

**INTERNATIONAL
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of INFORMATICS &
MANAGEMENT** JAIPUR
Technical Campus
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NOTICE

The meeting of the IQAC of the institute is scheduled to be held on Friday July 21st, 2017 at 01:00 p.m. in the Board Room IIIM Campus, Mansarovar, Jaipur. You are cordially invited to attend the same.

Agenda for the Meeting of the IQAC are:

- Item No. 1.14.01: Confirmation of minutes of 13th IQAC meeting held on April 21st, 2017
- Item No. 1.14.02: Action taken Report (ATR) on decisions of previous meeting.
- Item No. 1.14.03: Approving 'Parichay – Orientation Programme' Schedule for MBA and MCA fresh batch and also the Performance and Mathematical Ability Test Sheet. (Appendix A1)
- Item No. 1.14.04: Review progress of 'Montage 2017' to be held on 22nd & 23rd September, 2017.
- Item No. 1.14.05: Report on FDP's held on July 7th-8th, July 12th & 11th-12th July, 2017.
- Item No. 1.14.06: Review progress of AIMS National Management Week to be held from August 01-07, 2017.
- Item No. 1.14.07: Review of 'Value added Certificate Courses' proposed for academic session 2017-18. (Appendix A2)
- Item No. 1.14.08: Any other item with the permission of the Chair


Dr. Kavaldeep Dixit
Coordinator
IQAC

Copy Forwarded for information and necessary action:

Dr. Manju Nair, Principal, IIIM
Dr. Kavaldeep Dixit, HOD, Management Studies, IIIM
Dr. Swati V. Chande, HOD, Computer Science, IIIM
Prof. Subhash Garg, Former Chairperson, Board of Secondary Education Rajasthan
G/p Capt. Manoj Kumar, Training & Placement Officer, IIIM
Dr. Tripti Bisawa, Associate Professor, IIIM
Dr. Vijay Gupta, Associate Professor, IIIM
Dr. Kavya Saini, Associate Professor, IIIM
Mr. Prateek Tiwari, CEO, Living Greens Organics Pvt. Ltd.
Mr. Navjeet Sinwal, Branch Manager, ICICI Bank
Ms. Pallavi Gupta, MBA Student
Mr. Gaurav Shringi, MCA Student

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Minutes for the Fourteenth Meeting of IQAC

Item No.	Item
1.14.01	Confirmation of minutes of 13 th IQAC meeting held on April 21 st , 2017
1.14.02	Action taken Report (ATR) on decisions of previous meeting.
1.14.03	Approving 'Parichay – Orientation Programme' Schedule for MBA and MCA fresh batch and also the Performance and Mathematical Ability Test Sheet. (Appendix A1)
1.14.04	Review progress of 'Montage 2017' to be held on 22 nd & 23 rd September, 2017.
1.14.05	Report on FDP's held on July 7 th -8 th , July 12 th & 11 th -12 th July, 2017.
1.14.06	Review progress of AIMS National Management Week to be held from August 01-07, 2017.
1.14.07	Review of 'Value added Certificate Courses' proposed for academic session 2017-18. (Appendix A2)
1.14.08	Any other item with the permission of the Chair
APPENDIX	
A1	'Parichay – Orientation Programme' Schedule for MBA and MCA fresh batch and also the Performance and Mathematical Ability Test Sheet.
A2	'Value added Certificate Courses' proposed for academic session 2017-18.

**Minutes for The Fourteenth Meeting of IQAC
Venue : Board Room
Date : 21st July, 2017**

Members

- | | | |
|----|--|---------|
| 1 | Dr. Manju Nair, Principal (Chairperson) | :Sd/- |
| 2 | Dr. Swati V. Chande, HOD Computer Science | :Sd/- |
| 3 | Prof. Subhash Garg, Former Chairman, Board of Secondary Education, Rajasthan | :Absent |
| 4 | Dr. Tripti Bisawa, Associate Professor | :Sd/- |
| 5 | Dr. Vijay Gupta, Associate Professor | :Sd/- |
| 6 | Dr. Kavya Saini, Associate Professor | :Sd/- |
| 7 | Mr. Navjeet Sinwal, Branch Manager, ICICI Bank | :Sd/- |
| 8 | Mr. Prateek Tiwari, CEO, Living Greens Organics Pvt. Ltd. | :Absent |
| 9 | G/p Capt. Manoj Kumar, Training & Placement Officer | :Sd/- |
| 10 | Ms. Pallavi Gupta, MBA Student | :Sd/- |
| 11 | Mr. Gaurav Shringi, MCA Student | :Sd/- |
| 12 | Dr. Kavaldeep Dixit, HOD Management Studies (Coordinator), IQAC | :Sd/- |

The Chairperson, Dr. Manju Nair welcomed all the committee members.

After Chairperson warm welcome the agenda items were taken up and after considerable deliberations, following decisions were taken:

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Item No. 1.14.01: Confirmation of minutes of 13th IOAC meeting held on 21st April, 2017: The minutes of the last meeting held on 21st April, 2016 may be considered and confirmed.

Decision: Confirmed.

Item No. 1.14.02: Action Taken Report (ATR) on decisions of the previous meeting:

Decision	Action Taken
Action taken Report (ATR) on decisions of previous meeting.	No Action Pending
Report on Student Presentations in 5 th International Conference	No Action Pending
Report on 'B-Quizzing': Reviewed & Noted	No Action Pending
Report on 'Roopantar'- Annual Business Plan Competition: Reviewed & Noted	No Action Pending
Proposing of Tentative Annual Calendar for the year 2017-18 : Approved	No Action Pending
Review of Annual Report Compiled till 20 th April, 2017 : Reviewed & Satisfaction expressed on progress	Noted
Report on 'Value added Certificate Courses' for the year 2016-17 : Noted	No Action Pending
Compiling Innovations in Teaching from all teachers. : Noted	No Action Pending
Review of 'Recruiters Feedback Form' and 'Alumni Feedback Form: Reviewed & Noted	No Action Pending
To Review proposed Vision Statement and Master Action Plan (To be acted upon over 5 years in 8 themes) :	Will progress as approved

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Reviewed & Noted	
Any other item with the permission of the Chair	No Action Pending

Item No. 1.14.03: Approving ‘Parichay – Orientation Programme’ Schedule for MBA and MCA fresh batch and also the Performance and Mathematical Ability Test Sheet:

The Orientation Programme Schedule for MBA was tabled by H.O.D., Management Studies and the MCA Orientation Programme Schedule was tabled by H.O.D., Computer Science.

Decision: Approved. Coordinator IQAC also informed that as proposed earlier a Performance and Mathematical Ability Test followed by an interview will be conducted for these batches also to gauge the proficiency level of students. The assessed feedback will be shared with HOD’s and concerned faculty mentors.

Item No. 1.14.04: Review progress of ‘Montage 2017’ to be held on 22nd & 23rd September, 2017: Dr. Swati V. Chande, HOD, Computer Science apprised all present about formation of committees and finalization of events for Montage 2017.

She informed that 10 Institutions have given their consent for participation.

Decision: Reviewed & Noted. IQAC members expressed satisfaction at the progress.

Item No. 1.14.05: Report on FDP’s held on July 7th-8th, July 12th & 11th-12th July, 2017:

To strengthen the academic culture of the institute IQAC had decided to have more in-house Faculty Development Programmes with focus on effective Teaching Pedagogies, Quality Assurance, research & development etc. The report on in-house FDP’s held on July 7th-8th, July 12th and 11th-12th July, 2017 was tabled by IQAC Co-ordinator.

Dr. Kavaldeep Dixit informed that all the three FDP’s focused on inculcating Research Orientation among the faculty members. The FDP held on July 7th-8th, 2017 was conducted on the topic “Effective Teaching and Research Methods for Academicians, Research Scholars and Practitioners” while the FDP on July 12th, 2017 was conducted on “Mind Management and Successful Life”. The FDP on July 11th-12th, 2017 were conducted on “Library Office Suite and Scilab Software.

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Decision: Noted.

Item No. 1.14.06: Review progress of AIMS National Management Week to be held from August 01-07, 2017: Dr. Vijay Gupta informed the members regarding AIMS National Management Week to be held from August 01-07, 2017 wherein, students were expected to undertake social work like tree plantation drive, earn to donate, experience joy of giving to underprivileged sections of society etc.

Decision: Noted & Appreciated.

Item No. 1.14.07: Review of 'Value added Certificate Courses' proposed for academic session 2017-18: Dr. Kavaldeep Dixit tabled the list of proposed Value-added Certificate Courses for the forthcoming session. The courses were planned based on Stakeholders feedback.

Decision: Noted & Approved.

Item No. 1.14.08: Any other item with the permission of the Chair: Dr. Manju Nair informed all present that the 'STAR' Project will be launched from the current batch of MBA & MCA students to enhance student's employability. She informed all present that the initiative has been launched based on Recruiter's Feedback.

The meeting ended with vote of thanks to the Chair.



Dr. Kavaldeep Dixit
Coordinator – IQAC



Dr. Manju Nair
Chairperson - IQAC

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NOTICE

The meeting of the IQAC of the institute is scheduled to be held on Friday October 27th, 2017 at 03:00 p.m. in the Board Room IIIM Campus, Mansarovar, Jaipur. You are cordially invited to attend the same.

Agenda for the Meeting of the IQAC are:

- Item No. 2.15.01: Confirmation of minutes of 14th IQAC meeting held on July 21st, 2017
- Item No. 2.15.02: Action taken Report (ATR) on decisions of previous meeting.
- Item No. 2.15.03: Report on 'Parichay – Orientation Programme' for MBA and MCA students. (Appendix A1)
- Item No. 2.15.04: Report on Students Feedback for 'Parichay – orientation Programme for First year students'. (Appendix A2)
- Item No. 2.15.05: Report on AIMS National Management Week held from August 01-07, 2017
- Item No. 2.15.06: Report on 'Montage Annual Inter-Institute IT Fest'.
- Item No. 2.15.07: Any other item with the permission of the Chair


Dr. Kavaldeep Dixit
Coordinator
IQAC

Copy Forwarded for information and necessary action:

Dr. Manju Nair, Principal, IIIM
Dr. Kavaldeep Dixit, HOD, Management Studies, IIIM
Dr. Swati V. Chande, HOD, Computer Science, IIIM
Prof. Subhash Garg, Former Chairperson, Board of Secondary Education Rajasthan
G/p Capt. Manoj Kumar, Training & Placement Officer, IIIM
Dr. Tripti Bisawa, Associate Professor, IIIM
Dr. Vijay Gupta, Associate Professor, IIIM
Dr. Kavya Saini, Associate Professor, IIIM
Mr. Prateek Tiwari, CEO, Living Greens Organics Pvt. Ltd.
Mr. Navjeet Sinwal, Branch Manager, ICICI Bank
Ms. Pallavi Gupta, MBA Student
Mr. Gaurav Shringi, MCA Student

Minutes for the Fifteenth Meeting of IQAC

Item No.	Item
2.15.01	Confirmation of minutes of 14th IQAC meeting held on July 21st, 2017
2.15.02	Action taken Report (ATR) on decisions of previous meeting.
2.15.03	Report on 'Parichay – Orientation Programme' for MBA and MCA students. (Appendix A1)
2.15.04	Report on Students Feedback for 'Parichay – orientation Programme for First year students". (Appendix A2)
2.15.05	Report on AIMS National Management Week held from August 01-07, 2017
2.15.06	Report on 'Montage Annual Inter-Institute IT Fest'.
2.15.07	Any other item with the permission of the Chair
APPENDIX	
A1	Report on 'Parichay – Orientation Programme' for MBA and MCA students.
A2	Report on Students Feedback for 'Parichay – orientation Programme for First year students".

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**Minutes for
The Fifteenth Meeting of IQAC
Venue : Board Room
Date: 27th October, 2017**

Members

- | | | |
|----|--|---------|
| 1 | Dr. Manju Nair, Principal (Chairperson) | :Sd/- |
| 2 | Dr. Swati V. Chande, HOD Computer Science | :Sd/- |
| 3 | Prof. Subhash Garg, Former Chairman, Board of Secondary Education, Rajasthan | :Absent |
| 4 | Dr. Tripti Bisawa, Associate Professor | :Sd/- |
| 5 | Dr. Vijay Gupta, Associate Professor | :Sd/- |
| 6 | Dr. Kavya Saini, Associate Professor | :Sd/- |
| 7 | Mr. Navjeet Sinwal, Branch Manager, ICICI Bank | :Sd/- |
| 8 | Mr. Prateek Tiwari, CEO, Living Greens Organics Pvt. Ltd. | :Absent |
| 9 | G/p Capt. Manoj Kumar, Training & Placement Officer | :Sd/- |
| 10 | Ms. Pallavi Gupta, MBA Student | :Sd/- |
| 11 | Mr. Gaurav Shringi, MCA Student | :Sd/- |
| 12 | Dr. Kavaldeep Dixit, HOD Management Studies (Coordinator), IQAC | :Sd/- |

The Chairperson, Dr. Manju Nair welcomed all the committee members. She welcomed the student members in the committee.

Thereafter, the agenda items were taken up and after considerable deliberations, following decisions were taken:

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Item No. 2.15.01: Confirmation of minutes of 14th IQAC meeting held on 21st July, 2017: The minutes of the last meeting held on 21st July, 2017 may be considered and confirmed.

Decision: Confirmed.

Item No. 2.15.02: Action Taken Report (ATR) on decisions of the previous meeting:

Decision	Action Taken
Approving 'Parichay – Orientation Programme' Schedule for MBA and MCA fresh batch and also the Performance and Mathematical Ability Test Sheet	Approved
Review progress of 'Montage 2017' to be held on 22 nd & 23 rd September, 2017 : Reviewed	Noted
Report on FDP's held on July 7 th -8 th , July 12 th & 11 th -12 th July, 2017.	No Action Pending
Review progress of AIMS National Management Week to be held from August 01-07, 2017.	Noted
Review of 'Value added Certificate Courses' proposed for academic session 2017-18.	Noted
Any other item with the permission of the Chair	No Action Pending

Item No. 2.15.03: Report on 'Parichay – Orientation Programme for MBA & MCA Students: The report on Parichay – Orientation Programme for MBA was tabled by Dr. Kavaldeep Dixit, HOD, Management Studies and MCA was tabled by Dr. Swati V. Chande, HOD, Computer Science. Both the HOD's apprised the members that the Performance and Mathematical Ability Test and Personal Interview has highlighted that all the students are Above Average and have the aptitude to cope up with the programme.

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Decision: Noted.

Item No. 2.15.04: Report on Students Feedback for ‘Parichay – Orientation Programme for First year Students’: The students Feedback for ‘Parichay’ was tabled by IQAC Coordinator and it was informed to all present that all the students appreciated the initiative. Most of the students have suggested that more sessions on ‘Communication and Soft Skills’ and ‘Training on Excel’ may be held.

Decision: Noted.

Item No. 2.15.05: Report on AIMS National Management Week held from August 01-07, 2017: Dr. Vijay Gupta informed all present that under the umbrella of Association of Indian Management School (AIMS) 2017, seven days special activities involving student volunteers of the institute were organized from August 01-07, 2017. The activities included visit to Akshaypatra Foundation and Piramal Sarvajal, health check-up camps at Kachhi Basti, Tree Plantation drives etc.

Decision: Noted.

Item No. 2.15.06: Review of Progress of ‘Montage Annual Inter-Institute IT Fest’: Dr. Swati V. Chande informed the members regarding Montage. She informed that participation from around 15 technical institutions was witnessed and participating institutions were pleased with the arrangements.

Decision: Noted. Members appreciated the effort.

Item No. 2.15.07: Any other item with the permission of the Chair:


- Prof. Kavaldeep Dixit informed that ‘Oorja’ International Journal of Management & IT has been indexed at 8 places including i2 or Database; Root indexing etc. and efforts are on to get it indexed at more places.

Decision: Noted.

- Prof. Swati V. Chande added that based on student’s feedback we may have to consider one or two more value-added courses in both MBA and MCA curriculum.

Decision: Noted.

The meeting ended with vote of thanks to the Chair.


Dr. Kavaldeep Dixit
Coordinator – IQAC


Dr. Manju Nair
Chairperson - IQAC

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NOTICE

The meeting of the IQAC of the institute is scheduled to be held on Saturday January 20th, 2018 at 11:30 a.m. in the Board Room IIIM Campus, Mansarovar, Jaipur. You are cordially invited to attend the same.

Agenda for the Meeting of the IQAC are:

- Item No. 3.16.01: Confirmation of minutes of 15th IQAC meeting held on 27th October 2017.
- Item No. 3.16.02: Action taken Report (ATR) on decisions of previous meeting.
- Item No. 3.16.03: Review of Progress of MOSAIC-2018; Inter-Institute Management Fest.
- Item No. 3.16.04: Review of student's projects with NGO's under Certificate Course in 'Citizenship and Social Entrepreneurship' to be presented in 7th International Conference held in collaboration with IDCA.
- Item No. 3.16.05: Review of progress of B-Quizzing-2018 Business Quiz Competition for B-Schools & Corporates.
- Item No. 3.16.06: Review of progress on 'Roopantar – Annual Business Plan Competition'
- Item No. 3.16.07: Review of Progress of Final Placements and Live Projects
- Item No. 3.16.08: Any other item with the permission of the Chair


Dr. Kavaldeep Dixit
Coordinator

Copy Forwarded for information and necessary action:

Dr. Manju Nair, Principal, IIIM
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Dr. Swati V. Chande, HOD, Computer Science, IIIM
Prof. Subhash Garg, Former Chairperson, Board of Secondary Education Rajasthan
G/p Capt. Manoj Kumar, Training & Placement Officer, IIIM
Dr. Tripti Bisawa, Associate Professor, IIIM
Dr. Vijay Gupta, Associate Professor, IIIM
Dr. Kavya Saini, Associate Professor, IIIM
Mr. Prateek Tiwari, CEO, Living Greens Organics Pvt. Ltd.
Mr. Navjeet Sinwal, Branch Manager, ICICI Bank
Ms. Pallavi Gupta, MBA Student
Mr. Gaurav Shringi, MCA Student

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IQAC Minutes for the Sixteenth Meeting of IQAC, IIIM

Item No.	Item
3.16.01	Confirmation of minutes of 15 th IQAC meeting held on 27 th October 2017.
3.16.02	Action taken Report (ATR) on decisions of previous meeting.
3.16.03	Review of Progress of MOSAIC-2018; Inter-Institute Management Fest.
3.16.04	Review of student's projects with NGO's under Certificate Course in 'Citizenship and Social Entrepreneurship' to be presented in 7 th International Conference held in collaboration with IDCA.
3.16.05	Review of progress of B-Quizzing-2018 Business Quiz Competition for B-Schools & Corporates.
3.16.06	Review of progress on 'Roopantar – Annual Business Plan Competition'
3.16.07	Review of Progress of Final Placements and Live Projects
3.16.08	Any other item with the permission of the Chair

**Minutes for The Sixteenth Meeting of IQAC, IIIM
Venue : Board Room
Date : 20th January, 2018**

Members

- | | | |
|----|--|---------|
| 1 | Dr. Manju Nair, Principal (Chairperson) | :Sd/- |
| 2 | Dr. Swati V. Chande, HOD Computer Science | :Sd/- |
| 3 | Prof. Subhash Garg, Former Chairman, Board of Secondary Education, Rajasthan | :Absent |
| 4 | Dr. Tripti Bisawa, Associate Professor | :Sd/- |
| 5 | Dr. Vijay Gupta, Associate Professor | :Sd/- |
| 6 | Dr. Kavya Saini, Associate Professor | :Sd/- |
| 7 | Mr. Navjeet Sinwal, Branch Manager, ICICI Bank | :Sd/- |
| 8 | Mr. Prateek Tiwari, CEO, Living Greens Organics Pvt. Ltd. | :Absent |
| 9 | G/p Capt. Manoj Kumar, Training & Placement Officer | :Sd/- |
| 10 | Ms. Pallavi Gupta, MBA Student | :Sd/- |
| 11 | Mr. Gaurav Shringi, MCA Student | :Sd/- |
| 12 | Dr. Kavaldeep Dixit, HOD Management Studies (Coordinator), IQAC | :Sd/- |

The Chairperson, Dr. Manju Nair welcomed all the committee members. The agenda items were taken up and after considerable deliberations, following decisions were taken:

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Item No. 3.16.01: Confirmation of minutes of 15th IQAC meeting held on October 27th, 2017: The minutes of the last meeting held on October 27th, 2017 may be considered and confirmed.

Decision: Confirmed.

Item No. 3.16.02: Action Taken Report (ATR) on decisions of the previous meeting: No Action pending for the Agenda Items.

Item No. 3.16.03: Review of Progress of MOSAIC-2017; Inter-Institute Management Fest: Dr. Kavaldeep Dixit informed that progress with regard to MOSAIC-2018 proposed to be held from 19th-20th March, 2018 is going on in full swing and around fifteen institutions from outside Jaipur are expected to attend.

Decision: Reviewed & Noted.

Item No. 3.16.04: Review of student's projects with NGO's under Certificate Course in 'Citizenship and Social Entrepreneurship' to be presented in 7th International Conference held in collaboration with IDCA: Coordinator IQAC, updated the member with regard to students projects with various NGO's like Umang, Raksha, SIDART, Vatsalya etc. under Certificate Course in 'Citizenship and Social Entrepreneurship'. She also apprised the members that out of all student presentations the best eight will be selected for presentation in the 7th International Conference to be held in Collaboration with IDCA. She also informed the members that this time the Conference is again being held in collaboration with Rotary Club Jaipur Gurukul.

Decision: IQAC expressed satisfaction at the progress.

Item No. 3.16.05: Review of progress of B-Quizzing-2018 Business Quiz Competition for B-Schools & Corporates: Dr. Kavaldeep Dixit apprised the members that B-Quizzing-2018 is scheduled to be held on 27th January, 2018. Brochures have been finalized and mailed and positive response regarding participation has been received from Corporates and B-schools.

Decision: Reviewed & Noted.

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Item No. 3.16.06: Review of progress on 'Roopantar – Annual Business Plan Competition': E-igniters (NEN Cell) Coordinator Dr. Kavya Saini apprised the members with the progress of 'Roopantar- The Annual Business Plan Competition' scheduled to be held on 10th February, 2018. She updated the members with the change in format from the last year.

Decision: Noted.

Item No. 3.16.07: Review of Progress of Final Placements and Live Projects: Dr. Divya Mehta apprised all present that around 65 companies from diverse sectors have visited the campus for final placements and 15 more are lined up in the next three months. She informed that highest package offered so far is 9 Lakhs / annum while average is 3.5 lakhs / annum. With regard to Live Projects she sounded optimistic as around fifteen live projects have been undertaken by group of students so far in various organizations of repute. Mr. Navjeet Sinwal appreciated the efforts of the Training & Placement Cell.

Decision: Noted.

Item No. 3.16.08: Any other item with the permission of the Chair:

- Coordinator IQAC apprised the members that the faculty wise students feedback report was generated and forwarded to the Faculty Appraisal Committee.

Decision: Noted.

The meeting ended with a vote of thanks to the Chair.



Dr. Kavaldeep Dixit
Coordinator – IQAC



Dr. Manju Nair
Chairperson - IQAC

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NOTICE

The meeting of the IQAC of the institute is scheduled to be held on Saturday April 21st, 2018 at 11:30 a.m. in the Board Room IIIM Campus, Mansarovar, Jaipur. You are cordially invited to attend the same.

Agenda for the Meeting of the IQAC are:

Item No. 4.17.01:	Confirmation of minutes of 16th IQAC meeting held on 20th January, 2018.
Item No. 4.17.02:	Action taken Report (ATR) on decisions of previous meeting.
Item No. 4.17.03:	Report on Student Presentations under 'Certificate Course in Citizenship and Social Entrepreneurship' presented in 7th International Conference held in Collaboration with IDCA and Rotary Club Jaipur Gurukul. (Appendix A1)
Item No. 4.17.04:	Report on 'B-Quizzing-2018' – Business Quiz Competition for B-Schools and Corporates (Appendix A2)
Item No. 4.17.05:	Report on 'Roopantar'- Annual Business Plan Competition. (Appendix A3)
Item No. 4.17.06:	Proposing of Tentative Annual Calendar for the year 2018-19. (Appendix A4)
Item No. 4.17.07:	Review of Annual Report Compiled till 30th April, 2018. (Appendix A5)
Item No. 4.17.08:	Report on 'Value added Certificate Courses' for the year 2017-18. (Appendix A7)
Item No. 4.17.09:	Report on 'MOSAIC-2018' (Appendix A8)
Item No. 4.17.10:	Report on 'ICMIT-2018' held on 12th-13th April, 2018.
Item No. 4.17.11:	Any other item with the permission of the Chair


Dr. Kavaldeep Dixit
Coordinator
IQAC

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Dr. Swati V. Chande, HOD, Computer Science, IIIM

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G/p Capt. Manoj Kumar, Training & Placement Officer, IIIM

Dr. Tripti Bisawa, Associate Professor, IIIM

Dr. Vijay Gupta, Associate Professor, IIIM

Dr. Kavya Saini, Associate Professor, IIIM

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Mr. Navjeet Sinwal, Branch Manager, ICICI Bank

Ms. Pallavi Gupta, MBA Student

Mr. Gaurav Shringi, MCA Student

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Minutes for the Seventeenth Meeting of IQAC

Item No.	Item
4.17.01	Confirmation of minutes of 16 th IQAC meeting held on 20 th January, 2018.
4.17.02	Action taken Report (ATR) on decisions of previous meeting.
4.17.03	Report on Student Presentations under 'Certificate Course in Citizenship and Social Entrepreneurship' presented in 7 th International Conference held in Collaboration with IDCA and Rotary Club Jaipur Gurukul. (Appendix A1)
4.17.04	Report on 'B-Quizzing-2018' – Business Quiz Competition for B-Schools and Corporates (Appendix A2)
4.17.05	Report on 'Roopantar'- Annual Business Plan Competition. (Appendix A3)
4.17.06	Proposing of Tentative Annual Calendar for the year 2018-19. (Appendix A4)
4.17.07	Review of Annual Report Compiled till 30 th April, 2018. (Appendix A5)
4.17.08	Report on 'Value added Certificate Courses' for the year 2017-18. (Appendix A7)
4.17.09	Report on 'MOSAIC-2018' (Appendix A8)
4.17.10	Report on 'ICMIT-2018' held on 12 th -13 th April, 2018.
4.17.11	Any other item with the permission of the Chair
APPENDIX	
A1	Report on Student Presentations under 'Certificate Course in Citizenship and Social Entrepreneurship' presented in 7 th International Conference held in Collaboration with IDCA and Rotary Club Jaipur Gurukul.
A2	Report on 'B-Quizzing-2018' – Business Quiz Competition for B-Schools and Corporates
A3	Report on 'Roopantar'- Annual Business Plan Competition.
A4	Annual Calendar 2018-19
A5	Annual Report
A6	Report on Curriculum Development Workshops.
A7	Report on 'Value added Certificate Courses' for the year 2017-18
A8	Report on 'MOSAIC-2018'

■ Approved by AICTE, New Delhi ■ Affiliated to RTU, Kota

**Minutes for The Seventeenth Meeting of IQAC
Venue : Board Room
Date : 21 April 2018**

Members

- | | | |
|----|--|---------|
| 1 | Dr. Manju Nair, Principal (Chairperson) | :Sd/- |
| 2 | Dr. Swati V. Chande, HOD Computer Science | :Sd/- |
| 3 | Prof. Subhash Garg, Former Chairman, Board of Secondary Education, Rajasthan | :Absent |
| 4 | Dr. Tripti Bisawa, Associate Professor | :Sd/- |
| 5 | Dr. Vijay Gupta, Associate Professor | :Sd/- |
| 6 | Dr. Kavya Saini, Associate Professor | :Sd/- |
| 7 | Mr. Navjeet Sinwal, Branch Manager, ICICI Bank | :Sd/- |
| 8 | Mr. Prateek Tiwari, CEO, Living Greens Organics Pvt. Ltd. | :Absent |
| 9 | G/p Capt. Manoj Kumar, Training & Placement Officer | :Sd/- |
| 10 | Ms. Pallavi Gupta, MBA Student | :Sd/- |
| 11 | Mr. Gaurav Shringi, MCA Student | :Sd/- |
| 12 | Dr. Kavaldeep Dixit, HOD Management Studies (Coordinator), IQAC | :Sd/- |

The Chairperson, Dr. Manju Nair welcomed all the committee members. The agenda items were taken up and after considerable deliberations, following decisions were taken:

Item No. 4.17.01: Confirmation of the minutes of the Sixteenth IQAC meeting held on 20th January, 2018:- The minutes of the Sixteenth IQAC meeting held on 20th January, 2018 may be confirmed.

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Decision: Confirmed

Item No. 4.17.02: Action Taken Report (ATR) on decisions of the previous meeting:

Decision	Action Taken
Review of Progress of MOSAIC-2018; Inter-Institute Management Fest	Noted
Review of student's projects with NGO's under Certificate Course in 'Citizenship and Social Entrepreneurship' to be presented in 7 th International Conference held in collaboration with IDCA	Noted
Review of progress of B-Quizzing-2018 Business Quiz Competition for B-Schools & Corporates	Reviewed & Noted
Review of progress on 'Roopantar – Annual Business Plan Competition'	Reviewed & Noted
Review of Progress of Final Placements and Live Projects	Reviewed & Noted

Item No. 4.17.03: Report on Student Presentations under 'Certificate Course in Citizenship and Social Entrepreneurship' presented in 7th International Conference held in Collaboration with IDCA and Rotary Club Jaipur Gurukul:

Dr. Kavaldeep Dixit tabled the report on two days 7th International Conference held on 27th & 28th February, 2018. The theme for the two day conference was 'Challenges & Opportunities to Mitigate Poverty & Climate Change in India'. In the inaugural session Dr. Mohan Jain, Founder and Trustee, IDCA provided impetus to the conference and the way highlighted the strategies that can be adopted to bring positive change in the society. The chief guest for the event was Mr. Sasidhar N Thumuluri, MD & CEO, Basix, Hyderabad and the key note of the conference was addressed by Sister B K Trupti, National Coordinator, Brahma Kumaris, Mount Abu.

The concluding session had presentations by the students of IIIM through which they showcased their experience and real life learning. Among the ten presentations, the top three were rewarded with cash prizes of Rs. 6000/-, Rs. 4000/- and Rs. 2000/- respectively.

Decision: Noted

Item No. 4.17.04: Report on 'B-Quizzing-2018' – Business Quiz Competition for B-Schools and Corporates: The report on 'B-Quizzing' was tabled by Dr. Kavaldeep Dixit during the meeting. She informed that 'B-Quizzing-2018' preliminary round was again conducted on IT based platform in Computer Labs. which was appreciated by industry and academia participants. She further informed that out of three winning teams two were again Corporates.

Decision: Noted. It was suggested that enhanced use of ICT tools should be there to improve the quality of events in the institute.

Item No. 4.17.05: Report on 'Roopantar'- Annual Business Plan Competition:

The third annual Business Plan Competition 'Roopantar' was conceived by IQAC in 2014 and was successfully organized for the third time by E-igniters (The entrepreneurship Cell) on 10th February, 2018. The report of the event was tabled by the E-igniters Coordinator Dr. Kavya Saini.

Decision: Dr. Kavya Saini tabled the report on Roopantar 2018. (Appendix A3) Members appreciated the event and suggested to publicize it further in 2019.

Item No. 4.17.06: Proposing of Tentative Annual Calendar for the year 2018-19:

Tentative Annual Calendar for the year 2018-19 was proposed in line with the affiliating University annual Calendar.

Decision: Approved.

Item No. 4.17.07: Review of Annual Report Compiled till 30th April, 2018:

Annual Report for the year 2017-18 compiled till 30th April, 2018 enclosed as Appendix A5; IQAC to consider and approve the same for putting up in the Governing Body meeting scheduled to be held on 4th May, 2018.

Decision: Approved.

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Item No. 4.17.08: Report on Value-added Certificate Courses for the year 2017-18: The status of Value-added Certificate Courses approved in 2016 for the year 2017-18 enclosed as Appendix A7. The number of courses completed / in process to be reviewed. Student feedback form analysis report on completed Courses also enclosed. IQAC may note and advice further action.

Decision: IQAC expressed satisfaction at the progress. It was resolved that the progress may be maintained. On the basis of assessment of Student feedback form analysis for each course respective department, were advised to incorporate inputs received during “Curriculum Development Workshops” with external experts from industry and academia. It was also decided to continue with the same value-added courses for the session 2018-19 and offer a Post-Graduate Diploma in ‘Business Data Analytics’ in MBA and a new Certificate Course on ‘Python and Angular JS and Node JS’ for MCA students respectively from the current session.

Item No. 4.17.09: Report on ‘MOSAIC-2018’: Dr. Kavya Saini, Co-ordinator MOSAIC tabled the report on MOSAIC-2018. She apprised the members that the event witnessed enthusiastic participation of more than 30 institutions from across the country. Team from “Modern Institute of Engineering & Technology, Alwar” won the rolling trophy of MOSAIC-2018.

Decision: Noted

Item No. 4.17.10: Report on ‘ICMIT-2018’ held on 12th-13th April, 2018: Dr. Swati V. Chande apprised the members regarding two-day conference. She informed that 80 papers had been received so far under various themes and sub-themes of the conference. She also informed that besides regular partners each year we had a new partner South Asia institute for Social Transformation, Bangladesh joining us from this year.

She informed all present that the inaugural ceremony was graced by Mr. Basant Khaitan, Ex-Chairman, Confederation of Indian Industry (CII), Rajasthan as Chief Guest and the Guest of Honour was Mr. Saksham Choudhary, Co-Founder, Learn Code Online (LCO), Ahmedabad.

Decision: Noted.

Item No. 4.17.11: Any other item with the permission of the Chair: Dr. Kavaldeep Dixit, Coordinator IQAC informed that the process of collecting feedback from stakeholders is progressing well. She also apprised the members with regard to the feedback received on

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various Value-added Courses. She also informed that all major observations have been recorded.

The meeting ended with a vote of thanks to the chair.



Dr. Kavaldeep Dixit
Coordinator – IQAC



Dr. Manju Nair
Chairperson - IQAC

