

**INTERNATIONAL
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Technical Campus

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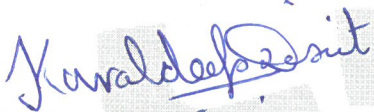
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NOTICE

The meeting of the IQAC of the institute is scheduled to be held on Friday July 19th, 2019 at 01:00 p.m. in the Board Room ISIM Campus, Mansarovar, Jaipur. You are cordially invited to attend the same.

Agenda for the Meeting of the IQAC are:

Item No. 1.22.01:	Confirmation of minutes of 21st IQAC meeting held on April 15th, 2019
Item No. 1.22.02:	Action taken Report (ATR) on decisions of previous meeting.
Item No. 1.22.03:	Approving 'Parichaya – Orientation Programme' Schedule for MBA and MCA fresh batch and also the Performance and Mathematical Ability Test Sheet. (Appendix A1)
Item No. 1.22.04:	Review progress of 'Montage 2019' to be held on 04th & 05th October, 2019
Item No. 1.22.05:	Review progress of AIMS National Management Week to be held from August 01-07, 2019.
Item No. 1.22.06:	Review of 'Value added Certificate Courses' proposed for academic session 2019-20. (Appendix A2)
Item No. 1.22.07:	To Review progress of proposal for Autonomous Status (Appendix A3)
Item No. 1.22.08:	Report on Academic Audit of Department of Management and Department of Computer Science
Item No. 1.22.09:	Review of Feedback received from stakeholder.
Item No. 1.22.10:	Any other item with the permission of the Chair



Dr. Kavaldeep Dixit
Coordinator
IQAC

Copy Forwarded to information and necessary action:

- Dr. Manju Nair, Principal
- Dr. Swati V. Chande, HOD, Computer Science
- Dr. Divya Mehta, Senior Assistant Professor, Training & Placement Coordinator
- Mr. Dinesh Sharma, OSD
- Dr. Tripti Bisawa, Associate Professor
- Dr. Vijay Gupta, Associate Professor
- Dr. Kavya Saini, Associate Profess
- Prof. K.S. Sharma, Advisor, The IIS University, Jaipur
- Ms. Kacholiya Komal Tejprakash, MBA Student
- Ms. Shruti Gupta, MCA Student
- Mr. Anubhav Sharma, State Head- Rajasthan, Sub-K iTransactions Ltd.
- Mr. Agam Mathur, Sales Head, Cars 24, Rajasthan
- Ms. Garima Sharma, Asst. Vice-President, HDFC Bank
- Dr. Kavaldeep Dixit, HOD, Management Studies

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Minutes for the Twenty-Second Meeting of IQAC

Item No.	Item
1.22.01	Confirmation of minutes of 21st IQAC meeting held on April 15th, 2019
1.22.02	Action taken Report (ATR) on decisions of previous meeting.
1.22.03	Approving 'Parichaya – Orientation Programme' Schedule for MBA and MCA fresh batch and also the Performance and Mathematical Ability Test Sheet. (Appendix A1)
1.22.04	Review progress of 'Montage 2019' to be held on 04th & 05th October, 2019
1.22.05	Review progress of AIMS National Management Week to be held from August 01-07, 2019.
1.22.06	Review of 'Value added Certificate Courses' proposed for academic session 2019-20. (Appendix A2)
1.22.07	To Review progress of proposal for Autonomous Status (Appendix A3)
1.22.08:	Report on Academic Audit of Department of Management and Department of Computer Science
1.22.09:	Review of Feedback received from stakeholder.
1.22.10:	Any other item with the permission of the Chair
APPENDIX	
A1	'Parichaya – Orientation Programme' Schedule for MBA and MCA fresh batch and also the Performance and Mathematical Ability Test Sheet.
A2	'Value added Certificate Courses' proposed for academic session 2019-20.
A3	To Review progress of proposal for Autonomous Status

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Minutes for The Twenty-Second Meeting of IQAC

Venue: Board Room

Date: 19th July, 2019

Members

- 1 Dr. Manju Nair, Principal (**Chairperson**) :Sd/-
- 2 Dr. Swati V. Chande, HOD, Computer Science :Sd/ -
- 3 Dr. Divya Mehta , Senior Assistant Professor, Training & Placement Coordinator :Sd/-
- 4 Mr. Dinesh Sharma, OSD :Sd/-
- 5 Dr. Tripti Bisawa, Associate Professor :Sd/-
- 6 Dr. Vijay Gupta, Associate Professor :Sd/-
- 7 Dr. Kavya Saini, Associate Professor :Sd/-
- 8 Prof. K.S. Sharma, Advisor, The IIS University, Jaipur :Ab/-
- 9 Ms. Kacholiya Komal Tejprakash, MBA Student :Sd/-
10. Ms. Shruti Gupta, MCA Student :Sd/-
11. Mr. Anubhav Sharma ,State Head- Rajasthan , Sub-K iTransactions Ltd. :Sd/-
12. Mr. Agam Mathur, Sales Head, Cars 24, Rajasthan :Sd/-
13. Ms. Garima Sharma, Asst. Vice-President, HDFC Bank :Sd/-
14. Dr. Kavaldeep Dixit, HOD, Management Studies :Sd/-

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The Chairperson, Dr. Manju Nair welcomed all the committee members.

After Chairperson warm welcome the agenda items were taken up and after considerable deliberations, following decisions were taken:

Item No. 1.22.01: Confirmation of minutes of 21st IQAC meeting held on 15th April, 2019: The minutes of the last meeting held on 15th April, 2019 may be considered and confirmed.

Decision: Confirmed.

Item No. 1.22.02: Action Taken Report (ATR) on decisions of the previous meeting:

Decision	Action Taken
Report on Student Presentations under ‘Certificate Course in Citizenship and Social Entrepreneurship’ presented in 8 th International Conference held in Collaboration with IDCA and Rotary Club Jaipur Gurukul. (Appendix A1)	No Action Pending
Report on ‘B-Quizzing-2019’ – Business Quiz Competition for B-Schools and Corporates (Appendix A2)	No Action Pending
Report on ‘Roopantar’- Annual Business Plan Competition. (Appendix A3)	No Action Pending
Proposing of Tentative Annual Calendar for the year 2019-20. (Appendix A4)	No Action Pending
Review of Annual Report Compiled till 30 th April, 2019. (Appendix A5)	Reviewed & Noted
Report on ‘Value added Certificate Courses’ for the year 2017-18. (Appendix A7)	No Action Pending
Report on ‘MOSAIC-2019’ (Appendix A8)	No Action Pending

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Report on 'ICMIT-2019' held on 11 th -12 th April, 2019.	No Action Pending
Report on Intra-Institute Research Forum 2018-19.	No Action Pending
Review on Proposal of Autonomous Status	Noted
Review of (QIV)score for MBA and MCA program	Noted
Any other item with the permission of the Chair	No Action Pending

Item No. 1.22.03: Approving 'Parichaya – Orientation Programme' Schedule for MBA and MCA fresh batch and also the Performance and Mathematical Ability Test Sheet: The Orientation Programme Schedule for MBA was tabled by H.O.D., Management Studies and the MCA Orientation Programme Schedule was tabled by H.O.D., Computer Science.

Decision: Approved. Coordinator IQAC also informed that as proposed earlier a Performance and Mathematical Ability Test followed by an interview will be conducted for these batches also to gauge the proficiency level of students. The assessed feedback will be shared with HOD's and concerned faculty mentors.

Item No. 1.22.04: Review progress of 'Montage 2019' to be held on 04th & 05th October, 2019: Dr. Swati V. Chande, HOD, Computer Science apprised all present about formation of committees and finalization of events for Montage 2019. Brochures and events have been finalized and will be mailed to invite participation in last week of July.

Decision: Reviewed & Noted. IQAC members expressed satisfaction at the progress.

Item No. 1.22.05: Review progress of AIMS National Management Week to be held from August 01-07, 2019: Dr. Vijay Gupta informed the members regarding AIMS National Management Week to be held from August 01-07, 2019 wherein, students were expected to undertake social work like tree plantation drive, Health Check-up Camp at the adopted Village, Pawaliya.

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Decision: Noted & Appreciated.

Item No. 1.22.06: Review of 'Value added Certificate Courses' proposed for academic session 2019-20: Dr. Kavaldeep Dixit tabled the list of proposed Value-added Certificate Courses for the forthcoming session. The courses were planned based on Stakeholders feedback.

Decision: Noted & Approved.

Item No. 1.22.07: To Review progress of proposal for Autonomous Status

Co-ordinator IQAC tabled proposal for autonomous status which was carefully prepared in consultation with Principal, HOD's and Senior Faculty Members and forwarded to UGC on May 03, 2019

Co-ordinator IQAC informed members with regard to the proposed visit of UGC peer team in September, 2019 and the progress being made for the same. Dr. Manju Nair discussed in detail Part V of the proposal which covered Implementation of Autonomy.

Academic plan showing the courses proposed and their schedule of offering was carefully reviewed by Prof. K.S. Sharma and he provided his inputs. Other members also carefully assessed the contents of the Proposal and suggested academic enrichment of faculty by writing Joint research papers.

Decision: Noted & Approved.

Item No. 1.22.08: Report on Academic Audit of Department of Management and Department of Computer Science

Audit for Department of Management and Department of Computer Science by external auditors Dr. Tanjul Saxena, Associate Professor, IIHMR University and Dr. Roopa Mathur, Professor, The IIS (deemed to be University) was conducted on 16-17 May, 2019.

Following points were observed/suggested by the audit members:

- The Audit Team expressed satisfaction over the functioning both the departments.
- They appreciated the maintenance of computing labs, library, class-rooms.

- They noted that the academics, research, co-curricular and extracurricular activities are well supported and encouraged.
- They suggested faculty can be encouraged for Joint research publications in UGC Care List II/ Scopus indexed journals.
- They suggested that faculty can be motivated to utilize e-learning resources in their pedagogy.
- External experts further suggested that faculty can undertake FDP's, webinars, STTPs, workshops and leadership talks while students can apply for online projects at various platforms including Internshala, Edvisor, Triedge, Youth4work.

Decision: Noted

Item No. 1.22.9: Review of Feedback received from stakeholder.

Co-ordinator IQAC informed all present that feedback from students, alumni, recruiters and faculty have been collected and analysed. Based on the feedback from all stakeholders following observations have been noted:

- The pedagogy adopted is relevant for securing a job and enhancing the skills required for them. The pedagogy reduces the gap between academia and industry.
- Most students and alumni have appreciated their classroom experience for different teaching styles including PPTs, site visits, animations, live examples, prototypes, etc., and incorporating interactive elements, problem-solving methodologies that have real-world relevance and provides appropriate challenges to support and enhance their learning process.

Item No. 1.22.10: Any other item with the permission of the Chair:

- Dr. Manju Nair informed all present that the 'STAR' Project for MBA & MCA students to enhance student's employability has received a lot of appreciation by the students. Various activities planned under 'STAR' among students have enhanced inter-personal & technical skills.

Decision: Noted

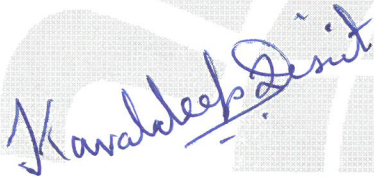
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- IQAC co-ordinator informed all present that institution is planning to install solar panels to save energy and make the institution eco-friendly.

Decision: Noted

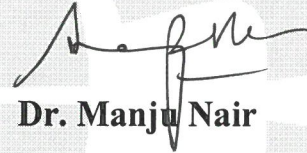
- Dr. Manju Nair informed all present that the institute is now working more on ICT based tools in teaching-learning. She further mentioned that we are exploring options of Virtual Conferences/webinars to have enhanced International research orientation. Members agreed that in today's digital era it is much required.

The meeting ended with vote of thanks to the Chair.



Dr. Kavaldeep Dixit

Coordinator – IQAC



Dr. Manju Nair

Chairperson - IQAC

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NOTICE

The meeting of the IQAC of the institute is scheduled to be held on Wednesday October 09, 2019 at 11:30 a.m. in the Board Room ISIM Campus, Mansarovar, Jaipur. You are cordially invited to attend the same.

Agenda for the Meeting of the IQAC are:

Item No. 2.23.01:	Confirmation of minutes of 22 nd IQAC meeting held on July 19, 2019.
Item No. 2.23.02:	Action taken Report (ATR) on decisions of previous meeting.
Item No. 2.23.03:	Report on 'Parichaya – Orientation Programme' for MBA and MCA students.
Item No. 2.23.04:	Report on Students Feedback for 'Parichaya – orientation Programme for First year students'.
Item No. 2.23.05:	Report on AIMS National Management Week held from August 01-07, 2019
Item No. 2.23.06:	Report on 'Montage Annual Inter-Institute IT Fest' held on October 4-5, 2019
Item No. 2.23.07:	Any other item with the permission of the Chair

Kavaldeep Dixit

Dr. Kavaldeep Dixit
Coordinator
IQAC

Copy Forwarded to information and necessary action:

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Dr. Swati V. Chande, HOD, Computer Science
Dr. Divya Mehta, Senior Assistant Professor, Training & Placement Coordinator
Mr. Dinesh Sharma, OSD
Dr. Tripti Bisawa, Associate Professor
Dr. Vijay Gupta, Associate Professor
Dr. Kavya Saini, Associate Professor
Prof. K.S. Sharma, Advisor, The IIS University, Jaipur
Ms. Kacholiya Komal Tejprakash, MBA Student
Mr. Shruti Gupta, MCA Student
Mr. Anubhav Sharma, State Head- Rajasthan, Sub-K iTransactions Ltd.
Mr. Agam Mathur, Regional Manager, OneAsist Consumer Solutions
Ms. Garima Sharma, Asst. Vice-President, HDFC Bank
Dr. Kavaldeep Dixit, HOD, Management

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Minutes for the Twenty-Third Meeting of IQAC

Item No.	Item
2.23.01	Confirmation of minutes of 22nd IQAC meeting held on July 19, 2019
2.23.02	Action taken Report (ATR) on decisions of previous meeting.
2.23.03	Report on 'Parichaya – Orientation Programme' for MBA and MCA students. (Appendix A1)
2.23.04	Report on Students Feedback for 'Parichaya – orientation Programme for First year students'.
2.23.05	Report on AIMS National Management Week held from August 01-07, 2019
2.23.06	Report on 'Montage Annual Inter-Institute IT Fest' held on October 4-5, 2019
2.23.07	Any other item with the permission of the Chair
APPENDIX	
A1	'Parichaya – Orientation Programme' Schedule for MBA and MCA fresh batch and also the Performance and Mathematical Ability Test Sheet.

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Minutes for The Twenty-third Meeting of IQAC

Venue: Board Room

Date : October 9, 2019

Members

- | | | |
|-----|--|--------|
| 1 | Dr. Manju Nair, Principal (Chairperson) | :Sd/- |
| 2 | Dr. Swati V. Chande, HOD, Computer Science | :Sd/ - |
| 2 | Dr. Divya Mehta , Senior Assistant Professor, Training & Placement Coordinator | :Sd/- |
| 4 | Mr. Dinesh Sharma, OSD | :Sd/- |
| 5 | Dr. Tripti Bisawa, Associate Professor | :Sd/- |
| 6 | Dr. Vijay Gupta, Associate Professor | :Sd/- |
| 7 | Dr. Kavya Saini, Associate Professor | :Sd/- |
| 8 | Prof. K.S. Sharma, Advisor, The IIS University, Jaipur | :Sd/- |
| 9 | Ms. Kacholiya Komal Tejprakash, MBA Student | :Sd/- |
| 10. | Ms. Shruti Gupta, MCA Student | :Sd/- |
| 11. | Mr. Anubhav Sharma , State Head- Rajasthan , Sub-K iTransactions Ltd. | :Sd/- |
| 12. | Mr. Agam Mathur, Regional Manager, OneAsist Consumer Solutions | :Sd/- |
| 13. | Ms. Garima Sharma, Asst. Vice-President, HDFC Bank | :Sd/- |
| 14. | Dr. Kavaldeep Dixit, HOD, Management Studies (Coordinator), IQAC | :Sd/- |

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The Chairperson, Dr. Manju Nair welcomed all the committee members. She informed all present about the observations of UGC Peer Team Visit for autonomous status. She Shared that the institute has been consecutively ranked first in the category 'A' for the academic sessions 2017-2018, 2018-19 and 2019-2020 by Rajasthan Technical University, Kota, for its MBA and MCA programs on the basis of Quality Index Value (QIV) score and institute has acquired 4.5 stars out of 5 for its Institution Innovation Council, established as per the norms of Innovation Cell, Ministry of HRD, Govt. of India to promote Innovation and Startup in campus during the calendar year 2019-20.

Thereafter agenda items were taken up and after considerable deliberations, following decisions were taken:

Item No. 2.23.01: Confirmation of the minutes of the Twenty Second IQAC meeting held on : July 19, 2019- The minutes of the Twenty second IQAC meeting held on July 19, 2019.

Decision: Confirmed

Item No. 2.23.02: Action Taken Report (ATR) on decisions of the previous meeting:

Decision	Action Taken
Confirmation of minutes of 21st IQAC meeting held on April 15th, 2019	Approved
Action taken Report (ATR) on decisions of previous meeting.	Reviewed & Noted
Approving 'Parichaya – Orientation Programme' Schedule for MBA and MCA fresh batch and also the Performance and Mathematical Ability Test Sheet. (Appendix A1)	Reviewed & Noted
Review progress of 'Montage 2019' to be held on 04th & 05th October, 2019	Noted
Review progress of AIMS National Management Week to be held from August 01-07, 2019.	Noted
Review of 'Value added Certificate Courses' proposed for academic session 2019-20. (Appendix A2)	No Action Pending
To Review proposed Draft and Vision Document UGC Peer Team Visit to grant Autonomous Status. (Appendix A3)	Approved
Report on Academic Audit of Department of Management and Department of Computer Science	No action pending

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Review of Feedback received from stakeholder.	No action pending
Any other item with the permission of the Chair	No action pending

Item No. 2.23.03: Report on ‘Parichaya – Orientation Programme for MBA & MCA Students: The report on Parichaya – Orientation Programme for MBA was tabled by Dr. Kavaldeep Dixit, HOD, Management Studies and MCA was tabled by Dr. Swati V. Chande, HOD, Computer Science. Both the HOD’s apprised the members that the Performance and Mathematical Ability Test and Personal Interview has highlighted that all the students are Above Average and have the aptitude to cope up with the programme.

Decision: Noted.

Item No. 2.23.04: Report on Students Feedback for ‘Parichaya – Orientation Programme for First year Students’: The students Feedback for ‘Parichaya’ was tabled by IQAC Coordinator and it was informed to all present that all the students appreciated the initiative. Most of the students have suggested that more sessions on ‘Training on software to enhance presentation skills’, ‘Stress Management’, ‘Training on Excel’ and ‘Time management’ may be held.

Decision: Noted.

Item No. 2.23.05: Report on AIMS National Management Week held from August 01-07, 2019: Dr. Vijay Gupta informed all present that under the umbrella of Association of Indian Management School (AIMS) 2019, seven days special activities involving student volunteers of the institute were organized from August 01-07, 2019. The activities included visit to Govt. Sr. Sec. School, Pawaliya, health check-up, Tree Plantation drives etc.

Decision: Noted.

Item No. 2.23.06: Report on ‘Montage Annual Inter-Institute IT Fest’ held on October 4-5, 2019: Dr. Swati V. Chande informed the members regarding Montage. She informed that participation from around 20 technical institutions was witnessed during two days of the event. She apprised the members that the Chief Guest of the event was Mr. M. Sai Suryanarayana, Chief of Human Resources, AU Small Finance Bank Jaipur and the rolling trophy was awarded to IIS (deemed to be University)

Decision: Noted. Members appreciated the effort.

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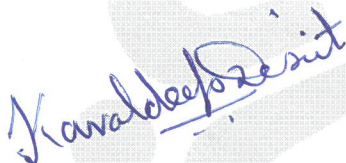
Item No. 2.23.07: Any other item with the permission of the Chair:

- Dr. Divya Mehta informed the members that few recruiters have suggested to train students more on online aptitude tests and the Training and Placement Cell has started conducting sessions for the same.

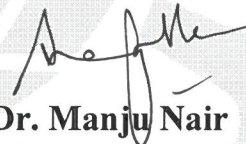
Decision: Noted.

- Co-ordinator IQAC informed all present that they have recently received proposal from Khadi and Village Industries Commission (KVIC) to host National Level Awareness Programme (NLAP) on February 18, 2020. Members were happy about it and felt that it would be a special learning experience for the students.

The meeting was adjourned with a vote of thanks to the chair.



Dr. Kavaldeep Dixit
Coordinator – IQAC



Dr. Manju Nair
Chairperson - IQAC

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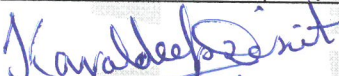
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NOTICE

The meeting of the IQAC of the institute is scheduled to be held on Thursday January 9th, 2020 at 01:30 p.m. in the Board Room IIIM Campus, Mansarovar, Jaipur. You are cordially invited to attend the same.

Agenda for the Meeting of the IQAC are:

Item No. 3.24.01:	Confirmation of minutes of 23 rd IQAC meeting held on 09th October 2019.
Item No. 3.24.02:	Action taken Report (ATR) on decisions of previous meeting.
Item No. 3.24.03:	Review of Progress of MOSAIC-2020; Inter-Institute Management Fest.
Item No. 3.24.04:	Review of student's projects with NGO's under Certificate Course in 'Citizenship and Social Entrepreneurship' to be presented in 8th North India Conference held in collaboration with IDCA and Rotary Club Jaipur Gurukul.
Item No. 3.24.05:	Review of progress of B-Quizzing-2020 Business Quiz Competition for B-Schools & Corporates.
Item No. 3.24.06:	Review of progress on 'Roopantar – Annual Business Plan Competition'
Item No. 3.24.07:	Review of Progress of Final Placements and Live Projects
Item No. 3.24.08:	Review of progress of National Level Awareness Programme (NLAP)
Item No. 3.24.09:	Review of progress of ICMIT-2020.
Item No. 3.24.10:	Any other item with the permission of the Chair


Dr. Kavaldeep Dixit
Coordinator
IQAC

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Dr. Divya Mehta, Senior Assistant Professor, Training & Placement Coordinator
Mr. Dinesh Sharma, OSD
Dr. Tripti Bisawa, Associate Professor
Dr. Vijay Gupta, Associate Professor
Dr. Kavya Saini, Associate Professor
Prof. K.S. Sharma, Advisor, The IIS University, Jaipur
Ms. Kacholiya Komal Tejprakash, MBA Student
Ms. Shruti Gupta, MCA Student
Mr. Anubhav Sharma, State Head- Rajasthan , Sub-K iTransactions Ltd.
Mr. Agam Mathur, Sales Head, Cars 24, Rajasthan
Ms. Garima Sharma, Asst. Vice-President, HDFC Bank
Dr. Kavaldeep Dixit, HOD, Management Studies

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Minutes for the Twenty fourth Meeting of IQAC, IIIM

Item No.	Item
3.24.01	Confirmation of minutes of 23 rd IQAC meeting held on 09th October 2019.
3.24.02	Action taken Report (ATR) on decisions of previous meeting.
3.24.03	Review of Progress of MOSAIC-2020; Inter-Institute Management Fest.
3.24.04	Review of student's projects with NGO's under Certificate Course in 'Citizenship and Social Entrepreneurship' to be presented in 8th North India Conference held in collaboration with IDCA and Rotary Club Jaipur Gurukul.
3.24.05	Review of progress of B-Quizzing-2020 Business Quiz Competition for B-Schools & Corporates.
3.24.06	Review of progress on 'Roopantar – Annual Business Plan Competition'
3.24.07	Review of Progress of Final Placements and Live Projects
3.24.08	Review of progress of National Level Awareness Programme (NLAP)
3.24.09	Review of progress of ICMIT-2020.
3.24.10	Any other item with the permission of the Chair

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Minutes for The Twentieth Meeting of IQAC, IIIM

Venue : Board Room

Date : 09th January, 2020

Members

- | | | |
|-----|--|-------|
| 1 | Dr. Manju Nair, Principal (Chairperson) | :Sd/- |
| 2 | Dr. Swati V. Chande, HOD, Computer Science | :Sd/- |
| 2 | Dr. Divya Mehta , Senior Assistant Professor, Training & Placement Coordinator | :Sd/- |
| 4 | Mr. Dinesh Sharma, OSD | :Sd/- |
| 5 | Dr. Tripti Bisawa, Associate Professor | :Sd/- |
| 6 | Dr. Vijay Gupta, Associate Professor | :Sd/- |
| 7 | Dr. Kavya Saini, Associate Professor | :Sd/- |
| 8 | Prof. K.S. Sharma, Advisor, The IIS University, Jaipur | :Sd/- |
| 9 | Ms. Kacholiya Komal Tejprakash, MBA Student | :Sd/- |
| 10. | Ms. Shruti Gupta, MCA Student | :Sd/- |
| 11. | Mr. Anubhav Sharma ,State Head- Rajasthan , Sub-K iTransactions Ltd. | :Sd/- |
| 12. | Mr. Agam Mathur, Sales Head, Cars 24, Rajasthan | :Sd/- |
| 13. | Ms. Garima Sharma, Asst. Vice-President, HDFC Bank | :Sd/- |
| 14. | Dr. Kavaldeep Dixit, HOD, Management Studies (Coordinator), IQAC | :Sd/- |

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The Chairperson, Dr. Manju Nair welcomed all the committee members. Dr. Nair shared that the institute has been ranked 16 by Business Today (India's Best B- Schools) in Top 100: ROI, Best B-Schools Rank 33 (North Region-Private) by INDIA Today (INDIA's Best B Schools 2019, All India Rank 26 in Eminence) and (State wise Rank 4 in Private) in CSR-GHRDC. All the members appreciated the efforts of teaching and non-teaching staff.

The agenda items were taken up and after considerable deliberations, following decisions were taken:

Item No. 3.24.01: Confirmation of minutes of 23rd IQAC meeting held on October 9th 2019: The minutes of the last meeting held on October 09th, 2019 may be considered and confirmed.

Decision	Action Taken
Confirmation of minutes of 22 nd IQAC meeting held on July 19 , 2019.	No Action Pending
Action taken Report (ATR) on decisions of previous meeting.	No Action Pending
Report on 'Parichaya – Orientation Programme' for MBA and MCA students.	No Action Pending
Report on Students Feedback for 'Parichaya – orientation Programme for First year students'.	No Action Pending
Report on AIMS National Management Week held from August 01-07, 2019	No Action Pending
Report on 'Montage Annual Inter-Institute IT Fest' held on October 4-5, 2019	No Action Pending
Any other item with the permission of the Chair	No Action Pending

Decision: Confirmed.

Item No. 3.24.02: Action Taken Report (ATR) on decisions of the previous meeting: No Action pending for the Agenda Items.

Item No. 3.24.03: Review of Progress of MOSAIC-2020; Inter-Institute Management Fest: Dr. Kavaldeep Dixit informed that progress with regard to MOSAIC-20 proposed to be held from 15–17 April, 2020 is going on in full swing and around fifteen institutions from outside Jaipur are expected to attend.

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Decision: Reviewed & Noted.

Item No. 3.24.04: Review of student's projects with NGO's under Certificate Course in 'Citizenship and Social Entrepreneurship' to be presented in 8th International Conference held in collaboration with IDCA and Rotary Club Jaipur Gurukul:

Coordinator IQAC, updated the members with regard to students projects with various NGO's like Pure India, Robinhood Army, SIDART, Aravali, Saksham etc. under Certificate Course in 'Citizenship and Social Entrepreneurship'. She also apprised the members that out of all student presentations the best eight will be selected for presentation in the 8th International Conference to be held in Collaboration with IDCA. She also informed the members that this time the Conference is again being held in collaboration with Rotary Club Jaipur Gurukul.

Decision: IQAC expressed satisfaction at the progress.

Item No. 3.24.05: Review of progress of B-Quizzing-2020 Business Quiz Competition for B-Schools & Corporates: Dr. Kavaldeep Dixit apprised the members that B-Quizzing-2020 is scheduled to be held on 07th February, 2020. Brochures have been finalized and mailed and positive response regarding participation has been received from Corporates and B-schools.

Decision: Reviewed & Noted

Item No. 3.24.06: Review of progress on 'Roopantar – Annual Business Plan Competition': E-igniters (Entrepreneurship Cell) Coordinator Dr. Kavya Saini apprised the members with the progress of 'Roopantar- The Annual Business Plan Competition' scheduled to be held on 31th March, 2020. She updated the members with the change in format from the last year.

Decision: Noted.

Item No. 3.24.07: Review of Progress of Final Placements and Live Projects: Dr. Divya Mehta apprised all present that various companies from diverse sectors have visited the

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campus for final placements and 10 more are lined up in the next three months. With regard to Live Projects, she sounded optimistic as around fifteen live projects have been undertaken by group of students so far in various organizations of repute.

Decision: Noted.

Item No. 3.24.08: Review on National Level Awareness Programme (NLAP) : As discussed in the last meeting proposal from Khadi and Village Industries Commission (KVIC) to host National Level Awareness Programme (NLAP) on February 18, 2020, all the requisites for seminar are planned.

Decision: Noted.

Item No. 3.24.09: Review of progress of ICMIT-2020: Dr. Swati V. Chande informed all present that ICMIT-2020 proposed to be held on 16th & 17th April, 2020 brochures have been dispatched in December 2019 after finalizing 10 Collaborations. She further informed that the Chief Guest for the event is Prof. Anil D Shastrabuddhe, Chairman AICTE.

Decision: Noted.

The meeting ended with a vote of thanks to the Chair.

Dr. Kavaldeep Dixit
Coordinator – IQAC

Dr. Manju Nair
Chairperson - IQAC

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NOTICE

The contingency meeting of the IQAC of the institute is scheduled to be held on March 27th 2020 at 11:30 a.m. through virtual mode on Zoom Platform. You are cordially invited to attend the same. The link of the meeting is available on WhatsApp group.

Agenda for the Contingency Meeting of the IQAC

Item No. 4.25.01:	To plan for the Institutional Processes during Covid-19 Lockdown
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Dr. Kavaldeep Dixit
Coordinator
IQAC

Copy Forwarded for information and necessary action:

Dr. Manju Nair, Principal
Dr. Swati V. Chande, HOD, Computer Science
Dr. Divya Mehta, Senior Assistant Professor, Training & Placement Coordinator
Mr. Dinesh Sharma, OSD
Dr. Tripti Bisawa, Associate Professor
Dr. Vijay Gupta, Associate Professor
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Minutes for the Twenty-fifth Meeting of IQAC

Venue: Virtual Mode

Date: March 27th, 2020

Members

1	Dr. Manju Nair, Principal (Chairperson)	Present/-
2	Dr. Swati V. Chande, HOD, Computer Science	Present/-
2	Dr. Divya Mehta , Senior Assistant Professor, Training & Placement Coordinator	Present/-
4	Mr. Dinesh Sharma, OSD	Present/-
5	Dr. Tripti Bisawa, Associate Professor	Present/-
6	Dr. Vijay Gupta, Associate Professor	Present/-
7	Dr. Kavya Saini, Associate Professor	Present/-
8	Prof. K.S. Sharma, Advisor, The IIS University, Jaipur	Present/-
9	Ms. Kacholiya Komal Tejprakash, MBA Student	Present/-
10.	Ms. Shruti Gupta, MCA Student	Present/-
11.	Mr. Anubhav Sharma ,State Head- Rajasthan , Sub-K iTransactions Ltd.	Present/-
12.	Mr. Agam Mathur, Sales Head, Cars 24, Rajasthan	Present/-
13.	Ms. Garima Sharma, Asst. Vice-President, HDFC Bank	Present/-
14.	Dr. Kavaldeep Dixit, HOD, Management Studies (Coordinator), IQAC	Present/-

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**Minutes for the Twenty-fifth Meeting of IQAC
Venue: Virtual Mode
Date: March 27th, 2020**

Agenda for the Contingency Meeting of the IQAC

Item No. 4.25.01:	To plan for the Institutional Processes during Covid-19 Lockdown
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- The Chairperson, Dr. Manju Nair commenced the meeting by informing all the members about the contingency planning required since the institution is closed from 22nd March 2020 due to the lockdown announced by Central/state government

Dr. Manju Nair, Chairperson handed over to Dr. Kavaldeep Dixit, Coordinator of IQAC to continue further and take up agenda for the meeting

- Dr. Dixit invited suggestions from the members during this crisis situation to facilitate smooth functioning of the Institution Processes. She informed all present that we can plan activities online as faculty and staff are adequately trained on ICT tools and will be able to handle virtual events with ease.
- In order to avoid loss of opportunity it was decided to take following activities during lockdown:
 - The pending classes for the ongoing MBA and MCA First and Second year students will be conducted online.
 - Internal Assessment Exams with descriptive questions and four sets of Questions will be conducted online on Google Meet platform in both MBA and MCA programs.
 - Admissions counselling will continue on online mode.
 - Campus Drive will also be conducted online for second year students with recruiters as Dr. Divya Mehta has mentioned that most recruiters have started approaching her with this proposition.

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- For Summer Internships and Final Semester six months projects, for MBA and MCA students respectively, we will wait for the guidelines of the affiliating university will be adhered to. However, Dr. Divya Mehta and Ms. Garima Sharma suggested that since many online project opportunities are available already students can be encouraged to avail the same.

Dr. Divya Mehta took the responsibility of searching for online trainings and encouraging both the program students for taking up the same.

- Three days online Management Fest 'Mosaic-2020' scheduled in first week of April will be rescheduled for later date as it will not be feasible to host the event on Campus with around 700-foot falls. Dr. Kavay Saini was advised to inform all concerned accordingly
- ICMIT -2020 scheduled to be held on 10th -11th April 2020 on the theme "Innovation in Information Technology and Business Management for Sustainability" will be taken later in August/September on 'Online Mode'. Dr. Swati V. Chande mentioned that she will do the needful in this regard and will keep the resource persons and paper presenters updated on the developments.
- Based on the suggestions by Mr. Agam Mathur Alumni, Webinar series will be launched in the month of April for benefit of the students. Industry Institute interfaces will also be conducted online and Corporate Resource persons from Pune; Delhi; Bengaluru will be invited to address students as they will also be willing to present on virtual platform
- All student centric activities like quizzes; presentations; club activities etc. will be held online

Decision: Noted

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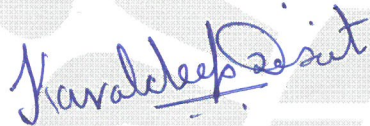
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Chairperson of IQAC requested all the members for their whole hearted co-operation for achieving all the above and expected them to continue to contribute for the growth of institution in future as well.

The external members, appreciated the efforts of ISIM and congratulated the Management for rising to the occasion.

The meeting ended with vote of thanks to the Chair.



Dr. Kavaldeep Dixit
Coordinator – IQAC



Dr. Manju Nair
Chairperson - IQAC

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