



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	INTERNATIONAL SCHOOL OF INFORMATICS AND MANAGEMENT
Name of the head of the Institution	Dr. Manju Nair
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01412781154
Mobile no.	9783300005
Registered Email	iiim@icfia.org
Alternate Email	manju.nair@icfia.org
Address	Sector-12, Mahaveer Marg, Mansarovar
City/Town	Jaipur
State/UT	Rajasthan
Pincode	302020

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Urban</b>
Financial Status	<b>Self financed</b>
Name of the IQAC co-ordinator/Director	<b>Dr. Kavaldeep Dixit</b>
Phone no/Alternate Phone no.	<b>01412781154</b>
Mobile no.	<b>9783300008</b>
Registered Email	<b>iiim@icfia.org</b>
Alternate Email	<b>kavaldeep.dixit@icfia.org</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.iisjaipur.org/iiim/IOAC/AQAR-2016-17.pdf">https://www.iisjaipur.org/iiim/IOAC/AQAR-2016-17.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://www.iisjaipur.org/iiim/Academic_Calendar/TENTATIVE%20ACADEMIC%20CALENDAR%202017-18.pdf">https://www.iisjaipur.org/iiim/Academic_Calendar/TENTATIVE%20ACADEMIC%20CALENDAR%202017-18.pdf</a>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>1</b>	<b>Old</b>	<b>3.03</b>	<b>2016</b>	<b>25-May-2016</b>	<b>24-May-2021</b>

<b>6. Date of Establishment of IQAC</b>	<b>07-Dec-2012</b>
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<b>7. Internal Quality Assurance System</b>
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Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Workshop on Imports and Exports procedure	16-Feb-2018 1	120
Workshop on Python Programming Language	21-Feb-2018 3	89
Confidence Building and Body Language Workshop	07-Mar-2018 1	120
Workshop on Digital Marketing	26-Mar-2018 1	200
Parichaya (Orientation Programme, MCA)	19-Aug-2017 9	89
Parichaya (Orientation Programme, MBA)	09-Aug-2017 10	120
STAR Initiative (STAR Initiative which aims to improve the Soft Skills, Technical skills, Awareness of self and Readiness of MCA students)	19-Aug-2017 9	89
STAR Initiative (STAR Initiative aims to improve the Soft Skills, Technical skills, Awareness of self and Readiness of MBA students)	09-Aug-2017 10	120
International Conference - IDCA 2018 - Challenges & Opportunities to Mitigate Poverty and Climate Change in India.	27-Mar-2018 2	200
International Conference - ICMIT - On the theme, Business Intelligence and Analytics: Emerging Strategies and Technologies, in collaboration with Western International College (WINC), RAK UAE, South Asia Institute for Social Transformation, Dhaka,	12-Apr-2018 2	200
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Conference	AICTE	2018 2	500000

Faculty	FDP	AIMS	2017 2	40000
<a href="#">View File</a>				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	Yes
If yes, mention the amount	540000
Year	2018

<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>
<p>1. Hosted International Conference: ICMIT - 2018, on the theme, 'Business Intelligence and Analytics: Emerging Strategies and Technologies', in collaboration with, Western International College (WINC), RAK UAE, South Asia Institute for Social Transformation, Dhaka, Bangladesh and University of Bolton, RAK Campus, UAE. Indus International University, Una, Himachal Pradesh, The IIS University Jaipur. Also, in collaboration with India Development Coalition of America, a USA based NGO and Rotary Club Jaipur Gurukul organized 7th International Conference on 2728 February, 2018 on the theme 'Challenges Opportunities to Mitigate Poverty and Climate Change in India'. 2. AIMS sponsored Faculty Development Programme was organized on 'Effective Teaching and Research Methods for Academicians, Research Scholars and Practitioners' on July 78, 2017 by Prof. (Dr.) Sanket Vij, Chairperson, Dept. of Commerce, Coordinator AAC, B. P. S. Women University, Sonipat, Haryana. The institute also organized FDPs on diverse themes: Mind Management and Successful life, Libre Office Suite Calc Software and Scilab Software, Android Developer Fundamentals, Stay Happy, Stay Healthy, Python Programming Language, Drum Circle Emphasizing Team Building and Stress Management. 3. Institute has been recognized under Section 2 (f) of the UGC Act, 1956 for seeking financial assistance from University Grants Commission (UGC). 4. Securing Merit Position in the university Exams: MBA and MCA students secured merit position under the guidance of faculty members. 5. Initiated STAR project (Improved Soft Skills, Technical skills, Awareness of self and Readiness among MBA and MCA students), aimed towards increasing the employability of IIIM students. The project was ranked amongst the Top 5 Projects from 100 projects across the country under the AICTEUKERI Initiative in 2017.</p>

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Conducting Pre-placement initiatives to bridge the gap between theory and practice	52 industry institute interfaces (including workshops) were organized. The status of placements was as follows: Number of Recruiters on Campus 62 Highest package offered 6.66 Lacs Prominent Recruiters Jaro Education, ICICI Prudential, Axis Bank, Ceasefire, Holiday Inn, Topper.com, Kurlon, Biz4tellia Group, Extramarks Education Percentage of students placed 77%
Academic enrichment highlighted through securing Merit Rank in the University Examinations	• Megha Jain, from MBA Batch 2015-17 has secured Fifth (V) position in the University Merit list. • Jyoti, from MCA Batch 2014 -17 has secured Seventh (VII) Position in the university merit list
Introducing STAR Programme Initiative, aimed towards increasing the employability of students	• Improved Soft Skills, Technical skills, Awareness of self and Readiness among MBA and MCA students. • Top 5 Projects from 100 projects across the country under the AICTEUKERI Initiative in 2017
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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Governing Body	16-Dec-2017

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2018

Date of Submission

03-Mar-2018

**17. Does the Institution have Management Information System ?**

Yes

<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>Most of the processes in the institute are computerized. The computerized processes include • Library Automation Alice. • ALMA Connect to connect the Alumni with the institute, • IIIM Connect Facilitates interaction, sharing among faculty and students on academic matters. • A web application for institute's on line journal Oorja • Web application -Atithi, the Visitors/Experts database • Automation of Faculty feedback analysis system • Biometric attendance system for faculty and staff • Dharohar App was launched for strengthening interaction of alumni with the students.</p>
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## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The syllabus of affiliating Rajasthan Technical University (RTU) is followed by the institute. The syllabus is enriched in its implementation by the institute with state-of-art teaching tools and best-in industry pedagogy to achieve high standards of academic excellence. The programmes have been structured and developed in such a way that they provide a useful and stimulating experience to the learners to acquire and enhance requisite skills. The syllabi of MBA and MCA have been designed with a view to imparting a self-learning job oriented education to the students. The course contents of both the programmes focus on practical aspects offering the best possible blend of theory and application. Both MBA and MCA programmes include a mix of lectures, tutorials and practicals to make the programmes comprehensive and rich in delivery. Various practical labs are embedded in the syllabi that make the students skilful enabling them to meet the dynamics of the industry. The institute ensures execution of following action plans for effective implementation of the curriculum- The institute follows scheme and syllabus prescribed by the affiliating Rajasthan Technical University. It includes number of hours for lectures and tutorials for the completion of syllabus which act as a guideline for teaching plan. The curriculum prescribed by the University is well delivered to the students through diverse pedagogical tools including case studies, video lectures, practical assignments, quiz, simulation and in-basket exercises. The University calendar of activities forms a guideline for the preparation of the institute's academic calendar. Academic Calendar is given to all the faculty and staff members before the start of the session for proper planning. Subjects are allotted to the faculty well in time so that they are well prepared for their classes in advance. Faculty members are encouraged to impart the curriculum through innovative teaching methods such as presentations, assignments, discussions, workshops, seminars, industrial visits, use of ICT tools and e-resources in the library apart from regular/traditional teaching methods. A 10-day orientation programme at the time of induction introduces the students with the details of the programme. A copy of the Annual Academic and Activity Calendar is provided to the students in the "Students Handbook" in the beginning of each year which specifies the dates for guest lectures, project presentations, club activities, entrepreneurial and NSS activities, etc. Well

designed session plans are communicated in advance. Course materials are regularly provided. Reading Materials, Review Papers and cases for discussion are regularly distributed. Evaluation component of theory and practical papers are informed during the orientation programme. Teaching learning process is implemented and monitored by the respective Department HODs. The institute seeks feedback from the students about individual subjects and action plan is prepared as per their feedback for further improvement. Feedback is also taken from industry regarding course content for enrichment of the curriculum and to minimize the gap between theory and practice.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Cloud Computing	Nil	24/07/2017	4	Yes	Yes
Certificate Course on Python Programming	Nil	21/02/2018	3	Yes	Yes
Certificate Course in Citizenship and Social Entrepreneurship	Nil	11/12/2017	90	Yes	Yes
Certificate Course in NGO Management	Nil	06/11/2017	180	Yes	Yes
British English Certification Course	Nil	05/03/2018	30	Yes	Yes
Certificate Course in Data Analytics	Nil	03/01/2018	4	Yes	Yes
Certificate Course in MS Excel	Nil	27/11/2017	4	Yes	Yes
Certificate course in Business Communication	Nil	10/10/2017	2	Yes	Yes

**Soft Skills****1.2 – Academic Flexibility**

## 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
No file uploaded.		

## 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

## 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	949	Nil

**1.3 – Curriculum Enrichment**

## 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course in Cloud Computing	24/07/2017	96
Certificate Course on Python Programming	21/02/2018	87
Certificate Course in Citizenship and Social Entrepreneurship	11/12/2017	115
Certificate Course in NGO Management	06/11/2017	116
British English Certification Course	05/03/2018	116
Certificate Course in Data Analytics	03/01/2018	116
Certificate Course in MS Excel	27/11/2017	116
Certificate course in Business Communication Soft Skills	10/10/2017	187
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## 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MBA	Management	116
MCA	Computer Application	125
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**1.4 – Feedback System**



1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained

To obtain feedback from students and stakeholders regarding the curriculum, the institution has a formal mechanism. Feedback is taken annually from students, faculty members, industry experts, recruiters, academicians, alumni and parents to ensure 360 ° feedback. Thereafter, it effectively works upon feedback received in these formal meetings. The formal mechanism to obtain feedback from students and stakeholders on curriculum includes: Feedback from Students: • In every semester formal feedback is sought in the prescribed proforma on the curriculum, teaching-learning-evaluation facilities, faculty members, classroom conduction, lesson structure and planning, content presentation, initiative, classroom discipline, code of conduct, support services and overall learner-centric issues. • Outgoing Students' Feedback Form is another formal mechanism. The data with regard to curriculum is then analyzed and the outcome of feedback forms the basis for curricular reforms, i.e. for the introduction of new value-added courses, learning activities and support services. Feedback from Faculty Members and Academia: • Feedback from the faculty members on curricular aspects is received through regular meetings with the Principal and HODs of respective programmes. • At the end of semester teachers give feedback on the curriculum including suggestions for improving curriculum contents, teaching-learning methodology and pedagogy. • Feedback on curriculum is also received from other academic peers who are regularly invited on campus for expert talks/workshops/guest lectures/FDPs, etc. Feedback from Alumni: • Feedback received on curriculum during the Alumni Meet "Dharohar". • Alumni are invited as resource persons in workshops. • Regular online interaction is made possible through the special online interface for the alumni, 'Alma-Connect'. Feedback from Industry: • Through representation in the Academic Advisory Body and the Industry Advisory Body. • Guest lectures, seminars, conferences, industry institute interfaces, industrial visits etc. serve as an ideal platform to obtain feedback. • The Training and Placement Cell also administers a "Recruiter Feedback Form" to ensure feedback from the recruiters on the curriculum. Feedback from Community/Parents/Guardians: In the beginning of session feedback is collected orally during the parent/teacher-mentor interface and also throughout the year when parents visit the institute or via telephone/e-mail. Specific suggestions obtained from the parents/guardians on enriching the curriculum are adequately noted and used. The necessary input in the Academic and Curriculum Review Committee (ACRC) meetings are from the feedback received from various stakeholders on the curriculum. These inputs are also discussed in the Internal Quality Assurance Cell (IQAC) meetings and are forwarded to the affiliating university through the institute's representative serving as member of the Board of studies. The feedback on the curriculum forms an integral part of input to enrich the BOS deliberations. The feedback obtained from the stakeholders is made use internally to enrich the curriculum through the following measures: • Introduction of Value-added courses. • Innovation in pedagogical techniques. • To organize seminars/workshops/conferences/guest lectures on specific areas identified by way of feedback collected beforehand • To organize educational tours/industrial

visits for students. • Conducting Pre-placement initiatives to bridge the gap between theory and practice.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MBA	Management	120	176	120
MCA	Computer Applications	120	Nil	89

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	Nil	209	Nil	48	Nil

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
48	48	12	12	1	11

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

• Yes Student mentoring system is available in the institution. Student Mentorship Development Program (SMDP) of the institute is an integral part of the institute academic work. The institute has an integrated mentoring system where the faculty acts as a link between the students and the institution. It consists of a faculty member who acts as a mentor for a group of students ranging from 05-10 guiding them in their personality development, academics and their career pursuits. The faculty mentor keeps a record of their mentees' performance and gives suggestions for improvement. Mentors also keep track of the mentees' performance during the Summer internship by continuous interaction with the industry guide designated to the student by the company. The student besides the mentor allotted to him/her also has an option of choosing any other faculty with whom he/she is comfortable. The HODs (Head of the Department) of various Departments also act as a mentor and monitor different activities of the assigned mentors and the students. The mentors ensure minimum of one meeting in a week with the students and are available as and when need arises. Benefits of a Mentoring System: Enhances the students' confidence and challenge them by setting higher goals, taking risks and ultimately guiding them to achieve higher levels. Individual recognition and encouragement. Psychosocial support at the time of need. Routine advice on balancing of academic and professional responsibilities. Mentors act as role models and facilitate leadership by developing the interpersonal skills and helping students thrive in competitive environments. Students get access to a support system (Mentors) during the crucial stages of their academic, professional and intellectual development. Students get an insider's perspective on navigating through career in the right channel. Students get an exposure to diverse academic and professional

perspectives, and experiences in various fields. The mentors lay the foundation for the students to reach greater heights in their professional lives thereby contributing to lasting personal and professional relationship.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
240	48	1:5

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
48	48	Nil	1	20

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Navneet Sharma	Associate Professor	Bright Researcher Award 2017" in Green ThinkerZ Award at NITTR, November-2017
2017	Dr. Kavaldeep Dixit	Professor	First Runners-Up Management case study contest organized by National HRD Network-Ranchi Chapter and SAIL
2018	Dr. Kavaldeep Dixit	Professor	Second Runners-Up Management case study contest organized by National HRD Network-Ranchi Chapter and SAIL
2018	Dr. Kavaldeep Dixit	Professor	Best paper Award International Conference organized by Poornima University in collaboration with Northumbria University South Korea, on February 23-24, 2018
2018	Dr. Navneet Sharma	Associate Professor	Award for Excellence in Outstanding Research in Computer Science IT" in Global Outreach Education

			Conference at REDINNO, Jaipur, March-2018
2018	Dr. Navneet Sharma	Associate Professor	Active Participation Award" in Computer Society of India Convention 2017 by Computer Society of India, January-2018
2018	Dr. Vijay Gupta	Associate Professor	As a Session Chair in international conference on Emerging trends in expert application and security (ICETEAS-2018) JECRC, Jaipur
2018	Dr. Preeti Tiwari	Assistant Professor	As a Session Chair in international conference on Emerging trends in expert application and security (ICETEAS-2018) JECRC, Jaipur
2018	Dr. Manju Nair	Principal	Selected to present the project 'STAR' among the top 5 projects in "UKIERI AICTE workshop in Leadership June 2018.
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCA	Batch 2015 2016	VI Semester	30/04/2018	21/07/2018
MCA	Batch 2015 2016	V Semester	14/11/2017	06/02/2018
MCA	Batch 2017	IV Semester	08/05/2018	10/09/2018
MCA	Batch 2017	III Semester	25/11/2017	17/04/2018
MBA	Batch 2016	IV Semester	25/04/2018	18/08/2018

MBA	Batch 2016	III Semester	13/12/2017	09/05/2018
MBA	Batch 2017	II Semester	25/04/2018	24/09/2018
MBA	Batch 2017	I Semester	13/12/2017	09/05/2018
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution follows the evaluation system as per the guidelines of affiliating university. Though the institution abides by the norms and regulations prescribed by the affiliating university it strives to adopt transparent and fair practices in internal assessment and evaluation. The institution ensures that there is a transparent method of assessment. This is maintained uniformly throughout the institution. The institution has effective evaluation mechanism for the continuous assessment of students. The institution conducts internal sessionals in addition to University Examinations. Students who have not performed well in internals are assisted to cope up with the rest of the class through remedial classes, mentoring, peer teaching and other methods. The departments have regular tests, Pre - Final exams and assignments to enhance the learning outcome. These are conducted as per a scheduled Time - Table which is declared in advance so that they can prepare well for the same. Assignments are mostly in the written form. The institute also has the practice of assessing students by conducting quiz, in the form of Presentations like oral and Power Point. The college ensures transparency, frequency and variety in this way. • As per the affiliating University norms evaluation comprises two components viz. Continuous assessment (CA) and Semester End Examinations (SEE). Evaluation of MBA programme for theory papers include 30 marks for internal assessment and 70 for SEE. For Practical papers, Continuous Assessment (CA) carries 60 and 40 of total is evaluated during Semester-end examinations. For MCA programme 20 is for internal assessment and 80 is for SEE in both Theory and Practical Papers. • In case of project presentations or Viva-voce before the students undertake the final presentation/viva before the external examiners it is systematically conducted in-house for individual students by internal faculty. The faculty recommends suitable modifications in the project reports which are duly incorporated by the concerned students. • Model question papers are discussed in detail by respective faculty. • Transparent and fair evaluation as students are shown the evaluated answer sheets. • Implementation of 'Continuous Assessment Booklet' (Yellow Booklet), under which after verification of marks by the students, the marks are entered in the booklet, which the students are required to sign. • Allotment of fictitious codes. • Active Examination Committee with a senior faculty as Co-ordinator of Examinations. • To ensure that all the stakeholders are aware of the evaluation processes that are operative, the evaluation methods are communicated in the following ways to the students: • Institute website: • Student Handbook: • Notice Board Mails: • Respective programme Dean • Faculty members

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution prepares and adheres to the academic calendar framed by the affiliating University. Over and above it an Institution calendar is in place that incorporates the teaching-learning and evaluation schedules. It is prepared before the commencement of every new session on the basis of feedback obtained from different stakeholders and review of previous year's calendar. It incorporates probable dates for all types of academic, curricular and co-curricular activities ranging from internal exams, seminars/workshops, Inter-Institute Management IT fests, industrial visits, project presentations, guest lectures, etc. International Conferences, B-Quizzing competition, NEN NSS activities, Sports Meets, etc. are also reflected in it. Various activities of

training Placement Cell also find place in the academic calendar. The calendar is published in the "Student Handbook" which is provided to the students on the "Orientation Day". The academic calendar also takes into consideration National level holidays, State level holidays, Local holidays and number of teaching days as mentioned by the University of Mumbai. A schedule of Staff meetings, Departmental meetings and IQAC meetings is planned in advance and mentioned in the academic calendar. The tentative dates of current affair forum meets, Career Development are also given in the Academic calendar. Schedule of the Cultural committee programmes, events organized by various in house clubs are also included in academic calendar. The Academic calendar also includes a schedule of various activities like Sports day, free medical camp, field visits and industrial visits organized by departments. Academic calendar also includes schedule of Alumni meet.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.iisjaipur.org/iim/iim.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1124	MBA	Management	116	109	97.41
1517	MCA	Computer Application	125	123	98.4

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://www.iisjaipur.org/iim/IOAC\\_Feedback\\_Forms.html](https://www.iisjaipur.org/iim/IOAC_Feedback_Forms.html)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	Unnat Bharat Abhiyan	0.5	0.5

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Successful Entrepreneurial Ventures	MBA	03/11/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Selected for second round of SIH 2018	Heena Gupta, Shilpa Kumari Jha, Dilbag Singh, Shashank Kannongo, Savita Gyanchandani and Nisha Mamtani	MCA (Batch-2016-18)	30/03/2018	Software
Best Project Presentation Award	First position--Ms. Trinika Saxena, Ms. Meet Saxena, Ms. Riya and Ms, Yukti Agarwal for their project with 'Umang' NGO. Second position--Ms. Bhawna Shrimal, Mr. Deepak Singh, Ms.Sakshi Jain and Ms. Diksha Maheshwari stood second for their project wit	International Conference in collaboration with IDCA	27/02/2018	Students' Project Presentations
Praktikum (National Summer Internship Competition)	Sonali Kabra	JKLU	07/10/2017	Won I Position and a cash prize of Rs. 10,000 in the event Praktikum (National Summer Internship Competition)
Best Employability Support for Students	ISIM	Cambridge Assessment	Nil	Among Best 25 Preparation Centers in South Asia.
Quality Index Value (QIV) survey	ISIM	Rajasthan Technical University, Kota	26/01/2018	First rank within category-A, for the academic session 2017-18 in Management Programme (MCA)
Quality Index Value (QIV) survey	ISIM	Rajasthan Technical University,	26/01/2018	First rank within category-A, for the



Kota  
academic session 2017-18 in Management Programme (MBA)

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
	5	5

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Department of Management Studies	1
Department of Computer Sciences	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Department of Management Studies	3	3.5
International	Department of Computer Sciences	5	2.8
International	Department of Management Studies	10	3.2
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of Management Studies	13
Department of Computer Sciences	9
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Current status of analytics in HR:	Dr. Manju Nair	SCMS Journal of Indian Management	2018	2	UGC Recognized	2



Evidence based review					
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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Current status of analytics in HR: Evidence based review	Dr. Manju Nair	SCMS Journal of Indian Management	2018	2	2	UGC Recognized
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	13	Nil	Nil
Presented papers	12	3	Nil	Nil
Resource persons	Nil	8	Nil	Nil
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Mind Management Successful Life	Brahmchari Anish Chaitanya, North - India Head, Chinmaya Yuva Kendra	2	80
Tree Plantation Drive	ISIM	2	15
AIMS-2017	AIMS	2	90
NSS Orientation for batch 2017-19	ISIM	2	100
NSS Registration for batch 2017-19	ISIM	2	100
Clean Campus Day	ISIM	2	20
Green Campus Day	ISIM	2	20
Clean Hostel Day	ISIM	2	45

Essay Contest on "Innovative Ways for spreading the message of hygiene"	ISIM	2	22
Visit to slum areas to explain the concept of cleanliness	ISIM	2	25
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood Donation Camp	Letter of Appreciation	Swasthya Kalyan Blood Bank	50
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Certificate Course in Citizenship Social Entrepreneurship	Organised by ISIM India Development Coalition of America (IDCA)	NGO Internship under: UNICEF UMANG AKSHAYAPATRA RAKSHA PRAVAH, Jaipur NAYA SAWERA SIDART BLOSSOMS OPEN FOR SMILE ALWAYS FAITH AALINGAN PURE INDIA TRUST	15	120
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
International Conference on Management Information Technology	100	Nil	2
IDCA Conference (India Development Coalition of America)	150	Nil	2
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research

facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Regular	Summer Internship	DOOSAN INFRACORE	01/07/2017	30/06/2018	1
Regular	Summer Internship	EDELWEISS BROKING LTD	01/07/2017	30/06/2018	1
Regular	Summer Internship	SHAREKHAN LTD.	01/07/2017	30/06/2018	2
Regular	Summer Internship	SBI MUTUAL FUND	01/07/2017	30/06/2018	2
Regular	Summer Internship	VEGA STAR EVENTS	01/07/2017	30/06/2018	1
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Jaipuria Institute of Management, Jaipur	23/07/2017	International Conference	200
Kinu Baba Gems (India) Pvt. Ltd.	12/04/2018	International Conference	200
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1500000	694748

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Video Centre	Nil
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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## 4.2 – Library as a Learning Resource

### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
ALICE Software	Fully	6.0	1998

### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11348	3616223	115	27732	11463	3643955
Reference Books	5765	2134010	198	176056	5963	2310066
e-Books	22	81360	Nil	Nil	22	81360
Journals	6248	872534	299	43539	6547	916073
e-Journals	3784	Nil	2537	Nil	6321	Nil
Digital Database	6	1239044	6	386678	12	1625722
CD & Video	702	35885	40	33643	742	69528
Others (specify)	1397	Nil	Nil	Nil	1397	Nil

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### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Shuchi singhal	Accounting Concepts	Youtube	12/01/2017
Dr. Shuchi singhal	Responsibility Accounting	Youtube	06/02/2017
Dr. Shuchi singhal	Zero Base Budgeting	Youtube	01/03/2017
Dr. Shuchi singhal	Double Entry System	Youtube	31/03/2017

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## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
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Existing	330	5	45	5	1	7	0	45	30
Added	0	0	0	0	0	0	0	0	0
Total	330	5	45	5	1	7	0	45	30

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

45 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
A fully equipped professional Audio studio	<a href="https://iisjaipur.org/fm7.htm">https://iisjaipur.org/fm7.htm</a>

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1500000	562472	1000000	341939

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institute has a Campus Development committee comprising two faculty members. In addition to that the institute has appointed an Officer on Special Duty, Mr Dinesh Sharma who looks after the maintenance of the infrastructure facilities. The institute has an Annual Maintenance Contract with external agencies for the upkeep of the class rooms and campus. Table 4.1 depicts the number of staff permanently employed for maintenance. Table 4.1 Maintenance Staff Particulars No of staff Hygiene 8 Repair Maintenance Computers 5 Safety 6 Electrical and Electronics 2 The institute has a net work administrator Mr. Deepak Rajoria who is assisted by a team of three technical experts to look after the maintenance of the computer labs. The software and hardware of the computer are updated on regular basis. To enhance security, the institute has purchased genuine windows and antivirus software for all computers. The computer labs are equipped with IBM Pentium based servers, connected on a high speed Gigabit Ether net UTP based network in Windows and Linux environment. The campus network is protected by using Symantec Endpoint Protection. The library of the institute is managed and maintained by the Librarian Dr. Sonal Jain who is assisted by two other librarians in maintaining and cataloging of the library. The library is fully computerized by using a fully automated software Alice version 6.0. For continuous updation of library, faculties recommend books on regular intervals. It has a rich source collection of printed and electronic resources including books, journals, online databases like J-Gate, Delnet and EBSCO. The library has a book bank to make available books to students during examinations at minimal subscription fee. It also has 'BOSCH Corner', sponsored by BOSCH, Jaipur in which students can read books other than the course books to enrich their out of the course learning. The sports complex and sports activities are taken care of by Mr. Surendra Singh (PTI) who looks after the sports facilities for the students. The sports complex houses kits for both indoor and outdoor games like Chess, Table Tennis, Carom, Volley ball, Cricket, etc. The students are also encouraged and sent to participate in inter institute sports competitions. The classrooms are maintained and cleaned by the

outsourced staff which ensures cleanliness and hygiene of the classrooms on daily basis.

<https://www.iisjaipur.org/iim/iim.html>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial aid for underprivileged students	3	53625
Financial Support from Other Sources			
a) National	Nil	14	867000
b) International	Nil	Nil	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Club Activities	01/08/2017	209	Speakers from corporate, MBA and MCA department faculties
International Yoga Day Celebration	12/06/2018	100	Patanjali Yoga Samiti
Week-Long Orientation programme- "Parichaya"	09/08/2017	120	Speakers from corporate, MBA and MCA department faculties
S.T.A.R	01/08/2017	209	Resource persons from reputed organizations, MBA and MCA department faculties engaged in enhancing proficiencies and personality of the students
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed

2017	Career Counseling ( Sessions/workshops/Industry Institute Interface/Interactive sessions for competitive exams.)	Nil	240	Nil	220
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
ABSAS Solutions, Adobe Ginc. Pvt. Ltd., Apollo Munich Health Insurance Company Ltd., Acuity Knowlegde Partners Capital Market co., Arden Telecom Pvt. Ltd., Arthonsys Technologies LLP, Aryawart infotech Pvt. Ltd., , Auriga IT Consulting Pvt. Ltd.,	234	215	Aditya Birla Capital Ltd., APPNWEB Technologies Pvt. Ltd., GCI Communication Corp., HFFC India Pvt. Ltd., Holiday Inn Hotels, Max Life Insurance Co. Ltd., Fibre2Fashion Pv.t Ltd., Zectagon Technologies Pvt. Ltd.	35	17
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of	Programme	Depratment	Name of	Name of
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	students enrolling into higher education	graduated from	graduated from	institution joined	programme admitted to
2017	Nil	Nil	Nil	Nil	Nil
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
SLET	Nil
GATE	Nil
GMAT	Nil
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural	Talent Hunt - A Talent Search Programme organized for new batches	200
Cultural	Udaan - Farewell Party	200
Cultural	Abhinandan - Fresher's Party	200
Sport	Sports (Institution level)	50
Cultural Competition	National level (Mosaic - Annual Management fest)	120
Cultural Competition	National level (Montage - Annual IT fest)	80
Competition	National Level - Roopantar - A Business Plan Competition	20
Competition	National Level - B-Quizzing - Annual Quiz Competition for B-Schools	60
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Won I Position and cash prize of Rs. 10,000	National	Nil	Nil	MBA/2016 /3279	Sonali Kabra Participation Certificates also



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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution has active student committees involving around 150 students constituted for different functions that work together to integrate and carry out various activities of the Institute. The student committees comprise students of both programmes who work together to complete the assigned tasks. The various committees include NSS Committee, Entrepreneurship Cell, Placement Committee, Mosaic Committee, Montage Committee, B-quizzing committee, Roopantar committee etc. to name a few. Representation of students/alumni/employers in the Internal Quality Assurance Cell, Academic Advisory Board and Industry Advisory Board generate feedback on the institutional processes.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

1150

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The activities of the association are as follows: ? Some of the outstanding alumni are invited to interact with the students through Guest Lectures/mentoring session. ? Alumni are involved as members of the Governing Body, Academic Curriculum Review Committee and IQAC wherein they contribute by giving their inputs to update the curriculum based on their real-life experience. ? The participation of alumni in various cultural/academic events as guests of honour, speakers and judges. ? Annual meeting of the alumni association and Annual General body Meeting are held each year.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system. The administration is decentralized in all aspects-curricular, extra-curricular, academic, research and consultancy activities. The various functional committees of the institution meet regularly and take necessary measures to improve the quality of the educational services. The institute promotes a culture of participative management. The management ensures inputs and opinions from its stakeholders including students, faculty, staff, alumni, recruiters, industry and parents on a continuous basis ensuring improvement in the quality of infrastructure, academics, placements, research, consultancy, seminars and conferences. The inputs from the stakeholders are ensured through discussions and deliberations in various committee meetings and feedback forms. Some of the major committees in which the stakeholders' representation exists include: • Governing Body • Academic Advisory Board • Industry Advisory Board • Finance Committee • Internal Quality Assurance Cell • Academic Curriculum Review

Committee (MBA/MCA) • MDP, Research Consultancy (MRC) Cell • NEN Committee • NSS Committee • Library Committee • Committee Against Sexual Harassment • ICT Committee • Alumni Committee • Placement Committee • Grievance Redressal Committee • Faculty Appraisal Committee • Examination Committee • Website Updation Committee • Anti-Ragging Committee

The culture of participative management is further ensured by way of:

- Encouraging the involvement of stakeholders at all levels of the organization in the analysis of problems, development of strategies, decision making and implementation of solutions
- Inviting faculty and staff to participate in the decision making process of the institute and contribute by sharing their ideas in setting goals, determining work schedules, and other areas of concern.
- Being open to the ideas and suggestions of the employees and treating them with consideration and respect.

Levels of Participative Management • Participative Management is implemented at ISIM through sharing of power and responsibility at all levels.

- The horizontal organization structure of the institution provides every employee an access to the highest authority in order to express views or give suggestions for improvement.
- The various committees that are constituted for performing academic, administrative and cultural functions encourage participative management by including faculty as well as students as the members.
- The strong alumnae body of the institution regularly participates in the decision making by offering vital suggestions for the institution's academic growth and improvement. Industry representatives also play a significant role in decision making by being an integral part of apex body of the institution like Governing Body.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The procedure of selecting students is as per the norms of the State Government. • Admission to MBA are done to Rajasthan State Centralized Counselling for Master of Business Administration (MBA). • Admissions to MCA are done to Rajasthan State Centralized Counselling for Master of Computer (MCA). • Candidates are finally admitted strictly in order of merit of the Admission Test and in accordance with the reservation policy of the state government.
Curriculum Development	• • Suggestions for the revision of the syllabus are given to the Board of Studies of RTU, Kota. • Curriculum Development through linkages with IDCA ,SIDART and UN GCNI • Curriculum development workshops are organized twice every year • Value Added courses are revised every year according to the need of the corporates.
Teaching and Learning	Policies and strategies for improving teaching and learning are devised along the following dimensions: • The

institute has a central body- Internal Quality Assurance Cell (IQAC) which regularly reviews the teaching learning process. • Organizing of academic events to keep faculty members updated with the latest trends and practices in the sphere of education and research. • Constant innovation in pedagogical tools for effective delivery of content and better learning. • Assessment and evaluation practices to make the examination system expeditious and transparent. • Holistic development of the students through various co-curricular and extracurricular activities. • Promotion of research to make learning more result oriented. • Student mentoring by the alumni of the institute • Blending class room learning with MOOCs • Academic audits are conducted every year • Ensuring experiential learning through industrial visits, field trips, case-study discussions, projects and interaction with eminent personalities from industry. • Club Activities conducted in disciplines such as Marketing, HR, Finance and Computer Science to keep students updated on recent developments in the field. • Current Affairs Forum Meet is organized to acquaint students with the latest events taking place in global scenario. • E-igniters-The NEN cell on campus develops entrepreneurial and creative skills among students. • Industry Oriented Value Added Courses are offered in each session. • Star Initiative- An initiative undertaken by the institute to focus on the Soft Skills, Technical skills, Awareness of Self and Readiness among students. • Faculty and Student collaboration for joint paper publication. • To make the students learn the industry trends the Institute invites industry experts to teach certain modules of syllabus.

Examination and Evaluation

• Transparent system at the institution and fully automated examination system at the affiliating Rajasthan Technical University. • 360 degree evaluation comprising tests, assignments, presentations, viva, seminar discussion and attendance.

Research and Development

The institute aspires to be research-intensive with targeted areas of research excellence and the

following objectives-

- Bi-annual International Journal of Management IT-OORJA has been indexed in IJIF Database, i2or Database [International Institute of Organized Research Database], Root Indexing. Listed in the UGC approved list of journals as Journal No. - 48386.
- Faculty and student collaboration for research.
- Deputation of faculty members for research focused workshops
- Enhance e-research capability.
- The research outputs are shared in the "Intra-Institute Research Forum" which acts as a platform for knowledge sharing.
- Academic financial support is also extended to the faculty in the following ways:
  - ? Funding Support
  - ? Seed Amount and Financial Assistance for research activities
  - ? Budget for FDP programmes
  - ? Infrastructural Support
  - ? Wi-Fi Campus
  - ? State of the art lab well equipped with the requisite research softwares
  - ? Well stacked library with a rich collection of National and International Journals, reference books and on-line resources
- Research Collaborations: Approved research centre by RTU Kota for Ph.D. programs in Management and Computer Applications. Collaborative research tie-up with The IIS University in Management and Computer Science. MOUs with the industry for Research and Development activities which include Tab India-Tamilnadu, Amsum Ash-USA, Bosch Jaipur, BKT Tyres-Mumbai.
- MOUs with academic institutions including Jaipuria Institute of Management, Jaipur, Indus International University, Himachal Pradesh.
- MOUs with IDCA (India Development Coalition of America) and RDA (Research Development Association) for research and development activities.

Library, ICT and Physical Infrastructure / Instrumentation

- The Library is well stacked and fully computerized.
- It holds a rich collection of printed as well as electronic resources which include books, journals, databases, audio-visual materials, CDs/ DVDs, e-journals, reports, case studies, conference proceedings and training manuals etc.
- Smooth functioning of library is ensured through library committee.
- Library committee adopts proactive and reactive procurement methods.
- A separate library budget is

demarcated in the institutional budget and the library committee ensures utilization of funds on procurement of the library resources. • E-learning is facilitated through automated e-library with subscription to journals from e-resources like Delnet, EBSCO, J-Gate, etc. ICT: • The institute has an ICT committee that facilitates monitors the ICT function. • Through regular ICT committee interactions, hardware(s) and software(s) upgrades for the IT lab are planned and knowledge of the upgrade is disseminated to the students staff. • Digital language learning lab • Smart and Tech-enabled classrooms. • Computer based tutorials and other e-learning initiatives. • Online lectures and workshops using A-VIEW system. • Webinars organized through Video conferencing facility. • Microsoft Campus Agreement (CASA), Dream-Spark (Microsoft software up-gradation) and other open source Software applications. Physical: • The classrooms are spacious airy with good natural lighting ventilation. • The classrooms are air conditioned with CCTV camera network. • The on-campus facilities include excellent conference halls, tutorial halls, canteen and parking facility. • The institute has good drinking water facility with water coolers and drinking taps and ground water boring. • Water tanks, coolers and filters are cleaned on a regular basis. • The institute has lush green lawns and serene ambience, which provides an appropriate environment for academic work. • Every workplace on the campus like faculty rooms, classrooms, computer labs, library and administrative offices have network connectivity. • The institute also provides Wi-Fi connectivity to facilitate students to get connected wirelessly and access vast intellectual resources.

Human Resource Management

• Faculty Development Programmes and workshops are regularly conducted for the teaching staff. AICTE sponsored FDPs have been conducted in the past. • Encouragement to faculty members for participation and paper presentation with provision of special leave for this purpose. • Regular workshops for non-teaching staff on Office Management, Public Relations, Database

Management, etc. and Computer Awareness. • Faculty members are encouraged to do research work and work on Ph.D. Thesis with additional research facility and flexible leave system. • The faculty is evaluated on a 360 degree basis with self evaluation, evaluation by peers, evaluation by students and evaluation by the respective HODs. • The recruitment and promotion policies of the faculty are clearly outlined as per the AICTE norms and standards set by the Governing Body.

Industry Interaction / Collaboration

Institute has clearly defined course of action for corporate participation which ensures regular Industry-Institute Interface through the following:- • Weekly guest lectures every Thursday/Saturday • Annual International conference ICMIT held in the month of April/ May each year. • International Conference held in collaboration with IDCA in the month of February/March each year. • Quarterly held Workshops/Seminars. • Local Industrial visit every second Saturday. • 'Parichay' - A week long Orientation Programme for the new batch of MBA students. • Visiting faculty from diverse corporate sectors handle courses. • Summer Internship/ Project Study. • Mini -Projects / Field work. • Research Projects/ Consultancy / MDPs all round the year. • MOUs with industry. • Participation of industry representatives in institute's events like Mosaic (Annual Inter-Institute Management Fest), Montage- Annual IT Fest, Roopantar (Business Plan Competition) and B-quizzing competition for Institute and Corporates. • Paper Contributions by corporate personnel in Oorja- The institute's International Journal of Management and IT. • Alumni Industry Mentorship Programme.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Implementation of e-governance in areas of operations is done through integration of Information and Communication Technology in all the working processes of the Institution. To minimize manual efforts and improve communication, create transparent system, and to be cost and time



	<p>effective the institution uses different ICT tools and in-house software to plan and execute various activities and events of the institution.</p>
Administration	<p>Most of the processes in the institute are computerized. The computerized processes include- Library Automation- Alice, ALMA Connect- to connect the Alumni with the institute, IIIM Connect-intranet to connect ISIM Office, Examinations, Results, Attendance, Student information, Fee Information, Employee Information. The use of these automated systems facilitates e-governance. • The institution has Biometric attendance for teaching, non-teaching and other support staff. • The campus of the institution is equipped with CCTV Cameras installed at various places of need. • A web application for institute's online journal Oorja. • ICT has been introduced in the Administrative work. • Faculty and staff uses smart phone with inbuilt social app like Gmail to communicate. • Whats App Group helps to provide brief notices of any event to be organized in the institute. Whats App Groups are also used for awareness and smooth functioning of the same.</p>
Finance and Accounts	<p>With the aim to produce immediate information in finance and Accounts i.e. "Single Click Accounting" this section of the institute is partially e-governed. The institute uses the in-house software, Tally ERP 9.0 for the transparent functioning of Accounts department.</p>
Student Admission and Support	<p>In-house software is used to ease the process of students' admission and support. Online admission forms are provided and information is also provided on website. Identity cards are issued using Edulay's e-media software.</p>
Examination	<p>Semester End examinations are conducted by the affiliating University and Continuous Assessment is taken care by the institute. To achieve Paperless communication between Examination and other departments, the Examination committee uses Intranet, e-mail and Whats App.</p>

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Dr. Manju Nair	Workshop-I on 'Further Education Leadership Development Programme Under UKIERI Phase - III'	Nil	4500
2017	Dr. Manju Nair	Workshop-II on 'Further Education Leadership Development Programme Under UKIERI Phase - III'	Nil	7000
2017	Dr. Manju Nair	Workshop-III on 'Further Education Leadership Development Programme Under UKIERI Phase - III'	Nil	4500
2018	Dr. Manju Nair	Workshop-IV on 'Further Education Leadership Development Programme Under UKIERI Phase - III'	Nil	5500
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Effective Teaching and Research Methods	Nil	07/07/2017	08/07/2017	21	Nil



	for Academicians, Research Scholars and Practitioners					
2017	Mind Management and Successful life	Mind Management and Successful life	12/07/2017	12/07/2017	18	10
2017	"Libre Office Suite Calc Software" and "Scilab Software"	"Libre Office Suite Calc Software" and "Scilab Software"	11/07/2017	12/07/2017	10	5
2017	Android Developer Fundamentals	Nil	13/11/2017	17/11/2017	10	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Association of Indian Management Schools (AIMS) sponsored Faculty Development Programme on 'Effective Teaching and Research Methods for Academicians, Research Scholars and Practitioners'.	20	07/07/2017	08/07/2017	2
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	1	Nil	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> <li>• Academic budgetary allocations for research, training, faculty development programmes and participation in seminars/ workshops/ conferences.</li> <li>• Career Planning for the faculty</li> <li>• Academic Leaves and Grants</li> <li>• Participation and conduct of faculty induction and orientation programs</li> <li>• Provision for Research Assistant Fund</li> <li>The faculty also have access to the following facilities:</li> <li>• Separate air-conditioned rooms / cabins with individual computers.</li> <li>• CUG mobile phone facility.</li> <li>• Crèche facility.</li> <li>• Letter of appreciation for commendable services.</li> <li>• Video conferencing facility.</li> <li>• Gymnasium facility.</li> <li>• Swimming pool facility.</li> <li>• The institute creates an environment for the faculty to take up consultancy projects.</li> <li>The revenue generated from such projects is shared by the institute and the faculty in the ratio of 30:70 after deducting TDS @ 10.</li> <li>• Uniform subsidized by 50 for the faculty members who have clocked up three years of regular service at ISIM.</li> <li>• Senior administrative officials are sponsored for attending out of India seminars, certificate courses and conferences.</li> <li>• For participation in Fellowship Programmes / Orientation Programmes, the faculty should have spent three years or more at the Institute and should have a rating of Excellent or Very Good on his/her evaluation.</li> </ul>	<ul style="list-style-type: none"> <li>• Budgetary allocations for training, development programmes</li> <li>• Career Planning for the staff</li> <li>• Academic Leaves and Grants</li> <li>• Participation and conduct of staff induction and orientation programs</li> <li>The staff also have access to the following facilities:</li> <li>• Separate air-conditioned rooms / cabins with individual computers.</li> <li>• CUG mobile phone facility.</li> <li>• Crèche facility.</li> <li>• Letter of appreciation for commendable services.</li> <li>• Video conferencing facility.</li> <li>• Gymnasium facility.</li> <li>• Swimming pool facility.</li> <li>• Uniform subsidized by 50 for the staff members who have clocked up three years of regular service at ISIM.</li> <li>• Complimentary Mitti Cool Bottles were provided.</li> <li>• Meditation and Yoga workshops are organized regularly</li> <li>• Automated Birthday Greeting System</li> <li>Free membership of Rotary Club Jaipur Gurukul</li> </ul>	<ul style="list-style-type: none"> <li>• The institution has the provision for financial aid to meritorious students on merit cum need basis.</li> <li>• Sessions on Education loan from nationalized banks are regularly organized in institute for students and required resources are made available to the students.</li> <li>• The institute facilitates the financial aids provided by various government bodies.</li> <li>• Apart from this the Management also extends fee concessions and facility to pay fees in increased number of instalments, to needy students.</li> <li>• The college also provides Book Bank facility to the students every year.</li> <li>• The college runs Earn Learn Scheme for beneficiary students.</li> <li>• Value added certificate courses are organized for students.</li> <li>• Group mails given to students on important information like: ? Examination fees and time table. ? Fee submission dates. ? Holidays schedule and reopening dates.</li> <li>• Health checkups and blood donation camps.</li> <li>• Stress management - counselling.</li> <li>• Training for increasing employability potential, self-employment and entrepreneurship.</li> <li>• Subsidized canteen facilities</li> <li>The Canteen Committee works in tandem with the canteen contractor to ensure cleanliness, nutritious drinks and eatables and also fix the rates of all the items being sold there. The rates there are much lower than those</li> </ul>

Duty Leaves are provided to Professor, Associate Professor and Assistant Professor. • Provision of Academic Leaves for Professor, Associate Professor and Assistant Professor. • Laptops are provided to the faculty.

- Provision of Study Leave for Faculty members up to the rank of Professor and Associate Professor with minimum three years of association with the institute. Salary Protection for faculty availing Study Leave and at the time of faculty appraisal seniority is protected. • Duty leaves are granted to the faculty members as and when required in accordance to the norms.
- Provision of seed money for Professor, Associate Professor and Assistant Professor with two years of service in the institute. • Complimentary Mitti Cool Bottles were provided. • Meditation and Yoga workshops are organized regularly. • Automated Birthday Greeting System
- Free membership of Rotary Club Jaipur Gurukul. • Decentralized structure of the administrative system. • Effective performance counseling based on feedback. • Maternity benefits are provided as per the norms.

in the market which make the canteen fare suitable for everyone's pocket and palate. • Free institute Bag, Blazer, T-Shirt and Tie. • Anti-Ragging Committee. • Committee against Sexual Harassment

- Students are given easy access to computer and internet facility. • Railway concessions are given to the students as per State Government norms. • Grievance Redressal Cell interacts with the students to help them to sort out their grievances. • Intranet facility • Student Mentorship Development Programme (SMDP) for providing guidance to the students. • Facility of online Aptitude Test Series • Meditation and Yoga workshops are organized regularly • Participation in Inter Institute activities is funded by the institute. Star Initiative was undertaken for the holistic development of students. It aimed to improve the Soft Skills, Technical skills, Awareness of self and Readiness of the students

## 6.4 – Financial Management and Resource Mobilization

### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The finance committee of the institution oversees the financial planning and position of the institution. The available resources are optimally allocated and utilized through efficient financial resource management. The Institute has a full-fledged accounts department headed by the Accounts Officer. Timely internal and external financial audits are conducted. The institution has a strong mechanism for internal as well external audit. Internal Financial Audit:

The internal audit of the income and expenditure during the year is conducted by an Internal Audit Committee constituted by the institute consisting of personnel from the accounts department and chartered accountants employed on contractual basis. All the objections are sorted out right at the preliminary level. Statutory audit is conducted by a chartered accountant firm appointed as per approval of the Governing Body. The auditor interacts with the finance staff to look into the systems. Input from the auditors with regard to the procedures, gap between the actual and budgeted expenses are recorded and suggestions for suitable actions are proposed. Moreover the internal audit committee carries out rigorous audit from time to time and checks against any irregularity necessary precautionary steps are taken as per their suggestions.

**External Financial Audit:** The external annual audit is conducted by Deepak Sethi and Associates. These regular checks ensure financial accountability at all levels.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
AIMS	40000	FDP on "Effective Teaching and Research Methods for Academicians, Research Scholars and Practitioners"(7th to 8th July 2017)
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

131150
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Rajasthan Technical University and External Academic Audit Committee	Yes	Principal HODs
Administrative	Yes	R. Sogani Associates	Yes	Principal HODs

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is no formal parent teachers association. But each department under SMDP arranges meetings with the parents from time to time to apprise them of the students' academic progress and discuss various students' related issues.

6.5.3 – Development programmes for support staff (at least three)

Staff Development Programmes and workshops are organized from time to time. For skill up-gradation and training of the staff, the staff development programmes in recent years were conducted on: • Mind Management and Successful life • "Libre Office Suite Calc Software" and "Scilab Software" • Enhancing Work Life Balance

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Add-on skill/capability enhancement certificate courses.
- Enhanced use of ICT by faculty in the teaching-learning process.
- Barrier free campus-ramps for persons with disability.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	International Conference - ICMIT	12/04/2018	12/04/2018	13/04/2018	200
2018	International Conference - IDCA	27/03/2018	27/03/2018	28/03/2018	200
2017	STAR Initiative for MBA (Platform created to enhance proficiencies and personality of the students)	09/08/2017	09/08/2017	18/08/2017	120
2017	STAR Initiative for MCA (Platform created to enhance proficiencies and personality of the students)	19/08/2017	19/08/2017	26/08/2017	89

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants
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			Female	Male
Gender sensitization workshop on awareness on Breast cancer	14/09/2017	14/09/2017	50	35

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Following environmental consciousness and sustainability were initiative taken:

- The institute's CRS Radio-7 received runner-up South Asia Asia Pacific Digital Inclusion for Development- Manthan Award for their programme on "Save Water" in the year 2013.
- Classrooms are eco-friendly with appropriate light and ventilation requiring less consumption of energy.
- Solar powered water heating system providing hot water in the Hostel.
- Institute has installed rainwater harvesting system on campus.
- The NSS cell conducts drives to sensitize the students about the importance of water and green campus.
- For the last three years an international conference is being jointly hosted in the campus in collaboration with India Development Coalition of America (IDCA) with the aim to discuss and suggest solutions to climate change in India and conserving the quality of the environment.
- A vermicompost unit has been established in the campus where organic manure is produced. The institute's key operations have very less impact on the environment as the institute is very conscious of generating less waste and recycling it by passing it through a system that enables the used material to be reused ensuring that fewer natural resources are consumed. The waste generated by all sorts of routine activities carried out in the College that includes paper, plastics, glass, metals, foods, etc is segregated at each level and source. The administrative supervisor in each block ensures that the waste in each floor is collected at designated time intervals. The cleaning workers in each floor collect, clean, segregate and compile the waste in the dustbins (Green and Blue) provided at each floor. The floor dustbins are emptied in movable containers/dustbins provided for each block and is taken to the dumping yard provided by the institute.
- E-Waste Management: Flip flops, memory chips, motherboard, compact discs, cartridges etc generated by electronic equipment such as Computers, Phones, Printers, Fax and Photocopy machines are recycled properly. Instead of buying a new machine buyback option is also considered every year for technology.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	Yes	2
Ramp/Rails	Yes	2
Braille Software/facilities	Yes	Nil
Rest Rooms	Yes	2
Scribes for examination	Yes	Nil
Special skill development for differently abled students	Yes	Nil
Any other similar facility	Yes	1

## 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	3	3	07/09/2017	2	The local welfare groups were identified to conduct extension activities in the community .	The contribution of the Institute to community development include: 1.Improvement in their living conditions Development of vocational and life skills 2. Enhancement of knowledge pertaining to the prevention and treatment of diseases 3.Increased enrol	60
2017	3	3	13/09/2017	1	Organising awareness drives, medical camps, community interactions and donations to support them.	Nil	60
2018	3	3	13/01/2018	1	The information of	Nil	74

various government schemes, welfare measures and problem-solving skills, helped the target community to acquire self reliance and confidence.

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Students' Handbook	07/08/2017	<p>The handbook serves as a guide to the students as well as teachers by giving information regarding:</p> <ul style="list-style-type: none"> <li>• Tentative Academic Calendar</li> <li>• Vision, Mission Goals of the Institution</li> <li>• Details of the components essential for understanding the academic system including Programmes and courses offered, Admission Process Fee Structure, Discipline Norms, Pedagogy, Examination Scheme, Evaluation pattern, criteria for awarding</li> </ul>
Information Brochure	03/04/2017	<p>The following information is disseminated through Information Brochure:</p> <ul style="list-style-type: none"> <li>• Vision, Mission and Goals of the Institution.</li> <li>• Profile of the institution.</li> <li>• Admission procedure and outline of each programme.</li> <li>• Infrastructural facilities.</li> <li>• Information regarding programmes and courses offered,</li> </ul>



eligibility criteria for admission, course structure and subject combinations. • A detailed overview of Teaching pedagogy, Assessment Evaluation, Placement and Clubs and activities, etc.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Mind Management Successful Life by Brahmchari Anish Chaitanya, North - India Head, ChinmayaYuva Kendra	12/07/2017	12/07/2017	100
Tree Plantation Drive	26/07/2017	26/07/2017	80
Clean Campus Day	01/09/2017	01/09/2017	200
Green Campus Day	04/09/2017	04/09/2017	200
Clean Hostel Day	05/09/2017	05/09/2017	30
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Energy conservation • Use of renewable energy • Water harvesting • Efforts for Carbon neutrality • Plantation • Hazardous waste management • e-waste management

## 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

Following E Cell Activities in the year 2017-18 were conducted: • Movie Review on 'Moneyball' (August 14, 2017) • Orientation of e- igniters cell (August 17 21, 2017) • E-Talk by Mr. Ankit Jain, Travloncards (August, 3, 2017) • E-Talk by Mr. Bhawan Parmar, Grow Well Organics (August 10, 2017) • E-talk by Mr. Paresh Gupta, MyCareer Architects (August 16, 2017) • E- Talks by Mr. Pramit Mathur, Vismay Innovation (August 12, 2017) • E- Talks by Mr. Raunak Khandelwal, Nibs Café Chocolataria (August 18, 2017) • E- Talks by Mr. Vikramjeet Singh, INAS Social (August 18, 2017) • E- Talks by Ms. Bhumi Kalra, IIIEM (February 16, 2018) • Rs. 100 Exercise (September 8, 2017) • Manthan, a Panel discussion of successful Women Entrepreneurs (September 9, 2017) • Pitch Yourself, Competition for selection of e-leaders (September 13, 2017) • E- Baithak, a Panel discussion of successful Alumni Entrepreneurs (November 3 2017) • Workshop on 'Startups' (November 7, 2017) • Bazaar on Campus, students host bazaar on campus and make sell their own products (February 12, 2018) • Flash Mob, fun activity for students (February 14, 2018) • Paricharcha a Panel discussion of successful Entrepreneurs (February 15th, 2018) • Jugaad to Jhakkas, activity provides students an opportunity to create business out of waste (February 16, 2018) • E week, unleashing the enterprising talents of the students and turning their ideas into reality (10-16 February, 2018) Following activities beyond curriculum were also organized for holistic development of students. • Institute organized conferences, seminars, workshops, inter-institute activities, excursions, industrial visits, industrial tours, Industry-

Academia Interface etc. • To enhance Students proficiencies and personality, Institute has taken an initiative named the 'STAR Initiative' which aims to improve the Soft Skills, Technical skills, Awareness of self and Readiness of MBA and MCA students. • Pre-Placement Initiatives: To enhance the marketability of the students, institute organized activities like, public speaking, group discussion, business etiquettes, effective time management, presentation and negotiation for final semester students. Special technical sessions as per market requirements, on-line tests etc. were also conducted in this session. The institute also organized following club activities: 1. Genesis Club - Organized a session on 'Branding and Marketing strategies of DUNES Harley-Davidson in Rajasthan 'on August 2nd 2017, conducted by alumnus Mr. Mrigank Sharma, Manager Chapter and Marketing, DUNES Harley-Davidson, Rajasthan. 2. White knight club-The Finance Club - organized a talk of Ms. Munmun Desai, Director-Institutional Sales at BK Securities India Private Ltd. Mumbai, on 'Institutional sales and client handling in financial sector 'on August 4,2017 3. Webscape Club - organized a website development competition on the topic 'Women in Blue "on 23rd August 2017 4. # include club - organized a competition "Algorithm to C code "for MCA students on August 17, 2017 • The institute organized Current Affairs Forum on 20th December 2017. • Under Student Mentorship Development Program (SMDP) several meeting were conducted between students and their respective mentors • Under Industry and Alumni Mentorship Mr Amit Kumar Sharma, Project Manager, CVS Caremark, Motivated students by their professional experience. • Institute organized various Co-curricular Activities, Mosaic (Annual Inter Institute Management Fest), Montage (Annual Inter Institute IT Fest), B-Quizzing (Annual Business Quiz for B-School Corporate), Roopantar (Annual Inter-Institute Business Plan Competition), Freshers' party (Abhinandan), Alumni Meet (Dharohar) and Farewell Party (Udaan) from July 2017 to May 2018. • Students have taken participation in various activities organized by 'CRS Radio 7'. The CRS Radio 7 is positioned to provide 'edutainment' through the efforts of the students, for the students and by the students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.iisjaipur.org/iim/E-igniters%20E%20cell.html>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

STAR Initiative The development of the students is imbibed in the vision of the institute, thereby leading to perpetual efforts to enhance their proficiencies and personality. One such focused effort is the STAR Initiative which aims to improve the Soft Skills, Technical skills, Awareness of self and Readiness of students. The project was ranked amongst the Top 5 Projects from 100 projects across the country under the AICTE-UKERI Initiative in 2017 The objectives of STAR Project include: • To assess the students on various parameters of STAR. • To grade the students based on their STAR scores. • To design and execute suitable Interventions for developing the STAR in • students. • To measure the impact of STAR project post interventions on the students. The following Skill Mapping Tests as well as standard scales were used to evaluate the skill sets of the candidates: • Information Technology Test • Managerial Competency Test • Performance and Mathematical Ability Test • Warwick-Edinburgh Mental Well-being Scale The above-mentioned tests were augmented by group discussions and personal Interviews Variables and Tests/Methods Administered 'S' (Soft Skills) (a) Personal Interview - Personal interviews were held by a panel of five experts spread over a period of 8 days. The candidates were assessed on their grooming, confidence, emotional stability, career vision and communication

skills (voice, language, presentation skills answering skills amp body language). 'T' (Technical Skills) (a) IT Quiz (MBA) - The Information Technology Quiz was designed to assess the students on their knowledge on MS Word, MS Excel and MS Power Point. (b) Performance amp Mathematical Ability Test - The PMA Test assessed the aptitude of the students on their verbal ability, logical reasoning, data interpretation, quantitative aptitude and general awareness. (c) Managerial Competency Test (MCA) - The Managerial Competency Test was administered to assess the students on their knowledge on team work, motivation, inter- personal skills, leadership skills, business etiquettes, corporate knowledge and IT related general awareness. 'A' (Awareness Self) (a) Mental Well-being Scale- The Warwick-Edinburgh Mental Well-being Scale (WEMWBS) was used to assess the feelings, Clarity of thoughts, Level of happiness, Awareness of self, Emotional stability, Confidence, Decisiveness, Inter-personal relations, Ability to face problems and optimism of the students. (b) Strength/Weakness Analysis - A session was conducted to orient the students on the significance of introspection followed by an exercise on preparing the plot of their strengths and weaknesses. 'R' (a) Group Discussion (MBA) (Readiness) - Group Discussion exercise was conducted to assess the students on their readiness by evaluating them on Leadership, Group behaviour. Initiative, Body Language (posture amp Eye Contact), Creativity and originality of ideas and Content (Subject knowledge).

Provide the weblink of the institution

[https://www.iisjaipur.org/iim/STAR\\_Initiative.html](https://www.iisjaipur.org/iim/STAR_Initiative.html)

### 8.Future Plans of Actions for Next Academic Year

- To offer interdisciplinary seminars, workshops and conferences.
- To encourage faculty to conduct trainings and workshops in collaboration with Government/Non-Government Organizations.
- To offer Value-added industry-relevant courses to enhance the employability of the students.
- To promote joint paper publication of Faculty Students
- To undertake increased number of social drives under NSS Unit of the Institute.
- To Add-on skill/capability enhancement certificate courses.
- To enhance use of ICT by faculty in the teaching-learning process.
- To develop entrepreneurship skills among students.
- To set up an incubation centre for identifying, promoting and nurturing novel ideas to launch successful business ventures.
- To introduce Mentoring sessions in the adopted Govt. School where the college students will act as mentors for the school students so as to guide them and help them prepare for the future.

IQAC - Plan of action to be decided upon at the beginning of the year. ?

Academics

- To offer interdisciplinary seminars, workshops and conferences.
- To offer Value-added industry-relevant courses to enhance the employability of the students
- ? Development Programs and Collaborations
- To encourage Faculty to propose new industry-relevant value-added courses
- To firm up Faculty and student exchange programs nationally
- To focus on technical skills with National and International Resource Persons
- ? Research and Innovations
- Enhance research funding
- To explore possibilities for active industry participation
- Encourage Quality Publications by Faculty
- To promote Joint paper publication between Faculty Students
- Online development of teaching modules.
- ? Institutional Social Initiatives
- Introduction of paperless campus
- Implement the existing awareness programs on environmental issues.
- Undertake social drives under NSS Unit of the Institute.
- ? Others
- Setup an incubation centre for identifying, promoting and nurturing novel ideas to launch successful business ventures.