

INTERNATIONAL
COLLEGE
for GIRLS
JAIPUR

A Heritage of Vision • A Legacy of Innovation

AUTONOMOUS
Accredited A+ by NAAC-UGC

October 7, 2008

**URGENT & IMPORTANT NOTE TO ALL
FACULTY MEMBERS**

1. New revised calendar has been circulated for reference and intimation to the students.
2. Courses and Curriculums are to be completed as per schedule.
3. Review of the completed syllabi is to be done and intimated to the Heads.
4. CA practical tests are to be conducted before 15th October 2008.
5. CA Answer Books are to be shown to the students and there after marks entered in the Award Sheets. Duly filled in Award Sheets are to be submitted to the Examination Section at the earliest.
6. Attendance Compilation with reference to the marks to be awarded is to be done up to 25th October 2008.
7. Yellow Test Booklets duly filled in to be deposited to the Examination Section by the 10th of November 2008.
8. Leave Applications of Individual Students if any in the possession of Tutor Guardians/Faculty Members are to be deposited with Ms. Komal Rajesh.

Dr. Raakhi Gupta
Principal