NIMCET -NIT MCA Common Entrance Test, a National Level Test conducted by NITs and Rajasthan Masters of Computer Application Admission Test (RMCAAT) a common admission test conducted by the Rajasthan Technical University Kota, for the state quota in MCA institutions in Rajasthan.**
- **Candidates are finally admitted in order of merit of the Admission Test and in**

accordance with the reservation policy of the state government.

#### 6.4 Welfare schemes for

<b>Teaching</b>	
	<ul style="list-style-type: none"><li>• Academic budgetary allocations for research, training, faculty development programmes and participation in seminars/ workshops/ conferences.</li><li>• Career Planning for the faculty</li><li>• Academic Leaves and Grants</li><li>• Participation and conduct of faculty induction and orientation programs</li><li>• Provision for Research Assistant Fund</li></ul> <p>The faculty also have access to the following facilities:</p> <ul style="list-style-type: none"><li>• Separate air-conditioned rooms / cabins with individual computers.</li><li>• CUG mobile phone facility.</li><li>• Crèche facility.</li><li>• Letter of appreciation for commendable services.</li><li>• Video conferencing facility.</li><li>• Gymnasium facility.</li><li>• Swimming pool facility.</li><li>• The institute creates an environment for the faculty to take up consultancy projects. The revenue generated from such projects is shared by the institute and the faculty in the ratio of 30:70 after deducting TDS @ 10%.</li><li>• Travel and Registration Fee reimbursement to attend a conference, seminar, scientific meeting and workshop is only provided to permanent faculty members holding the rank of Professor, Associate Professor and Assistant Professor with minimum two years of service with the Institute.</li><li>• Senior administrative officials are sponsored for attending out of India seminars, certificate courses and conferences.</li><li>• For participation in Fellowship Programmes / Orientation Programmes, the faculty should have spent three years or more at the Institute and should have a rating of Excellent or Very Good on</li></ul>

	<p>his/her evaluation.</p> <ul style="list-style-type: none"> <li>• <b>Duty Leaves are provided to Professor, Associate Professor and Assistant Professor.</b></li> <li>• <b>Provision of Academic Leaves for Professor, Associate Professor and Assistant Professor.</b></li> <li>• <b>Laptops are provided to the faculty of the rank of Associate Professor and Professor.</b></li> <li>• <b>Provision of Study Leave for Faculty members up to the rank of Professor and Associate Professor with minimum three years of association with the institute. Salary Protection for faculty availing Study Leave and at the time of faculty appraisal seniority is protected.</b></li> <li>• <b>Provision of seed money for Professor, Associate Professor and Assistant Professor with two years of service in the institute.</b></li> <li>• <b>Complimentary Mitti Cool Bottles were provided.</b></li> <li>• <b>Meditation and Yoga workshops are organized regularly</b></li> <li>• <b>Automated Birth Day Greeting System and Bouquets</b></li> <li>• <b>Free membership of Rotary Club Jaipur Gurukul</b></li> <li>• <b>Decentralized structure of the administrative system</b></li> <li>• <b>Effective performance counseling based on feedback.</b></li> </ul>
<b>Non teaching</b>	
	<ul style="list-style-type: none"> <li>• <b>Budgetary allocations for training, development programmes</b></li> <li>• <b>Career Planning for the staff</b></li> <li>• <b>Participation and conduct of staff induction and orientation programs</b></li> </ul> <p><b>The staff also have access to the following facilities:</b></p> <ul style="list-style-type: none"> <li>• <b>Separate air-conditioned rooms / cabins with individual computers.</b></li> <li>• <b>CUG mobile phone facility.</b></li> <li>• <b>Crèche facility.</b></li> <li>• <b>Letter of appreciation for commendable services.</b></li> </ul>

	<ul style="list-style-type: none"> <li>• Video conferencing facility.</li> <li>• Gymnasium facility.</li> <li>• Swimming pool facility.</li> <li>• Uniform subsidized by 50% for the staff members who have clocked up three years of regular service at ISIMTC.</li> <li>• Complimentary Mitti Cool Bottles were provided.</li> <li>• Meditation and Yoga workshops are organized regularly</li> <li>• Automated Birth Day Greeting System and Bouquets</li> <li>• Free membership of Rotary Club Jaipur Gurukul</li> </ul>
<b>Students</b>	
	<ul style="list-style-type: none"> <li>• The institution has the provision for financial aid to meritorious students on merit cum need basis.</li> <li>• Sessions on Education loan from nationalized banks are regularly organized in institute for students and required resources are made available to the students.</li> <li>• The institute facilitates the financial aids provided by various government bodies.</li> <li>• Apart from this the Management also extends fee concessions and facility to pay fees in increased number of instalments, to needy students.</li> <li>• The college also provides Book Bank facility to the students every year.</li> <li>• The college runs Earn &amp; Learn Scheme for beneficiary students.</li> <li>• Value added certificate courses are organized for students.</li> <li>• Group mails given to students on important information like: <ul style="list-style-type: none"> <li>▪ Examination fees and time table.</li> <li>▪ Fee submission dates.</li> <li>▪ Holidays schedule and reopening dates.</li> </ul> </li> <li>• Free Health checkups and blood grouping camps.</li> <li>• Stress management – counselling.</li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Training for increasing employability potential, self-employment and entrepreneurship.</b></li> <li>• <b>Subsidized canteen facilities</b></li> <li>• <b>Free institute Bag, Blazer, T-Shirt and Tie.</b></li> <li>• <b>Anti-Ragging Committee.</b></li> <li>• <b>Committee against Sexual Harassment</b></li> <li>• <b>Railway concessions are given to the students as per State Government norms.</b></li> <li>• <b>Grievance Redressal Cell</b></li> <li>• <b>Intranet</b></li> <li>• <b>Student Mentorship Development Programme (SMDP) for providing guidance to the students.</b></li> <li>• <b>Aptitude Test Series</b></li> <li>• <b>Meditation and Yoga workshops are organized regularly</b></li> <li>• <b>Participation in Inter Institute activities is funded by the institute.</b></li> </ul>
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6.5 Total corpus fund generated

**Rs. 25,00,000**

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	The IIS University, Jiapur	Yes	Principal & HODs
Administrative	Yes	R. Sogani & Associates	Yes	Principal & HODs

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

**N. A.**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

**N. A.**

6.11 Activities and support from the Alumni Association

**The alumni association has been named “Dharohar”.**

**Dharohar has contributed in the progress of the institution through:**

- **Final Placements and leads thereof**
- **Summer internships / mini projects / field visits**
- **Student mentoring and career counseling**
- **Suggestion on curriculum revision, new courses and infrastructural upgradation**
- **Guidance on development of entrepreneurial skills of the students**
- **Guest lectures / Workshops / Industry Institute Interfaces**

**The Alumni shares reminiscences of the institute, and their professional experiences in the organizations where they are employed.**

6.12 Activities and support from the Parent – Teacher Association

**There is no formal parent teachers association. But each department under SMDP arranges meetings with the parents from time to time to apprise them of the students’ academic progress and discuss various students’ related issues.**

6.13 Development programmes for support staff

- **Staff Development Programmes and workshops are organized from time to time.**
- **For skill up-gradation and training of the staff, the staff development programmes in recent years were conducted on:**
  - **Business Communication**
  - **Digital Banking**
  - **Pranic Healing**
  - **Lab Maintenance**
  - **Office Management**

6.14 Initiatives taken by the institution to make the campus eco-friendly

- **The institute is set amidst natural surrounding with beautiful landscaping. Landscaping is aesthetically designed to create tranquil ambience.**
- **Green cover within institute is enhanced by arranging tree plantations on various occasions like national festivals under the NSS programme.**

- **A permanent horticulturist is responsible for scenic beauty of the campus.**
- **Institute organized a CSR activity World Green Building week in collaboration with Mahima Real Estate Group where 36 students participated in rally which was followed by tree plantation.**
- **On 2<sup>nd</sup> October 2016 institute had organized cleanliness campaign to promote Swach Bharat mission.**
- **Guest lectures are organized for students addressing the environmental issues.**
- **Solar heaters in the hostel.**
- **Plastic free zone has been introduced. Students are encouraged to plant trees.**
- **The campus is smoke free and tobacco free.**
- **Green audit is done from time to time.**



## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Institute has Started new certificate course on Entrepreneurship and idea generation
2. Organized week long NSS Special Camp from 27 Feb. to 5 March 2017
3. The institute has been recognized as a spoken Tutorial IIT Bombay “Resource Centre” to organize spoken tutorial project under NMEICT, MHRD in Jaipur District.
4. 182 Students of MCA qualified the C language, C++, & Java certification test of the MHRD, Govt. of India initiative of Spoken Tutorial by IIT Mumbai, offered by RTU
5. Institute contributed in digital India campaign. Conducted Digital India Week. Students organized Digital Payment Awareness Programs among different small vendors and helped them to learn process of e-payment.
6. Institute organized Azaadi week wherein different activities pertaining to nation building have conducted through the week .
7. All Faculty members and Staff members have been designated as Founding Members of Rotary Club Jaipur Gurukul to open new vistas of social outreach for the faculty and staff .
8. Open house for the students was organized and students offered critical appraisal of both the curricular and Co-curricular programs.
9. ICMIT, The annual international conference had continued collaboration from its national and international partners and this year one more foreign university collaborated for the event .
10. Institute has conducted certificate course in MS Excel , MS Power Point , Data Analytics, Financial Modeling & Stock Market Trading and Corporate Social Responsibility (CSR) for Management students
11. MCA students Pragya Daga and Ranu Vijay from batch 2013-2016 secured 1<sup>st</sup> and 8<sup>th</sup> positions respectively in State Merit of RTU, Kota

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

	<b>ACTION PLAN</b>	<b>STATUS</b>
1	To strengthen strategic alliances with industry partners to promote research and consultancy.	<ul style="list-style-type: none"><li>• Institute Organized , two day workshop and certification program on Big Data with Hadoop for MCA Students on 16<sup>th</sup> &amp; 17<sup>th</sup> September, 2016. The workshop was</li></ul>

		<p>conducted by Mr. Vimal Daga Chief Technical Officer (CTO)– LinuxWorld Informatics Pvt Ltd</p> <ul style="list-style-type: none"> <li>• Institute Organized certificate course on Entrepreneurship and idea generation in collaboration with Management associate Pvt. Ltd.</li> <li>• Institute has conducted three days business analytics workshop for management students under the guidance of Mr. Ganesh Shenoy from nmore, Hyderabad. The students were trained on two softwares SPSS and PERMAP</li> <li>• A faculty development programme was organized on ‘Research Methods in Management’ on July 21, 2016 The resource person was Prof. Dr. Bal Krishna, Professor, Himachl Pradesh University, Shimla</li> <li>• A faculty development programme was organized on the ‘Significance of Data Analysis in Research’. On 16<sup>th</sup> July 2016 . The resource person for the program was Prof. Naresh Kumar Gupta, Professor in Decision Sciences, IIM Lucknow, Noida Campus.</li> <li>• Institute organized FDP on Effective Teaching &amp; Research Methods for Academicians, Research Scholar &amp; Practitioners in July 17</li> </ul>
2	Organizing Conferences /workshop/ awareness programs.	<ul style="list-style-type: none"> <li>• International level conferences were organized. ICMIT In April 2017</li> <li>• National level conference IDCA was organized in March 2017</li> <li>• One day workshop was organized on</li> </ul>

		<p><b>Research Methodology on March 10, 17</b></p> <ul style="list-style-type: none"> <li>• <b>A Two day IT Workshop was organized for MBA Students</b></li> <li>• <b>On 16 July 2016 institute organized FDP in Research Methodology on the topic “ importance of Data Analysis in Research “. By Dr. N.K Gupta ,Professor ,Indian Institute of Management (IIM) Lucknow, Noida Campus</b></li> <li>• <b>Institute organized a workshop on “ Building Smart cities through educational linkages” in collaboration with United States Embassy. Mr Karl R Rabago Executive Director of the Pace Energy and Climate centre New York was the Recourse person for workshop</b></li> <li>• <b>A workshop on “Smart City and IOT” was organized on 25 February, 2017. Dr. P. K. Chande, Ex. Prof. IIM Indore, Director MANIT, Bhopal was the resource person for the workshop.</b></li> <li>• <b>Yoga workshop was organized for students in the campus by Yoga Guru Ms. Jyoti on December 2, 2016</b></li> <li>• <b>IIM organized a workshop for MBA students on May 5, 2016 on the topic Corporate Etiquettes’ &amp; ‘Interview Skills’ ..</b></li> <li>• <b>The institute organized workshop on ‘Industry Expectations from Fresher’s’ on October 25th, 2016. The resource person was Mr. Prakhar Mehta, Project manager, Barclays, Singapore</b></li> <li>• <b>Workshop conducted on Business Etiquettes and Soft Skills on September 17th, 2016 Ms. Kajal, Trainer, Winner</b></li> </ul>
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		<p><b>Academy of Excellence was the resource person for the workshop</b></p> <ul style="list-style-type: none"> <li>• <b>Institute conducted a workshop on Grooming for Corporates on October 17, 2016. &amp; Ms. Shruti, Creative Director, APASH were the resource persons</b></li> <li>• <b>IIIM organized a seminar on “Building Smart Cities through Educational Linkages” on December 7,2016, in collaboration with United States Embassy. Mr. Karl R. Rábago, Executive Director of the Pace Energy and Climate Center, at the Pace Law School in White Plains, New York was the resource person for the workshop.</b></li> </ul>
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7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

<p><b>Two Best practices of Institute are:</b></p> <ol style="list-style-type: none"> <li><b>1. Development of entrepreneurial skills through E-Igniters</b></li> <li><b>2. Activities beyond curriculum for holistic development of students.</b></li> </ol>
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*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

<ul style="list-style-type: none"> <li>• <b>Institute organized a CSR activity World Green Building week in collaboration with Mahima Real Estate Group where 36 students participated in rally which followed by tree plantation</b></li> <li>• <b>On 2<sup>nd</sup> October 2017 institute had organized cleanliness campaign to promote Swach Bharat mission</b></li> <li>• <b>Institute has taken initiative to present tree sapling to invited guest instead of bouquet</b></li> </ul>
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7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

<p><b>SWOC analysis of the institute and Future plans</b></p>
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**Strengths**

- A Systematic process of curriculum delivery is in place.
- Thrust on innovation, research and employability.
- Industry relevant Value-Added Courses to supplement the academic curriculum.
- Approved Research Centre for Ph.D. in Management and Computer Application by Rajasthan Technical University, Kota.
- Collaboration with national and international institutions and organizations for academic interchange in the areas of teaching, learning and research.
- Well qualified, dedicated and committed faculty with a wide range of expertise.
- Conducive working environment for faculty and staff leading to faculty and staff retention.
- Most of the faculty members are Ph.D. holders and approved Research Supervisors.
- Faculty members are actively engaged in authoring book and quality publications and also are resource person for workshops, seminars FDPs and refresher courses.
- Extensive use of Case analysis in MBA teaching and Application oriented and project based teaching & learning in MCA.
- Students actively engaged in Live Projects/Internships with organizations of repute.
- Plethora of activities organized under various student clubs including Genesis-The Marketing Club, White Knight-The Finance Club and Humanagers-The HR Club ,#include – The programming club, Webscape- The website designing club .
- An Active and widespread Alumni Network.

**Weakness**

- Lack of flexibility in admission of students, as admissions are governed by state government norms.
- Lack of flexibility in curriculum designing.

**Opportunities**

- Exposure to recent technological advances through Webinars and networking platforms.
- Capitalizing the online opportunities through online courses.
- Strategic alliances and partnerships with institutions / organizations of national and international repute.
- More students from rural areas are opting for Higher Education
- Enhance scope for entrepreneurship development
- Opportunities of collaborative research with research institutions.

**Challenges**

- Locational disadvantage for strengthening academia-industry linkages.
- Mushrooming growth of technical institutions.

- Job Market slowdown/ recession
- Migration of students to universities / institutions in metros and abroad.

## Best practices

### 1. Development of entrepreneurial skills through E-Igniters

Institute organized various E Cell activities in the year 2016-17

S. No	Number of students Invited	Dates	Number Students of Involved	Brief Description
1.	<b>Movie Review</b>	March 11, 2017	240	Movie screening of 'Moneyball'
		December 17, 2016	240	Movie screening of 'October Sky'
2.	<b>Roopantar</b>	January 25, 2017	25 Institutes	Roopantar is an annual event where participants demonstrate their incisive instincts for launch of a regional venture. This Competition highlights the strategic challenges and managerial dilemmas faced by business leaders.
		January 30, 2016	20 Institute	
3.	<b>Pitch Yourself</b>	March 4, 2017	50	Competition for selection of e-leaders
		September 19, 2015	55	
4.	<b>Idea Generation</b>	December 14, 2016	30 Teams	The objective of this activity is to encourage the young thinkers to be divergent in their thinking and generate many possible solutions
		October 14, 2016	96	
5.	<b>Rs. 100 Exercise</b>	December 15, 2016	240	In this activity each group is expected to come up with a product or service with the investment given and make profit. The objective behind this activity is to expose the student to entrepreneurial skills such as marketing, managing cash flow, taking decisions etc.
6.	<b>Orientation of e-igniters</b>	August 12, 2016	240	Rationale of this programme is to acquaint the students about entrepreneurship and its success factors.
		September 17, 2015	240	
7.	<b>E-Talk by</b> Mr. Harish Manwani, Piramal Sarvajal	August 13, 2016	240	In each of these sessions the guest speaker- A successful Entrepreneur addressed students about the different facets of entrepreneurship based on his/her entrepreneurial experiences. The talk intended to stimulate the knack and aptitude of the scholars.
	<b>E-Talk by</b> Ms. Surbhi Sett, Pehchan	September 19, 2016	240	
	<b>E-talk by</b> Ms. Aparna Joshi & Ms. Shruti Misra	September 9-10, 2016	240	
8.	<b>Udyam Karyashala on Idea Generation</b>	August 13, 2016	240	Workshop on Idea Generation by Mr. Dilnawaz Khan, Manager Business

				Development and Program Coordinator of Startup Oasis
		26 February, 2016	240	Workshop on Idea Generation to business Sustainability: The Journey Of Entrepreneur by Mr. Paresh Gupta Founder & CEO My Career Architect
		24 February, 2016	240	Workshop on Financial Planning by Sarvjeet Arora, Securities and Exchange board of India (SEBI)
		26 February, 2016	240	Workshop on Social Entrepreneurship by Pramila Sanjaya, President, SIDART.
9.	<b>Two day workshop on 'Entrepreneurship'</b>	September 9-10, 2016	35	Two day long workshop by Dr. V.K. Arora, Management Associates Private Limited, Noida.
10.	<b>E charcha</b>	February 2, 2017	12	Mentoring Session
		February 20, 2016	10	
11.	<b>E-Baithak</b>	February 25, 2016	240	E-Baithak - a Panel discussion of successful Alumni Entrepreneurs for motivating and guiding the current students towards taking up entrepreneurial ventures.
12.	<b>Rs. 50 Exercise</b>	January 12, 2016	240	In this activity each group was expected to come up with a product or service with the investment given and make profit. The objective behind this activity was to expose the students to entrepreneurial skills such as marketing, managing cash flow, taking decisions etc.
13.	<b>E- Talks by Anjoo Tiwari, Thirstea</b>	February 25, 2016	240	The guest speaker shared their entrepreneurial journey with the students and acquainting them with the hardships and achievements experienced on the way to success.
	<b>E- Talks by Mr. Rahul Verma, Poppins, Jaipur</b>	February 26, 2016	240	
	<b>E- Talks by Vijendra Shekhawat, Haathipooppaper</b>	February 20, 2016	240	
14.	<b>Band performance</b>	February 20, 2016	240	A band performance was organized as fun activity for students.
15.	<b>Outreach@ Akshya Patra</b>	February 21, 2016	30	In this event students organized street plays to educate people about entrepreneurship.
	<b>Outreach@ Jaipur Foot</b>	February 21, 2016	40	
	<b>Outreach@ Manthan tilonia</b>	February 23, 2016	30	
16.	<b>Jugaad to Jhakkas</b>	February 25, 2016	85	The activity provided students with an opportunity to create business out of waste, and equipped them to sell the product in a virtual market.
17.	<b>Bazaar on Campus</b>	February 26, 2016	160	The students hosted bazaar on campus and made & sell their own

				products like handmade bags, book marks, chocolates etc.
18.	<b>Idea Generation</b>	October 14, 2016	96	The objective of this activity was to encourage the young thinkers to be divergent in their thinking and generate many possible solutions.

Annexure (ii)

## 2 . Activities beyond curriculum for holistic development of students.

- Institute organized conferences, seminars, workshops, inter-institute activities, excursions, industrial visits, industrial tours, etc.
- Pre-Placement Initiatives: To enhance the marketability of the students institute organized activities like, public speaking, group discussion, business etiquettes, effective time management, presentation and negotiation for final semester students . Special technical sessions as per market requirements, on-line tests etc. were also conducted this session
- Club Activities
  1. Genesis Club – The Marketing Club
    - Presentation on brand management were done by group of 25 students on 8 september 2016
    - Presentations were conducted on 4 A's strategy of rural marketing by 24 groups comprising four members each on 1 February 2017
  2. Humanagers Club – The HR Club organized
    - Quiz on 5 October 2016
    - An activity on 20 December 2016 on "How to create employee training programe "
  3. White knight – The Finanace Club organized
    - The Newspaper article Review on August 6, 2016
    - Finance Quiz- Crossroads on January 3, 2017
    - Presentation on the Case Study "Banking Crisis" on April 18, 2017
  4. Webscape – The web –designing club on 23 september 2016 organized "Google era Devices" students presented their skills in high quality web designing.
  5. # include Club - The programing Club organized set of activities
    - A guest lecture by Dr. Maya Ingley, Professor & HOD, DAVV, Indore on "Usability vs. Utility" was organized on 17 March, 2016
    - Technical Quiz on 01 April, 2016
    - Blind Coding competition on 12 August 2016.
- To boost the programming ability of students, club organized. Further the club organized a and The institute organized Current Affairs Forum meet on October 14, 2016.
- Under Student Mentorship & Development Program (SMDP) several meetings were conducted between students and their respective mentors
- Under Industry and Alumni Mentorship Mr Sarvesh Agarwal Proprietor SAGA lifestyle, motivated students by his professional experience on 19 January 2017.
- Institute organized various Co-curricular Activities, Mosaic (Annual Inter Institute Management Fest), Montage (Annual Inter Institute IT Fest), B-Quizzing (Annual Business Quiz for B-School & Corporates), Roopantar (Annual Inter-Institute Business Plan Competition), Freshers' party (Abhinandan), Farewel party from July 2016 to April 2017 .
- Students have participated in various activities organized by 'CRS Radio7' . The CRS Radio 7 is positioned to provide 'edutainment' through the efforts of the students, for the students and by the students



## **8. Plans of institution for next year**

### **IQAC - Plan of action to be decided upon at the beginning of the year.**

➤ **Academics**

- To offer interdisciplinary seminars, workshops and conferences.
- To offer Value-added industry-relevant courses to enhance the employability of the students

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➤ **Development Programs and Collaborations**

- To encourage Faculty to propose new industry-relevant value-added courses
- To firm up Faculty and student exchange programs nationally
- To focus on technical skills with National and International Resource Persons

➤ **Research and Innovations**

- Enhance research funding
- To explore possibilities for active industry participation
- Encourage Quality Publications by Faculty
- To promote Joint paper publication between Faculty & Students

➤ **Institutional Social Initiatives**

- Introduction of paperless campus
- Implement the existing awareness programs on environmental issues.
- Undertake social drives under NSS Unit of the Institute.

Name **Dr. Kavaldeep Dixit**

Name **Dr. Manju Nair**

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*Signature of the Coordinator, IQAC*

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*Signature of the Chairperson, IQAC*

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**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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## Plan of action by IQAC/Outcomes

Plan of Action	Achievement
Organizing seminars/workshops/conferences/guest lectures	<p>A total of <b>83 activities</b> were conducted, the number of various activities is as follows:</p> <ul style="list-style-type: none"> <li>• International conferences – 03</li> <li>• Workshops – 10</li> <li>• Value added courses – 08</li> <li>• Live projects – 17</li> <li>• Industry-Institute interface – 19</li> <li>• E-Igniters' (Entrepreneurship cell) activities – 08</li> <li>• NSS activities - 15</li> <li>• Local Industrial visits – 02</li> <li>• Seminar – 01</li> </ul>
Introducing globally recognized industry relevant value added courses	<p>08 value added courses were conducted.</p> <p>Certificate Course in Citizenship and Social Entrepreneurship, Certificate Course in Data Analytics, Communication Skill Development Programme, Certificate Course in MS Excel, Certificate Course in MS Power Point, Business English Certificate (BEC), Certificate course in Corporate Social Responsibility (CSR), Certificate Course in Financial Modeling &amp; Stock Market Trading, Certificate Course in Data Analytics,</p>
Incorporating diverse training methodologies regularly	<p>10 Workshops were organized on various themes to inculcate practical learning</p> <ul style="list-style-type: none"> <li>• Workshop on Industry Expectations from Fresher's</li> <li>• Workshop on Business Etiquettes and Soft Skills</li> <li>• Workshop on Curriculum Vitae preparation</li> <li>• Workshop on Importance of Data Analysis in Research</li> <li>• Value added courses were conducted</li> <li>• Workshop on digital marketing</li> </ul>
Conducting Pre-placement initiatives to bridge the gap between theory and practice	20 industry institute interfaces were organized

	<p>The status of placements were as follows:</p> <ul style="list-style-type: none"> <li>• 85% students placed in Corporates</li> <li>• Opted for family business/Start-ups – 10%</li> <li>• Higher studies – 05%</li> </ul>
Encouraging faculties for developing new teaching methodologies	<ul style="list-style-type: none"> <li>• 02 Faculty Development workshops were conducted to make greater use of IT</li> <li>• 02 curriculum workshops were organized</li> </ul>
Encouraging Publications among Faculty	<ul style="list-style-type: none"> <li>• 21 Publications in Journals of international repute.</li> <li>• 14 Research Papers presented in conference</li> </ul>
Upgrading Oorja -Rrefereed International Journal of Management & IT,	<p>Available online - E - ISSN 2395-6771</p> <p>Listing under UGC approved list of Journals</p> <p>Increased number of listing at various index</p>
Publishing of in-house Newsletter	<p><i>Two issues of CAMBUZZ - a biannual newsletter of IIIM, providing the budding managers and technocrats a platform to showcase their literary and editorial skills.</i></p>
Sensitizing students for social responsibilities	<p>NSS, Cell contributed significantly in sensitizing students towards social responsibility and around 15 activities were organized for the same.</p>
Encouraging students to opt for entrepreneurship	<p>10 activities were conducted to promote a culture of entrepreneurship.</p>
Arranging live projects/industrial visits for students	<p>17 Live projects were arranged.</p> <p>02 Local Industrial visits were organized.</p> <p>19 Industry-Institute Interfaces were organized.</p>
Encouraging students to excel in various sports events	<p>Represented the institution in National Level and regional level sports events.</p>

Faculty Development Programme organized	04 FDPs were organized on the following themes: <ul style="list-style-type: none"><li>• Effective Teaching &amp; Research Methods for Academicians, Research Scholar &amp; Practitioners.</li><li>• Digital Banking</li><li>• Research Methods in Management</li><li>• Importance of Data Analysis in Research</li></ul>
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**Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year –2016-17**

Proposed course of action	Action Taken
<p align="center"><b>Organizing Conferences/Workshops/Seminars</b></p>	<ul style="list-style-type: none"> <li>• International level conferences were organized.               <ul style="list-style-type: none"> <li>•ICMIT on the theme "Transforming India: Initiatives, Challenges and Road Ahead" on April 28-29, 2017.</li> <li>•IDCA was organized in March 2017 on the theme 'How can Social Entrepreneurship and CSR help mitigate Poverty and Climate Change in India' on March 3-4, 2017.</li> </ul> </li> <li>• One day workshop was organized on 'Research Methodology' on March 10, 2017.</li> <li>• A Two day Workshop on 'Advance Excel' was organized for MBA Students.</li> <li>• On 16 July 2016 institute organized FDP in Research Methodology on the topic "Importance of Data Analysis in Research". Dr. N.K Gupta, Professor, Indian Institute of Management (IIM) Lucknow, Noida Campus.</li> <li>• Institute organized a workshop on "Building Smart cities through educational linkages" in collaboration with United States Embassy. Mr Karl R Rabago Executive Director of the Pace Energy and Climate centre New York was the Recourse person for workshop.</li> <li>• A workshop on "Smart City and IOT" was organized on 25 February, 2017. Dr. P. K. Chande, Ex. Prof. IIM Indore, Director MANIT, Bhopal was the resource person for the workshop.</li> <li>• Yoga workshop was organized for students in the campus by Yoga Guru Ms. Jyoti on December 2, 2016.</li> <li>• IIIM organized a workshop for MBA students on May 5, 2016 on the topic Corporate Etiquettes' &amp; 'Interview Skills'.</li> <li>• The institute organized workshop on 'Industry Expectations from Fresher's' on October 25th, 2016. The resource person was Mr. Prakhar Mehta, Project manager, Barclays, Singapore.</li> <li>• A Workshop was conducted on 'Business Etiquettes and Soft Skills' on September 17th, 2016 Ms. Kajal, Trainer, Winner Academy of Excellence was the resource person for the workshop.</li> <li>• Institute conducted a workshop on Grooming for Corporates on October 17, 2016. &amp; Ms. Shruti, Creative Director, APASH was the resource person.</li> </ul>
<p align="center"><b>Annual IT/management fest</b></p>	<ul style="list-style-type: none"> <li>• Montage – an annual IT fest, organized on 20-21 October, 2016.</li> <li>• Mosaic – An annual Management fest, Organized on 27-29 March, 2017.</li> <li>• B-Quizzing competition for B-Schools &amp; Corporates on April 15, 2017.</li> </ul>
<p align="center"><b>NSS Contribution to social services</b></p>	<ul style="list-style-type: none"> <li>• AIMS National Management Week was organized from August 01-07, 2016</li> <li>• Independence 70 was organized from August 09-22, 2016</li> <li>• World Green Building Week was organized on September 29, 2017</li> <li>• Awareness Session on Breast cancer on September 16, 2016</li> <li>• Joy of giving - NSS DRIVE on September 24th, 2016</li> <li>• Blood Donation Camp 30th September, 2016</li> <li>• Skit to promote Swachh Bharat Abhiyaan October, 12, 2016</li> <li>• session on Youth Volunteering November 25, 2016</li> <li>• session on "The Art of Mind Control" on December 1, 2016</li> </ul>

	<ul style="list-style-type: none"> <li>• Mansarovar Humanity Marathon 2016 on December 25, 2016</li> <li>• "Thematic Kite flying" on January 12, 2017</li> <li>• "Jagrik Utsav – 2017" on January 21, 2017</li> <li>• AU Jaipur Marathon" on February 5, 2017</li> <li>• NSS Special Camp'on February 27, 2016 to March 05, 2017</li> <li>• International Yoga Day celebration on June 21, 2017</li> </ul>
<b>Entrepreneurial activities under E-Igniters' cell</b>	<ul style="list-style-type: none"> <li>• E-Igniters Orientation on August 12, 2016</li> <li>• Workshop on Idea –Generation on August 13, 2016</li> <li>• Idea Generation' activity on December, 14, 2016</li> <li>• Rs.100 exercise, on December, 15, 2016</li> <li>• Movie Screening on March, 11, 2017</li> <li>• E- Talk on August, 13, 2016 and September, 19, 2016</li> <li>• Roopantar on January, 25, 2017</li> </ul>
<b>Developing new teaching methodologies</b>	Curriculum Development Workshop were organized on 10 February, 2017 and 16 March, 2017
<b>Alumni Interaction</b>	Dharohar - Alumni Meet was organized on December 24, 2016 and March 29, 2017.